

ACTIONS FROM REVIEW OF QUEENSLAND HEALTH SCIENTIFIC SERVICES

Action 1:

The Director-General, Queensland Health will:

- (i) Maintain the current governance structure at Queensland Health Scientific Services;
- (ii) Immediately advertise the position of Director, Queensland Health Scientific Services;
- (iii) Relocate the position of General Manager to Pathology Services once the Director position is filled;
- (iv) Prepare Queensland Health Scientific Services for a separate existence from Pathology Services as soon as practical but continue its function in the new Business Services Division of Queensland Health;
- (v) Establish a Council for Queensland Health Scientific Services with the following members (or delegates) by **31 October 2005**;
 - Director-General, Queensland Health, Chair;
 - Commissioner, Queensland Police Service;
 - Director-General, Department of Justice and Attorney-General;
 - Director-General, Department of the Premier and Cabinet;
 - Under-Treasurer, Queensland Treasury; and
 - Director of Queensland Health Scientific Services.
- (vi) Establish the role of the Council by **31 October 2005** to:
 - Provide advice and guidance to Queensland Health Scientific Services Management Team;
 - Ensure inter-agency issues are addressed; and
 - Oversee the implementation of the Ministerial Taskforce's recommendations.
- (vii) In consultation with the Commissioner, Queensland Police Service, will transfer the Physical Evidence Unit, Forensic Services Branch, Queensland Police Service, the incumbent staff and associated resources to Queensland Health Scientific Services by **31 July 2006**.

Action 2:

The Director of Queensland Health Scientific Services will develop and implement:

- (i) A corporate governance framework including executive committee structures that addresses as a minimum the following by **30 April 2006**;
 - Strategic and business planning;
 - Human resource management and workforce;

- Financial management;
 - Risk management;
 - Quality management;
 - Research;
 - Capital works and asset management; and
 - Performance management.
- (ii) A communication strategy to ensure that all staff at Queensland Health Scientific Services are aware of and receive ongoing information concerning the new corporate governance framework and Executive Committee structure by **30 April 2006**.

Action 3:

The Director-General, Department of the Premier and Cabinet will commission a review to determine the most appropriate organisational arrangements and portfolio placement for Queensland Health Scientific Services having regard to the Government's strategic directions for scientific activities under the Smart State Agenda by **31 January 2007**.

Action 4:

The Director of Queensland Health Scientific Services will:

- (i) Establish an Executive Management Committee by **31 October 2005**; and
- (ii) Develop and implements the competency based progression strategy, including the review of position descriptions by **31 January 2007**.

(Estimated recurrent costs: \$567,000 per annum)

Action 5:

The Director of Queensland Health Scientific Services will

- (i) Remove from the term "backlog" all cases where no further analysis or reporting requirements can be undertaken at that time by **31 October 2005**;
- (ii) Define the term "backlog" as being the number of cases not completed within a time agreed with the client by **31 October 2005**; and
- (iii) Ensure that the systems are altered to ensure the appropriate reporting reflects the definitions determined for "backlog" by **31 January 2006**.

Action 6:

The Commissioner, Queensland Police Service will transfer the \$3M of recurrent election funding from the Queensland Police Service to Queensland Health Scientific Services for the periods 2005/06 and 2006/07 by **31 October 2005** pending the development of proper fee-for-service arrangements.

Action 7:

The Director of Queensland Health Scientific Services and the Superintendent, Forensic Services Branch, Queensland Police Service will:

- (i) Review the role of the Forensic Sciences Liaison Unit and the DNA & Forensic Sample Management Unit to ensure they are complementary by **31 January 2006**;

- (ii) Expand the role of the DNA & Forensic Sample Management Unit and Forensic Sciences Liaison Unit to facilitate case conferences under clear guidelines with relevant parties on all major crime and Clandestine Laboratory cases by **31 January 2006**;
- (iii) Ensure that the DNA and Forensic Sample Management Unit, in conjunction with the Forensic Sciences Liaison Unit, review all outstanding cases and cleanse all backlog data by **31 January 2006**; and
- (iv) Actively pursue demand management strategies with the Queensland Police Service to reduce the backlog.

Action 8:

The Director of Queensland Health Scientific Services will ensure that when validating future equipment the validation work undertaken by other jurisdictions to introduce equipment and/or automation processes is utilised to minimise validation time whilst maintaining scientific accountability and integrity by **31 October 2005**.

Action 9:

The Director of Queensland Health Scientific Services in consultation with the Superintendent, Forensic Services Branch, Queensland Police Service will develop standard terminology and statistical counting measures for forensic evidence by **31 July 2006**.

