

Referee Report

The applicant below has applied for employment as a graduate registered nurse within Queensland Health. You have been nominated as a referee for this applicant.

Please complete the following table regarding your knowledge of the applicant in relation to the following questions. Queensland Health recognises and appreciates your assistance in this process.

Applicant's Name	
In what capacity is the applicant known to you? What position was held by the applicant? (Please state if you have a personal relationship or are related to the applicant)	
For what period of time have you known the applicant?	
If you have worked or are currently working with the applicant, what is your knowledge of the applicant's performance?	
If you are a clinical referee for this applicant, how would you describe the person's suitability for a role within Queensland Health?	

Job Performance	
How would you summarise the applicant's performance in general?	
What are the applicant's strengths and weaknesses?	
Based on your knowledge of this person, would you recommend them for employment within Queensland Health?	

Workplace Behaviour	
Where applicable does the applicant contribute positively to the workplace? If yes, in what ways?	
How does the applicant respond to feedback?	

Attendance	
Has the applicant ever needed to be counseled about excessive sick leave or particular patterns of absence? If yes, what were the circumstances?	

Referee Details (THIS INFORMATION IS MANDATORY)		
Name		
Position		
Telephone	Work	Other
Work e-mail address		
Signature		Date: