

# QHAPDC Arrow

Newsletter of the Queensland Hospital Admitted Patient Data Collection  
(Private Hospitals)

Issue No. 29

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### **2010–2011 DATA RECEIVED**

As at 19 April 2011, 559,155 records for the 2010-2011 collection period have been received from private facilities and loaded by the Data Collections Unit (DCU). Of these, 2,109 still have a 'fatal' error.

<b>Private Facilities</b>	
<b>Records with a fatal error</b>	<b>2,109</b>
<b>Records with no fatal errors</b>	<b>557,046</b>
<b>Total</b>	<b>559,155</b>

### **COLLECTION REQUIREMENTS**

As you would be aware, under the Private Health Facilities Act 1999 and the Private Health Facilities Regulation 2000, private hospitals are required to supply each month, data for the Admitted Patient Data Collection on those patients who separated from the hospital during the month.

It is vital that this data be supplied in a timely manner so that information can be provided for health-care monitoring, evaluation and planning.

If you are having any problems in meeting reporting timeframes please contact DCU.

### **2011-2012 COLLECTION REQUIREMENTS**

Private Hospitals should now have received a copy of the QHAPDC file format for the 2011-2012 financial year.

There are no structural changes for the 2011-2012 year. However, if sites choose to supply DRG data to Qld Health, please ensure that you are using version 6.0. Please ensure that your software company makes the necessary adjustments.

Queensland Health is also able to electronically process amendments from private facilities if the

facility's patient record system is capable of supplying electronic amendment records.

If facilities require assistance in relation to the new file format or have difficulty understanding and explaining problems with the file being generated by their patient administration system to their software supplier, please request your software company to contact DCU directly.

### **ELECTRONIC VALIDATIONS**

DCU have had their Electronic Validation Application (EVA) security-tested in anticipation of providing private facilities access to the application as soon as possible.

While work is continuing on the application so that it can be made securely available to private facilities, any facilities that would like to be involved in piloting the application should contact DCU.

Whilst work is continuing on EVA, DCU intends to phase out paper validations. Electronic validation reports (via excel) will be sent from the July 2011 submission of data.

### **ELECTRONIC SUBMISSION OF DATA**

Most hospital staff should now be aware of DCU's new SEAP (Secure External Application Portal). SEAP is a secure Queensland Health website that allows you to easily upload data files that are currently being supplied to the Data Collections Unit (DCU) via email or disk.

SEAP was created to improve timeliness of data provision by allowing designated private hospital users to directly upload their QHAPDC files and is currently serving its purpose well.

SEAP is the Queensland Health endorsed secure application to submit data files securely to the DCU.

Data providers are encouraged to ensure that they are uploading **all** of the nine files required to ensure that their data can be loaded in a timely fashion.

If you wish to have an account set up, or need instructions on how to use SEAP please contact Liem Vo on (07) 3234 0731.

## **SUBMITTING DATA BY E-MAIL**

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It should be noted that as SEAP is the endorsed means of submitting electronic data files to the DCU; submission by e-mail should no longer be used. Private facilities still utilising secure e-mail should contact Liem Vo in order to use SEAP.

## **2011-2012 QHAPDC MANUAL**

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The 2011-2012 QHAPDC Manual is currently being updated and should be available from mid June 2011 on the Queensland Health Internet Site.

The current 2010-2011 QHAPDC Manual is available on the Queensland Health Internet Site at:

<http://www.health.qld.gov.au/hic/manuals/10-11QHAPDC/MANUAL10-11.pdf>

## **I & D SHEETS**

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The Patient Identification and Diagnosis Sheets for the 2011-2012 collection year will be available in the coming weeks.

It should be noted that sites are asked to indicate if the patient's DOB is an estimate (in line with the collection requirements specified in the QHAPDC Manual) when completing these forms.

Once the completed I&D forms are received at DCU they are batched and data entered onto our data collection processing system where the data is subsequently validated. The final step in the process is sending a validation report back to your facility for checking.

This is a very manual and lengthy process that has been gradually replaced with electronic data submission over the last few years as most private health facilities have introduced computerised patient administration systems.

The DCU has contacted facilities using I&D forms seeking advice regarding plans to phase in electronic submission of data in the future. Advice provided by those facilities is much appreciated.

Requests for the latest version of the Identification and Diagnosis Sheets can be made to your usual

QHAPDC team contact, or to Liem Vo, Data Collection Officer on 323 40731.

## **TRAINING/FEEDBACK/INFORMATION SESSIONS**

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DCU will be continuing to visit facilities with the aim to provide hospital staff with the opportunity to discuss in detail any issues/feedback they may have regarding the collections.

If staff at your hospital would like to meet with staff from DCU, please get in touch with your usual QHAPDC team contact.

## **THE QHAPDC TEAM & DATA COLLECTIONS**

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If you need to talk to us, but your usual QHAPDC contact is not available, please feel free to contact any QHAPDC team member.