Action 10:

The Commissioner, Queensland Police Service will review the requirement for forensic exhibits to be entered in an Exhibit Register within designated Queensland Police Service forensic property points **immediately**.

Action 11:

The Commissioner, Queensland Police Service will:

- (i) Ensure that forensic exhibits requiring analysis are transported to Queensland Health Scientific Services as soon as possible after collection but no more than 30 days by **30 April 2006**; and
- (ii) Introduce a system for transporting unescorted forensic samples through the use of locked receptacles and commercial transport where appropriate by **30 April 2006**.

Action 12:

The Director of Queensland Health Scientific Services will implement standardised procedures within the Central Property Point by **31 January 2006**.

Action 13:

The Commissioner, Queensland Police Service will ensure compliance with existing policies in relation to the notification and subsequent destruction of forensic samples by **31 January 2006**.

Action 14:

The Director of Queensland Health Scientific Services will develop and implement a data dictionary of scientific terminology for use by Queensland Police Service staff to enable the ready interpretation of outcomes and results downloaded from AusLab to the Forensic Register by **31 July 2006**.

Action 15:

The Director of Queensland Health Scientific Services and the Superintendent, Forensic Services Branch, Queensland Police Service will develop and implement protocols to minimise the duplication of presumptive testing by **31 January 2006**.

Action 16:

The Director of Queensland Health Scientific Services will:

- (i) Immediately recruit additional staff in Forensic Biology to meet ongoing service demands by **31 October 2005**;
(Estimated recurrent cost: \$1M)
- (ii) Reassess the sufficiency of (i) above in light of a costing model for DNA processing currently being developed through the Business Enhancement Project by **31 January 2006**;
- (iii) Subject to (ii) above, recruit additional staff in Forensic Biology to meet ongoing service demands by **31 January 2006**;
(Estimated recurrent cost: up to \$1M, additional to the \$1M recurrent funding provided from 2005/06)
- (iv) Develop a comprehensive strategy for the processing of the Volume Crime and Major Crime backlog once the prioritisation of samples and data cleansing is completed (Recommendation 7(iii)) by **31 January 2006**; and
(Estimated non-recurrent cost: \$1M in 2005/06, up to an additional \$2M in 2006/07)
- (v) Subject to the above recommendations, develop proposals for the introduction of staggered and/or double shifts by **31 January 2006**.

Action 17:

The Director of Queensland Health Scientific Services will:

- (i) Review the terminology used to describe milestones in the analysis process by **31 July 2006**;
- (ii) Ensure administrative staff undertake data input into AusLab wherever this is deemed to be a more efficient and effective use of resources by **31 January 2006**; and
- (iii) Ensure data collection and reporting supports government and management needs and priorities by **31 July 2006**.

Action 18:

The Director of Queensland Health Scientific Services will review the outcomes of the Business Enhancement Project and implements a new work group approach in Forensic Biology by **31 October 2005**.

Action 19:

The Director-General of Queensland Health will develop and progress a paper which proposes that all jurisdictions require name and address to be supplied for the purchase of S3 pseudoephedrine-based pharmaceuticals for consideration by the Australian Health Ministers' Conference by **31 January 2006**.

Action 20:

The Director of Queensland Health Scientific Services, in consultation with the Superintendent, Drug Squad, Queensland Police Service, will introduce a case management approach to the analysis of clandestine drug laboratories for a 6 month trial by **31 January 2006**.

Action 21:

The Director of Queensland Health Scientific Services, in consultation with the Superintendent, Drug Squad, Queensland Police Service and the Director of Public Prosecutions, will review the effectiveness of the case management arrangements by **31 July 2006**.

Action 22:

The Director-General, Justice and Attorney-General will progress amendments to the *Drugs Misuse Act 1986* to:

- (i) Require the defence to state whether they will contest the fact that methylamphetamine had been produced with the seized equipment by **31 March 2006**;
- (ii) Insert an evidentiary aid to remove the requirement for scientific testing of sealed proprietary pharmaceuticals, unless challenged by the defence by **31 March 2006**; and
- (iii) Clarify that a certificate is admissible as evidence of the identity of the drug even if it does not contain the actual quantity of the dangerous drug analysed by **31 March 2006**.

Action 23:

The Commissioner, Queensland Police Service will introduce a committal mention process for clandestine drug laboratory cases, if this necessary to effectively implementation Recommendation 22(i) by **31 January 2006**.

