

Food Safety Supervisor

Credit Transfer Matrix Guideline

Guideline Standard	Health	Tourism & Hospitality (Includes Transport & Distribution)	Food Processing	Retail	Other current & superseded training package units
GFSBFSPA Follow basic food safety practices	HLTFS207B	THHGS01B New code endorsed June 2008 SITXOHS002A	FDFCORFSY1A	WRRLP6C (Declared equivalent to FDFCORFSY2A) New code endorsed October 2007 SIRRFSA001A	FDFCORFS1A CHCT3A/B HLTFS7A HLTGM7A SFIPROC402A/B SFICORE101A/B SFIPROC403A/B TDMMR5001 THHGS01A
GFSMFSA Apply and monitor food safety requirements	HLTFS310B	THHBCC11B New code endorsed June 2008 SITXFSA001A	FDFCORFSY2A (Wholly incorporates FDFCORFSY1A)		FDFCORFS2A SFIPROC404A/B THHBCC11A HLTFS10A WRRLP6B/C(Equivalent to FDFCORFSY2A & FDFCORFSY1A)
GFSOFSA Oversee the day-to-day implementation of food safety in the workplace	HLTFS309B				FDFCORFS3A FDFCORQFS3A HLTFS9A SFIPROC405A/B WRRLP7B/C

Note: This credit transfer matrix has been developed in consultation with Skills First & Queensland Health

Guidelines to support the Food Safety Supervisor Credit Transfer Matrix:

Credit transfer is essentially the ability for someone who has completed a level of formal qualification or competency within a particular field to be recognised and be granted “credit” for that training towards another qualification or competency (in this case the food safety supervisor competencies). The original qualification might have been undertaken within a TAFE or tertiary institution, delivered by a private organisation or conducted in another country. If the candidate can demonstrate and show evidence of the qualification or competency then the Registered Training Organisation (RTO) may give credit and issue a Statement of Attainment for a particular unit of competency.

If a person has completed a relevant food industry trade qualification or a tertiary qualification e.g. a Bachelor Degree that includes a food hygiene and safety subject then the Local Government may give automatic credit to the person as a food safety supervisor.

Below is guide to help RTOs & local government determine credit transfer.

General:

1. The food safety supervisor credit transfer matrix criteria shall apply to any person who has completed a food safety supervisor unit of competency prior to 12 October 2007 (the date the food safety supervisor framework was released). For the purpose of interpretation, units in the same row should be treated as equivalent.
2. If a person has a Diploma or higher qualification in a food safety & hygiene related discipline and has completed a food safety supervisor unit of competency, they may use the credit transfer matrix at anytime.
3. Any person undertaking training to be a food safety supervisor after 12 October 2007 will be required to complete the unit(s) of competencies ascribed to their relevant food sector. If a person moves from one industry sector to another, (e.g. hospitality to food processing) they will be required to conduct the relevant training or demonstrate they have achieved the unit of competency for that food sector.

Guide to help RTOs determine credit transfer:

1. The person must show evidence they have completed the relevant food sector unit of competency within a Certificate, Diploma or Advanced Diploma qualification from a recognised TAFE, tertiary or private institution.
2. The person applying to be a Food Safety Supervisor should provide evidence that they are working, or has recently worked within the food sector that they wish to obtain credit for. For example: (third party evidence, job description, details of how often the person does / did perform those tasks, or partial qualification).
3. Assessors should follow the equivalences within the food safety supervisor credit transfer matrix guideline where it applies.
4. RTOs should issue the credential or Statement of Attainment for a nominal fee for service basis.

Guide to help Local Governments determine automatic accreditation:

If a person has completed an appropriate food industry trade qualification or a Bachelor Degree or higher qualification from a recognised institution nationally or internationally that includes food safety & hygiene subjects, then the person may be eligible for automatic accreditation to be a food safety supervisor by the local government. Examples of these include the following:

- Qualified Chefs who can demonstrate they have completed the relevant unit of competencies for the food sector they are working in.
- Bachelor or higher level degrees in:
 - Food Technology or equivalent;
 - Food Microbiology or equivalent;
 - Nutrition & Dietetics or equivalent;
 - Australian Institute Environmental Health (AIEH) accredited Environmental Health tertiary degree or equivalent.