Please get in touch with us if you are experiencing any problems with getting your data to us or receiving our validation reports.

## **QUESTIONS / QUERIES / TOPIC IDEAS**

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The QHAPDC team encourages hospitals to forward any questions, queries or topic ideas that you would like to see in future Collection updates via e-mail to QHIPMAIL, or by contacting your usual QHAPDC team member.

## **STAFFING**

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Vanessa Cull has been appointed as a permanent Senior Data Collection Officer to the QHAPDC team.

Emma Gavarotto, Samantha Lowry and Shane Bunney have all left the QHAPDC team.

Raymond Daniel has joined the Team in the Data Collection Officer role.

The recruitment and selection process is currently being undertaken for a number of other positions in DCU.

## **E-BULLETIN**

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Please note that this will be the last time the QHAPDC Arrow will be circulated via the E-Bulletin. From now on the QHAPDC Team will circulate information relating to our collections via direct e-mails to our key hospital contacts.

## QHAPDC TEAM CONTACTS

### Andrew Vo – 3234 0185

302 Belmont  
490 Brisbane Endoscopy  
307 Brisbane Private  
304 Canossa Hospital  
528 Chermside Day Hospital  
446 Eastern Endoscopy  
323 Eye-Tech Day Surgery  
340 Friendly Society  
1195 Hopewell Hospice  
1162 Ipswich Hospice Care  
424 Mackay Day Surgery  
308 Mater Brisbane  
370 Mater Redland  
318 Mater Women's and  
Childrens  
519 Montserrat - Gaythorne  
481 Montserrat - Indooroopilly  
324 Montserrat - Spring Hill  
448 Noosa Surgical  
495 North Queensland Day  
Surgical  
447 Pacific Day Surgery Centre  
321 QFG Day Theatre  
489 Queensland Eye Hospital  
533 Robina Procedure Centre  
513 South Coast Digestive  
496 Southside Endoscopy  
313 St Andrew's Ipswich  
365 St Andrew's Toowoomba  
312 St Andrews War Memorial  
526 St Stephen's (Hervey Bay)  
345 St Stephen's Private  
338 Sunshine Coast Day  
334 Sunshine Coast Private  
316 The Wesley  
314 Toowong Private Hospital  
520 Toowoomba Hospice  
423 Vision Centre Day Surgery

### Kim Wyvill/Raymond Daniel – 3234 1885/3234 1887

333 Allamanda  
482 Caboolture Private Hospital  
531 Cairns Central  
498 Cairns Day Surgery  
420 Cairns Private  
337 Caloundra  
530 Canossa Day  
361 Clifton Co-Operative  
335 Currumbin Clinic  
371 Eden Healthcare Centre  
522 Eye-Tech Day Surgery  
Southside  
529 Gold Coast HOCA  
341 Gympie Private Hospital  
524 Hervey Bay Surgical  
368 Holy Spirit North Side  
443 Ipswich Day  
441 John Flynn  
1166 Kingaroy Private Hospital  
488 Mater HOCA  
518 Nambour Day Surgery  
332 Nambour Selangor  
527 North Brisbane HOCA  
320 North West  
507 Northside Endoscopy  
364 Pittsworth Private Hospital  
369 Spendelove House Private  
511 Spring Hill Clinic  
366 St Vincent's Toowoomba  
310 St Vincent's Brisbane  
317 Sunnybank Private  
486 Sunshine Coast HOCA  
445 T & G Day Surgery  
444 Terrace West Endoscopy  
485 The Wesley Hyperbaric  
494 Wesley HOCA

## QHAPDC TEAM CONTACTS

### **Elissa Scriven – 3234 0731**

449 Buderim Gastroenterology  
508 Campbell Street Surgicentre  
523 Chermerside Dialysis Unit  
391 Greenslopes Private  
506 Greenslopes Day Surgery  
381 Hillcrest Private  
1210 Kawana Private Hospital  
510 Logan Endoscopy Services  
514 Marie Stopes - Salisbury  
342 Mater - Bundaberg  
327 Mater - Gladstone  
401 Mater Mackay  
325 Mater Day Unit  
383 Mater - Yeppoon  
410 Mater Pimlico  
380 Mater Rockhampton  
411 Mater Women's Hyde Park  
311 New Farm Clinic  
346 Noosa Boot  
349 Pacific Private  
484 Peninsula Eye Hospital  
319 Peninsula Private Hospital  
487 Pindara Day Surgery  
331 Pindarra Gold Coast  
442 Pine Rivers Private Hospital  
1193 RiverCity Private Hospital  
517 Rockhampton Surgicentre  
497 Roderick Street Day  
483 Short Street Day Surgery  
532 Southport Day Hospital  
339 Southport Surgicentre  
1212 The Cairns Clinic  
491 Toowoomba Surgicentre  
521 Townsville Day Surgery  
509 Townsville Surgicentre

**Queensland Health Internet Site**

[www.health.qld.gov.au](http://www.health.qld.gov.au)

**Fax**

(07) 3234 0279

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