

# Alert notice



Dear parent/guardian

Date:

Head lice have been detected in the school. The parents/carers of all students are being notified via this letter.

**It is extremely important for you to check your child's head for head lice TODAY.** Keep checking **every 2 days** until there are **no head lice found for 10 consecutive days.**

If you do find head lice, commence effective treatment immediately and be sure to complete the process of treatment. This will help prevent head lice from spreading. Refer to the **Managing head lice at home package** sent to all families earlier in the year. If you do not have this information or need help please contact the school administration. Teachers will reduce head-to-head contact activities while head lice are known to be around.

If for any reason you are having difficulties treating the head lice on your child **effectively**, please contact the school on

Telephone: \_\_\_\_\_

Or fill in the slip below with your contact details. Our school head lice support volunteer is

Name: \_\_\_\_\_

Yours sincerely,

The Principal

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Please return this slip in an envelope to the class teacher with your child on *the next school day*. Information is treated confidentially.



## Action taken at home slip

This is to inform the school that I have received and read the *alert notice* about head lice.

(please tick boxes as appropriate)

My child \_\_\_\_\_ Class \_\_\_\_\_ has had his / her head inspected

Yes

No

NO head lice were found

Head lice were found and I **HAVE** started treating the head lice on my child. I will continue treating until my child is free of head lice.

Head lice were found and I **HAVE NOT** started treating the head lice on my child.

I would like to be put in touch with the school head lice support volunteer

Please phone me on \_\_\_\_\_

Best time to call: \_\_\_\_\_

Signed: \_\_\_\_\_

(parent/carer) Date:    /    /