

## APPLICATION PROCESSES AND CONTACT INFORMATION FOR DRUGS, POISONS, PEST MANAGEMENT AND PHARMACY OWNERSHIP

### About us

Queensland Health's Drugs and Poisons Policy and Regulation Unit maintain controls for medicines (drugs and poisons) under the [Health \(Drugs and Poisons\) Regulation 1996](#) via the coordination and management of the following endorsements which include:

- **Approvals/Authorities** – allow suitable persons including those with certain qualifications (for example doctors, pharmacists, veterinary surgeons and dentists) to utilise certain drugs and poisons for specific purposes.
- **Licences** - allow industry and suitable persons to manufacture, distribute, sell and use of certain drugs and poisons
- **Permits** - allow industry and suitable persons to purchase certain drugs and poisons they need to conduct their business or a specific purpose.

The Drugs and Poisons Policy and Regulation Unit also has statewide responsibility for:

- licensing individuals as **pest management technicians** who operate or are employed by a pest control business and apply pesticides to control insects and pests under [Pest Management Act 2001](#), and
- the legislative scheme dealing with **pharmacy ownership** under [Pharmacy Business Ownership Act 2001](#).

### Where to access information

1. Information about obtaining such endorsements for drugs and poisons, and on pharmacy ownership, including application forms, fact sheets and guidelines can be accessed, **in the first instance** from the following Queensland Health webpages.
  - Pharmaceutical and Medicines  
[www.health.qld.gov.au/health\\_professionals/medicines](http://www.health.qld.gov.au/health_professionals/medicines)
  - Poisons and Pest Management  
[www.health.qld.gov.au/industry/poisons\\_pest](http://www.health.qld.gov.au/industry/poisons_pest)
  - Pharmacy Ownership  
[www.health.qld.gov.au/health\\_professionals/pharmacyownership.asp](http://www.health.qld.gov.au/health_professionals/pharmacyownership.asp)
2. Information on the legislative requirements, enforcement of labelling and compositional requirements, surveillance and investigation of complaints relating to drugs and poisons can be obtained by contacting your local Queensland Health Public Health Unit (PHU). PHU contact details can be accessed from the Queensland Health webpage [www.health.qld.gov.au/cho](http://www.health.qld.gov.au/cho) or contacting **13HEALTH (13 43 25 84)**.

### Application processing

The following information and advice is provided to ensure timely consideration of all applications received.

<b>IMPORTANT NOTES FOR ALL APPLICATIONS</b>	
<ol style="list-style-type: none"><li>1. Submission of <b>new applications</b> and <b>renewals</b> (where relevant) <b>MUST</b> be received in the post.</li><li>2. Incomplete, faxed or email copies of applications will <b>NOT</b> be processed and will be returned.</li><li>3. Once a completed application has been received by the relevant section, assessment and progression to a decision on an approval, licence, authority, permit etc. <b>may take between four and six weeks</b>.</li><li>4. A priority processing service is not offered to any applicant and frequent and unnecessary enquiries regarding the progress of application delays all applications.</li></ol>	
<b>LICENSING SECTION</b> For enquiries regarding the following Drugs and Poisons Licences and Pest Management Technician Licences including: <ul style="list-style-type: none"><li>• Licences to Manufacture<ul style="list-style-type: none"><li>- Controlled Drugs</li><li>- Restricted Drugs</li><li>- Poisons</li></ul></li><li>• Licences to sell:<ul style="list-style-type: none"><li>- Controlled Drugs by Wholesale</li><li>- Poisons by Wholesale</li></ul></li></ul>	<b>Business Hours</b> 8:30am – 4:00pm Monday to Friday <b>Email</b> <a href="mailto:DPPRLicensing@health.qld.gov.au">DPPRLicensing@health.qld.gov.au</a> <b>Phone</b> (07) 332 89310 <b>Facsimile</b> (07) 332 89354 <b>Postal Address</b> Attention: Licensing Officer Drugs and Poisons Policy and Regulation Unit Division of the Chief Health Officer PO Box 2368 FORTITUDE VALLEY BC QLD 4006