Action 24:

The Director-General, Justice and Attorney-General will:

- (i) Progress amendments to the *Drugs Misuse Act 1986* (Section 13) to increase the maximum penalty a Magistrate can impose to 3 years by **31 March 2006**; and
- (ii) Examine options for clandestine drug laboratory production offences to be heard summarily, in consultation with the Commissioner, Queensland Police Service and the Director-General, Queensland Health, and report to Cabinet on the outcomes by **31 January 2006**.

Action 25:

The Director-General, Justice and Attorney-General, in consultation with industry stakeholders, will progress amendments to the *Drugs Misuse Regulation 1987* to expand the items listed in Schedule 6 to bring it broadly into line with Category I of the Code of Practice for Supply Diversion into Illicit Drug Manufacture, plus other items from Category II as appropriate by **30 April 2006**.

Action 26:

The Director-General, Justice and Attorney-General will:

- (i) Progress amendments to the *Drugs Misuse Act 1986* by **31 March 2006** and *Drugs Misuse Regulation 1987* by **30 April 2006** to establish an indictable offence for the possession of precursors, and other chemicals, for the production of an illicit drug, with the precursors and other chemicals being prescribed under regulation modelled on the items in Category 1 in the national Code of Practice; and
- (ii) Progress amendments to the *Drugs Misuse Act 1986* by **31 March 2006** and *Drugs Misuse Regulation 1987* by **30 April 2006** so that the seizure of certain combinations of precursors, reagents, apparatus or end-product would be conclusive evidence that production of methylamphetamine had occurred, or was intended, unless evidence is presented to the contrary, or that the possession of such items would be an offence, with a maximum penalty of 25 years imprisonment.

Action 27:

The Director of Queensland Health Scientific Services, in consultation with Superintendent, Drug Squad, Queensland Police Service will:

- (i) Establish a team of two forensic scientist positions specialising in clandestine drug laboratory analysis to be on-call at all times to attend call-outs from the Queensland Police Service Illicit Laboratory Investigation Team by **31 July 2006**; and
- (ii) Develop protocols to clarify which clandestine drug laboratory situations will require a forensic scientist attendance by **31 July 2006**.

(Estimated recurrent cost: \$205,000 per annum)

Action 28:

The Director-General, Queensland Health, in consultation with the Director-General, Department of Industrial Relations, will extend the current interim arrangements for payment of overtime to scientists PO4 level and above who are attending illicit clandestine drug laboratory sites **immediately**.

Action 29:

The Director of Queensland Health Scientific Services will review these arrangements when the backlog of work is reduced by **31 January 2007**.

Action 30:

The Director of Queensland Health Scientific Services will employ two additional staff in Forensic Chemistry to analyse clandestine drug laboratories by **31 January 2006**.

(Estimated recurrent cost: \$133,000 per annum)

Action 31:

The Director-General, Queensland Health will:

- (i) Review the reporting arrangements for non-metropolitan hospital mortuary staff with a view to providing an improved service to the coronial system by **31 July 2006**; and

- (ii) In consultation with the State Coroner, ensure that all persons undertaking autopsies in Queensland Health facilities enter the autopsy results in the AusLab system by **31 January 2006**.

Action 32:

The Chief Pathologist/Manager, Forensic Pathology will develop standards for autopsy and mortuary services in Queensland Health facilities by **31 July 2006**, including:

- Consistent autopsy practices and procedures;
- Consistent training for mortuary staff;
- Appropriate workplace health and safety procedures;
- Appropriate mortuary access and security, and facilities for the observation of autopsies and viewings;
- Mortuary building standards and policies to guide upgrades and new mortuary construction;
- Arrangements to cover for leave and major disasters; and
- Consistent EAS support and stress counselling for mortuary staff.

Action 33:

The Director-General, Justice and Attorney-General, in consultation with the Director of Queensland Health Scientific Services, will review the period of retention for specimen tissue and amend the *Coroners Act 2003* accordingly by **30 April 2006**.

Action 34:

The Commissioner, Queensland Police Service will issue formal advice to police officers that general duties police officers are authorised under the *Coroners Act 2003* to direct a government undertaker to prepare a body for viewing for identification if necessary by **31 October 2005**.

Action 35:

The Registrar of the State Coroner will ensure information about the complaints mechanism in relation to government undertakers is included in its coronial information brochures when re-printed by **31 October 2005**.

