



Local Consultative Forum

Minutes

Townsville

Friday 18 August, 10.00-11.00 am

Attendees

Ava Ball	AB	Recruitment Services (Minutes)
Wayne Nuske	WN	Supply Services – Manager
Karen Wood	KW	QPSU Workplace Delegate
Di Wight	DW	Coordinator Financial Accounting (Chair)

Apologies

Karin Carmichael	KC	QPSU Workplace Delegate
Chiara Lennox	CL	ASU Northern Workplace Delegate
Michelle Duggan	MD	AWU Organiser
Jonathan Green	JG	A/Senior Manager Finance SERI
Loueen Finlay	LF	Payroll & Establishment Services
Michael Walton	MW	Supply services – AWU Delegate
Patricia Martin	PM	QPSU Workplace & Council Delegate

Subject

Outcomes

Action

1. Attendance and Apologies	1.1 Attendance and apologies as noted above.	
2. Confirmation of Minutes	2.1 Minutes of 17 July 2011 were ratified.	
3. Business arising from previous minutes	<p>3.1 Briefing Paper – Review of NACU: AO4 position Wayne Nuske advised process still not finalised will be requesting Recruitment Services to advise applicants process will not be proceeding at this point in time and the position will be re-advertised again in the future.</p> <p>3.2 Payroll Costing & Payroll Teams: Currently there is a review being undertaken with respect to Centralised Teams. Karen Wood will follow-up with Pat Martin on this and advise back</p> <p>3.3 EB8 discussions – PM member of the steering committee for QHSSP in EB8 discussions. Karen Wood advised this is still on-going – and will maintain contact with Pat Martin and feedback any developments on continuing</p>	<p>WN</p> <p>KW</p> <p>KW</p>

Subject	Outcomes	Action
	discussions.	
4. Organisational Change	<p>4.1 Recruitment Services Mackay HUB – Ava Ball advised she had received advice from Snr Director Recruitment Services that this position would now remain in Mackay.. Once the decision had been tabled at LCF it would go to ACC and then the permanent position would be advertised. In the mean time the position will continue to be filled in a Temporary capacity in Mackay.</p> <p>4.2 Business Case “Change of Distribution Centres (Townsville & Cairns) Stock Line Policy & Service Model for Stock Lines”.</p> <p>WN advised meeting had taken place with the Unions and agreement has been reached to trial 15 Items from Cairns in Townsville. A OO2 Officer will be employed in a Temporary capacity in Townsville to undertake the initial trial. Brett McKenzie (Project Manager) will be monitoring the trial and be the contact for Union. WN will feedback any developments.</p>	<p>AB</p> <p>WN</p>
5. Workload Management	nil	
6. Equity and Diversity	<p>6.1 Payroll Reclassifications: outcome of JEMS process known.</p> <p>KW did advise that there was a Head of Agreement reached to set up a Steering Committee comprising 5 Qld Health & 5 Union Members to look at job satisfaction, no actual date as to when this will start as yet.</p> <p>6.2 Operational Positions Richlands/Townsville Districts: OO3/OO4 supervisory levels - they have decided on a flatter structure. Documentation in relation to Operational Levels will now be presented to PHOC (Public Hospital Oversight Committee) to be reviewed - Public Oversight Committee (PHOC) are due to meet shortly..</p> <p>WN will continue to feedback to this meeting with further outcomes.</p>	<p>KW</p> <p>WN</p>
7. Leave Relief	7.1 Finance, Supply, Payroll & Recruitment Services: concerns continue over leave relief provision for Finance, Supply, Payroll & Recruitment Services.	WN, AB, JG, LF
8. New Business	<p>8.1 Payroll 9 day fortnight. Payroll has gained approval for a 6 month trial in Townsville of 9 day fortnight beginning 11/7. Impacts positive & negative will be recorded/reported to Senior Director. Updates also to be given to LCF.</p> <p>8.2 Payroll moved into teams: Payroll has moved all their staff into teams. KW advised that it appears to be working well.</p> <p>8.3 AB advised Pat Martin had now left Townsville and would no longer be attending the LCF Meetings.</p>	<p>HELD OVER</p> <p>HELD OVER</p>

Subject	Outcomes	Action
Next Meeting	Date: Thursday, 22 September 2011 Time: 10.00 am Location: Level 1, Central Plaza, Flinders Mall, The City. Chair: Union Representative Minutes: To be confirmed	

Townsville LCF members

Name	Initials	Position	Phone	Email
Ava Ball	AB	Recruitment Team Coordinator	4750 6770	Ava_Ball@health.qld.gov.au
Di Wight	DW	Coordinator Financial Accounting	4750 6615	Dianne_Wight@health.qld.gov.au
Karen Wood	KW	QPSU Workplace Delegate	4750 6666	Karen_Wood@health.qld.gov.au
Karin Carmichael	KC	QPSU Workplace Delegate	4750 6666	Karin_Carmichael@health.qld.gov.au
Margie Dale	MD	ASU North Queensland		
Wayne Nuske	WN	Supply Manager	4753 3501	Wayne_Nuske@health.qld.gov.au
Michael Walton	MW	Supply Services – AWU Delegate		Michael_Walton@health.qld.gov.au
Chiara Lennox	CL	ASU Northern Workplace Delegate		Chiara@asuqld.asn.au
Michelle Duggan	MD	AWU		Michelle.duggan@awu.org.au
Loueen Finlay	LF	Payroll Services		Loueen_Finlay@health.qld.gov.au