<ul style="list-style-type: none"> <li>- S7 Poisons for Purposes other than Human Therapeutic Use</li> <li>- Restricted Drugs by Wholesale</li> </ul> <ul style="list-style-type: none"> <li>• Licences relating to Pest Management Technician</li> </ul>	<p><b>Office</b>          Drugs and Poisons Policy and Regulation Unit          Environmental Health Branch          15 Butterfield Street          HERSTON QLD 4006</p>
<p><b><u>APPROVAL SECTION</u></b></p> <p>For enquiries regarding applications to utilise certain medicines (scheduled drugs and poisons) including:</p> <ul style="list-style-type: none"> <li>• Approval to use drugs and poisons for analytical/laboratory use</li> <li>• Approval to use drugs and poisons for conducting research or teaching at a University</li> <li>• Approval to use drugs and poisons for veterinary purposes</li> <li>• Approvals for registered nurses to obtain and supply drugs and poisons at mine sites</li> <li>• Approvals for registered nurses and managers to obtain and supply drugs and poisons at island resorts sites</li> <li>• Approval for fluoroacetic acid (1080)</li> <li>• Approval to prescribe, dispense, sell or use a regulated restricted drug/poison</li> <li>• Application by a Medical Practitioner for Approval to Obtain, Possess and Use Amygdalin</li> <li>• Approval for an organisation providing commercial paramedic services</li> <li>• Application for a cyanide or strychnine permit</li> </ul>	<p><b>Business Hours</b>          8:30am – 4:00pm Monday to Friday</p> <p><b>Email</b> <a href="mailto:DPPR@health.qld.gov.au">DPPR@health.qld.gov.au</a>  <b>Phone</b> (07) 332 89310  <b>Facsimile</b> (07) 332 89354</p> <p><b>Postal Address</b>          Attention: Approval Section          Drugs and Poisons Policy and Regulation Unit          Division of the Chief Health Officer          PO Box 2368          FORTITUDE VALLEY BC QLD 4006</p> <p><b>Office</b>          Drugs and Poisons Policy and Regulation Unit          Environmental Health Branch          15 Butterfield Street          HERSTON QLD 4006</p>
<p><b>Note:</b> For approvals for the purposes of treating drug dependant persons, please contact Queensland Health's Drugs of Dependence Unit on:</p> <p><b>Phone</b> (07) 3328 9890  <b>Facsimile</b> (07) 3328 9821  <b>Email</b> <a href="mailto:ddu@health.qld.gov.au">ddu@health.qld.gov.au</a>  <b>Website</b> <a href="http://www.health.qld.gov.au/atod/ddu.asp">www.health.qld.gov.au/atod/ddu.asp</a></p>	
<p><b><u>PHARMACY OWNERSHIP SECTION</u></b></p> <p>For all enquiries regarding ownership of a Pharmacy including:</p> <ul style="list-style-type: none"> <li>• change of ownership.</li> </ul>	<p><b>Business Hours</b>          8:30am – 4:00pm Monday to Friday</p> <p><b>Email</b> <a href="mailto:Pharmacyownership@health.qld.gov.au">Pharmacyownership@health.qld.gov.au</a>  <b>Phone</b> (07) 332 89310  <b>Facsimile</b> (07) 332 89354</p> <p><b>Postal Address</b>          Attention: Pharmacy Ownership          Drugs and Poisons Policy and Regulation Unit          Division of the Chief Health Officer          PO Box 2368          FORTITUDE VALLEY BC QLD 4006</p> <p><b>Office</b>          Drugs and Poisons Policy and Regulation Unit          Environmental Health Branch          15 Butterfield Street          HERSTON QLD 4006</p>

**DRUGS AND POISONS POLICY AND REGULATION UNIT**  
 Environmental Health Branch  
**Queensland Health**

**Website** [www.health.qld.gov.au/ph/ehu/drugs\\_poisons.asp](http://www.health.qld.gov.au/ph/ehu/drugs_poisons.asp)