Action 36:

The Director of Queensland Health Scientific Services will:

- (i) Address the shortfalls as highlighted in the existing audit and evaluation reports by **30 April 2006**;
- (ii) Establish a dedicated Quality Management function within Queensland Health Scientific Services by **30 April 2006**;
- (iii) Ensure Opportunity for Quality Improvement processes are completed in a timely manner by appropriate officers by **30 April 2006**; and
- (iv) Ensure all Standard Operating Procedures are regularly updated by **31 July 2006**.

Action 37:

The Director of Queensland Health Scientific Services will:

- (i) Establish a triaging facility for a Chemical, Biological or Radiological emergency by **31 January 2006**; and
- (ii) Provide essential equipment for the triaging function by **31 January 2006**;
(Estimated non-recurrent cost: \$161,000)

Action 38:

The Director of Queensland Health Scientific Services will:

- (i) Develop and implements a performance reporting system for Queensland Health Scientific Services by **31 January 2006**;
- (ii) Develop criteria consistent with organisational goals and objectives for non-core business by **31 July 2006**; and
- (iii) Ensure the costing analysis of all laboratory services at Queensland Health Scientific Services is finalised by **31 July 2006**.

Action 39:

The Director of Queensland Health Scientific Services will develop a single Memorandum of Understanding with Queensland Police Service which incorporates all services provided by Queensland Health Scientific Services by **31 January 2006**.

Action 40:

The Director-General of Queensland Health will abolish the Inter-Departmental Standing Committee for Forensic Sciences **immediately**.

Action 41:

The Director-General, Justice and Attorney-General will:

- (i) Ensure Queensland Health Scientific Services' Forensic Sciences is within scope of the Integrated Justice Information Strategy Project by **31 October 2005**;
- (ii) Ensure Queensland Health Scientific Services is represented on the Integrated Justice Information Strategy Steering Committee by **31 October 2005**; and
- (iii) Provide Queensland-Wide Interlinked Courts System (QWIC) access to all staff members of the Forensic Sciences Liaison Unit excluding Central Property Officers by **31 October 2005**.

Action 42:

The Director of Queensland Health Scientific Services will:

- (i) Commission an independent review of the AusLab system to determine its suitability to a forensic/public health sciences environment by **31 January 2006**; and
- (ii) Negotiate with Department of Justice and Attorney-General appropriate enhancements to the Queensland-Wide Interlinked Courts System (QWIC) which will enable timely access to relevant information for prioritisation of forensic analysis by **31 January 2006**.

(Estimated non-recurrent cost: \$150,000)

Action 43:

The Director-General, Queensland Health will give consideration to realigning the management and ongoing responsibility of the AusLab System and Support Unit to the Information Directorate by **31 January 2006**.

Action 44:

The Director of Queensland Health Scientific Services, in consultation with the Superintendent, Forensic Services Branch, Queensland Police Service, will ensure that communication protocols are developed between Queensland Police Service and Queensland Health Scientific Services by **31 January 2006**.

Action 45:

The Director of Queensland Health Scientific Services, in consultation with the Superintendent of Forensic Services Branch, Queensland Police Service, will establish:

- (i) Information sharing/feedback processes relevant to forensic sciences and the collection of crime scene evidence by **30 April 2006**;
- (ii) Staff exchange and development opportunities by **30 April 2006**; and
- (iii) Partnering forums by **30 April 2006**.

Action 46:

The Director of Public Prosecutions will:

- (i) Establish a court liaison function for the Brisbane and Ipswich courts to liaise with Queensland Health Scientific Services on court matters including listings of trial and sentence dates for a 12 month trial by **31 January 2006**; and
- (ii) Subject to the outcome of the trial, continue the court liaison function as an ongoing role by **31 January 2007**.

(Estimated recurrent cost: \$60,000 – recurrent funding subject to outcome of trial)

Action 47:

The Director-General, Justice and Attorney-General will explore ways, including legislative amendment if necessary, to ensure that forensic evidence is only given in person if it is in the interests of justice by **31 January 2006**.

Action 48:

The Director of Queensland Health Scientific Services will monitor and evaluate the demand on Queensland Health Scientific Services staff to provide evidence to the Courts and the means by which it is provided by **31 July 2006**.

Action 49:

The Director of Queensland Health Scientific Services and Senior Executive Director, Resource Management, facilitate a series of workshops to develop a partnering relationship between Shared Service Provider – Corporate and Statewide and Queensland Health Scientific Services by **31 January 2006**.

