Third Party Infrastructure Partnership Policy

Policy Statement
This policy is supportive of and encourages partnership agreements involving the use of Queensland Health real property assets.

All third party infrastructure partnership agreements shall be subject to a consistent approach in the planning, management and approval of the use of Queensland Health real property assets in the delivery of infrastructure through third party partnerships.

Intent of this policy
The purpose of this policy is to provide the governance and mechanisms that ensure all third party infrastructure partnership projects:

- are of benefit to the Queensland public, align with the strategic direction of Queensland Health and do not unduly impact Queensland Health’s ability to deliver services
- comply with the planning, management and approval processes established when involving the use of Queensland Health real property assets.

Scope
This policy applies to all Queensland Health employees responsible for evaluating, negotiating, planning, approving and managing third party partnership arrangements related to the development of infrastructure involving the use of Queensland Health real property assets.

Principles
Third party infrastructure partnerships are supported and encouraged where they are consistent with the following principles:

- **tangible benefits are provided**
  A partnership arrangement that benefits the health care of the Queensland community and aligns with the strategic direction of Queensland Health.
- **a rigorous, comprehensive and holistic assessment is undertaken for each individual partnership agreement**
All prospective partnership agreements will be assessed against departmental strategic directions, established criteria and identified service priorities for the health service districts and/or divisions.

- **approval determined through a consistent and transparent process**
  Outcomes of investigation, development, approval and endorsement processes for third party infrastructure partnership agreements will inform the resultant use of Queensland Health real property assets.

- **consider future implications**
  The development of any Queensland Health real property asset shall take into account future infrastructure plans that have been completed, identified service needs, and service planning and infrastructure planning information.

- **compliant with Queensland Health governance practice**
  The appropriate delegations for direction and approval for the use of real property and resources are applied.

### Legislative or other Authority

- **Financial Accountability Act 2009 (Qld)**
- **Financial and Performance Management Standard 2009 (Qld)**
- **Health Services Act 1991 (Qld)**

### Related policy or documents

- **Advance Health Action: Making Queenslanders Australia’s Healthiest People, Queensland Government (2008)**
- **Corporate Financial and Contract Signing Delegations, Queensland Health (2010)**
- **Clinical Services Capability Framework v3, Queensland Health (2011)**
- **Health Service District Financial Delegations, Queensland Health (2010)**
- **National Partnerships Agreement on Hospital and Health Workforce Reform, Commonwealth Government (2009)**
- **Project Assurance Framework, Queensland Health (2007)**
- **Queensland Health Strategic Plan 2008 – 2012 v2, Queensland Health (2008)**
Supporting documents

- Third Party Infrastructure Partnership Implementation Standard – Investigation and Agreement In-Principle
- Third Party Infrastructure Partnership Implementation Standard – Project Delivery
- Health service district and division guidance for project initiation and assessment
- Preliminary Assessment Criteria – Capital Delivery Program
- Preliminary Assessment Criteria – Planning Branch
- Preliminary Assessment Criteria – Land Use and Transaction Unit

Review

This policy will be reviewed at least every two years.

Date of last review: 27 July 2011
Supersedes: Third Party Infrastructure Policy v1.1

Approval and Implementation

Policy Custodian
Senior Director
Asset and Properties Services Branch
Health Planning and Infrastructure Division

Responsible Executive Team Member:
Deputy Director-General
Health Planning and Infrastructure Division

Approving Officer:
John Glaister
Deputy Director-General
Health Planning and Infrastructure Division
## Definitions of terms used in this policy and supporting documents

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<tr>
<th>Term</th>
<th>Definition / Explanation / Details</th>
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<td>Agreement in-Principle</td>
<td>An agreement between Queensland Health and a third party as to high level principles supporting the proposed partnership and may cover possible terms for a future contract or project should it become funded or approved to proceed.</td>
<td>Health Planning and Infrastructure Division</td>
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<tr>
<td>Built Infrastructure</td>
<td>Refers to buildings, structures and other infrastructure which can be defined as real property. It includes the establishment or expansion of garden and landscaped areas such as memorial gardens.</td>
<td>Project Management – Glossary of Terms</td>
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<tr>
<td>Director-General Delegations</td>
<td>Queensland Health's delegations provide officers with the appropriate authority to enable them to validly perform their duties effectively and in accordance with legislative and policy requirements. The delegation is (as the policy dictates at this time), the Corporate Real Estate Delegations v8 (Sept 2008).</td>
<td>Queensland Health Finance Division</td>
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| Partnership Agreement         | For the purpose of this policy partnership agreement refers to any arrangement where a third party has an agreement with Queensland Health for the use of Queensland Health real property.  
This may include agreement for:  
- collocated hospitals  
- university research, health services, and education and training facilities  
- staff and student accommodation  
- GP Superclinics  
- retail and commercial precincts  
- accommodation facilities  
- laundry facilities.                                                                                                                                                                                                             | Health Planning and Infrastructure Division                                                  |
| Procedure                     | An agreed set of practices - generally sequential – that are developed to support consistency and quality in the performance of an activity or delivery of a service across more than one work unit. They may be flexible or mandatory.                                                                                       | Policy Management Policy                                                                    |
| Real Property                  | Real property is defined as land and all that is affixed permanently thereto, including buildings and other immovable property.                                                                                                                                                                                                                              | Office of State Revenue, Queensland Government                                             |
| Third Party                   | An entity external to Queensland Health and other state government departments. Third parties may include:                                                                                                                                                                                                                                                       | Health Planning and Infrastructure Division                                                  |
- local government authorities
- universities
- specialist providers (e.g. car park provider, child care provider)
- not-for-profit organisations
- for-profit organisations
- non-government organisations.

Third Party projects in relation to this policy include but are not limited to:

- collocated hospitals
- university research/health services/education and training facilities
- staff and student accommodation
- GP Superclinics
- health precincts
- energy plants
- retail and commercial precincts
- laundry facilities.