Action 50:

The Director of Queensland Health Scientific Services will:

- (i) Ensure all recruitment practices are in accordance with corporate policies and procedures **immediately**; and
- (ii) Review the arrangements for the temporary employment of staff in the Backlog Project with a view to appointing staff to permanent positions consistent with government policies by **31 October 2005**.

Action 51:

The Senior Executive Director, Resource Management will ensure attention is given to the current issues facing the management of records held at Queensland Health Scientific Services with a view to preparing for the implementation of the Whole-of-Government EDRMS solution by **31 October 2005**.

Action 52:

The Director of Queensland Health Scientific Services will ensure:

- (i) A devolved Cost Centre Financial Management system is introduced in Queensland Health Scientific Services by **31 January 2006**;
- (ii) Budget development is a consultative process with all managers to ensure budgets are understood and adequately allocated within available funding constraints by **31 January 2006**;
- (iii) Appropriate financial reports sourced from the Decision Support System (DSS) and/or FAMMIS are provided to managers on at least a monthly basis by **31 January 2006**;
- (iv) All managers are given adequate training to access and understand the abovementioned reports by **31 January 2006**; and
- (v) Budget performance is an agenda item for all monthly Executive meetings by **31 October 2005**.

Action 53:

The Director of Queensland Health Scientific Services will:

- (i) Establish a dedicated workplace, health and safety function at Queensland Health Scientific Services by **31 October 2005**; and
- (ii) Ensure the Director, Business Services takes day to day responsibility for workplace health and safety issues for Queensland Health Scientific Services, chairs the Workplace Health and Safety Committee and provide monthly reports to the Executive Management Group by **30 April 2006**;

Action 54:

The Director of Queensland Health Scientific Services by **31 January 2006** will develop strategies to improve the financial performance of the Food Services with a view to achieving a cost neutral outcome.

(Estimated recurrent savings: \$80,000 per annum)

Action 55:

The Director of Queensland Health Scientific Services will review:

- (i) The number of Queensland Government plated motor vehicles with a view to rationalisation by **31 January 2006**; and
- (ii) On an annual basis, the home garaging arrangements to ensure an improved operational effectiveness can be demonstrated by **31 January 2006**.

(Estimated recurrent saving: \$25,000 per annum)

Action 56:

The Director of Queensland Health Scientific Services will:

- (i) Ensure that any future arrangements for research tenants on the Queensland Health Scientific Services campus is governed by a series of key principles **immediately**, i.e.:
 - The arrangement must be of mutual benefit to both parties;
 - In the case of Queensland Health Scientific Services, the benefits must include genuine joint projects (ie, of mutual benefit); real opportunities to enhance the professional development of Queensland Health Scientific Services scientists; and the development of opportunities for scientific advancement in areas of interest to Queensland Health Scientific Services;
 - The terms of the agreement must be transparent with all 'in-kind' costs identified and costed;
 - The arrangements must not detract from Queensland Health Scientific Services' service provision; and
 - The agreement must align with Queensland Health Scientific Services' core business and future vision.
- (ii) Undertakes renegotiations in consultation with Queensland Health stakeholders (including Public Health Services representatives), University sector stakeholders and the National Research Centre for Environmental Toxicology (EnTox) with a view to ensuring any ongoing Service Level Agreement in relation to EnTox is compliant with the abovementioned principles by **31 January 2006**.

Action 57:

The Director, Queensland Health Scientific Services will develop and implement governance arrangements for research and innovation at Queensland Health Scientific Services by **31 July 2006** including:

- The development of a strategic plan for research, to govern research priorities and the development of research partnerships;
- Equitable access to research opportunities for scientists across the campus;
- Access to administrative support for scientists in applying for, and managing, research grants;
- Maintenance of links to relevant academic and peer institutions on research issues, including strengthened links in the forensic sciences;
- Clear policies on costings for research applications; and

- Management of funding for all research projects.

(Estimated recurrent cost: \$500,000 per annum)

Action 58:

The Director of Queensland Health Scientific Services will include strategies to fully engage in the development of the proposed National Forensic Innovation Facility in the strategic plan for research by **31 July 2006**.

Action 59:

The Director of Queensland Health Scientific Services will develop and implement by **31 July 2006**:

- (i) A competency based training program across all sciences in Queensland Health Scientific Services;
- (ii) A policy for the professional development of Queensland Health Scientific Services scientists incorporating guidelines for:
 - Attendance at local, national and international conferences and other scientific forums;
 - Undergraduate and graduate work placements within Queensland Health Scientific Services; and
 - Support for further academic advancement, in line with current SARAS policies.
- (iii) A formal training and accreditation process for Queensland Health Scientific Services scientists to give evidence in Court.

Action 60:

The Director of Queensland Health Scientific Services will:

- (i) Commission professional engineering advice to provide a strategic framework to prioritise and sequence the current and future infrastructure needs of the campus by **31 January 2006**;
- (ii) Cease the existing management proposals to house up to 57 scientists in office/administrative space on Level 1, Block 6 **immediately**;
- (iii) Refurbish the conference room and other nearby reception areas of Level 1, Block 6 as office space for up to 25 scientists from Forensic Biology by **31 January 2006**;
- (iv) Move Forensic Biology scientists from the main DNA laboratory on Level 1, Block 6 to the administration area created above and re-commission the freed up DNA laboratory space for DNA processing as required into the future by **31 January 2006**;
- (v) Re-locate administrative and student areas for EnTox from Level 2, Block 2 to temporary accommodation such as a demountable in the grounds of the campus to free up critical laboratory space by **31 January 2006**;
- (vi) Move the Information Technology Support Unit on Level 2, Block 2 to an alternative location on the Kessels Road campus by **31 January 2006**;
- (vii) Refurbish the half floor vacated by the movement of the administrative and student clerical areas of EnTox and the Information Technology Support Unit

as a laboratory for additional Clandestine Drug Laboratory work and the Analytical Services Unit scientists, Queensland Police Services by **31 January 2006**;

- (viii) Establish a demountable laboratory adjacent to the Kessels Road Police Annex to address Workplace Health & Safety issues with the sampling of Clandestine Drug Laboratories by **31 January 2006**; and
- (ix) Construct an office for the Director of EnTox on Level 2, Block 3 by **31 January 2006**.

(Estimated non-recurrent costs for (ii) – (ix): \$2,427,000. Possible additional recurrent cost: \$1.2M per annum. Possible additional non-recurrent cost: \$5M)

Action 61:

The Director of Queensland Health Scientific Services will incorporate best practice strategies into the strategic planning processes for the next 3 – 5 years by **30 April 2006**.

Action 62:

The Director of Queensland Health Scientific Services will be responsible for the reform process.

Action 63:

The Commissioner, Queensland Police Service will **immediately**:

- (i) Appoint a senior officer to lead the implementation of the recommendations within the Queensland Police Service and provide reports to Director of Queensland Health Scientific Services; and
- (ii) Provide sufficient resourcing for the process of implementing the recommendations pertaining to the Queensland Police Service.

Action 64:

The Director-General, Justice and Attorney-General will **immediately**:

- (i) Appoint a senior officer to lead the implementation of the recommendations within Department of Justice and Attorney-General and provide reports to the Director of Queensland Health Scientific Services; and
- (ii) Provide sufficient resourcing for the process of implementing the recommendations pertaining to the Department of Justice and Attorney-General.

Action 65:

The Director of Queensland Health Scientific Services will:

- (i) Re-visit the naming convention for the Kessels Road campus once Knowledge-Based Research and Business buildings are established by **31 December 2007**.

Action 66:

The Director, Queensland Health Scientific Services will:

- (i) Ensure the coronial anatomical specimens backlog is assessed and recommendations presented to the State Coroner for consideration by **31 January 2006**; and
- (ii) Ensure appropriate storage facilities are put in place for coronial anatomical specimens following the removal of the backlog by **31 January 2006**.

Action 67:

The Director, Queensland Health Scientific Services will progress the DNA examination of the recent skeletal remains by **30 April 2006**.

Action 68:

The Director, Queensland Health Scientific Services in consultation with the Deputy Director-General (Governance) Department of the Premier and Cabinet will clearly articulate the role of Queensland Health Scientific Services in responding to a chemical, biological or radiological emergency by **31 January 2006**.

Action 69:

The Director, Queensland Health Scientific Services will identify the policy, procedure, resource and training implications to support the chemical, biological or radiological emergency role by **31 January 2006**.

Action 70:

The Director, Queensland Health Scientific Services will investigate and resolve airflow issues raised in relation to Block 6, Kessels Road campus by **31 January 2006**.

Action 71:

The Director, Queensland Health Scientific Services will:

- (i) Review individual access to specific areas of the campus to ensure only staff with justifiable reasons can enter each work area by **31 October 2005**;
- (ii) Review information classification and information management issues to ensure appropriate safeguards are in place to protect confidential information by **30 April 2006**;
- (iii) Refurbish the DNA laboratory areas to ensure that all contamination issues are resolved by **31 January 2006**.

10 OCTOBER 2005