

PDS:

Amfac – Dispense 3

Generating the Schedule 8 (S8) Electronic Lodgement File

To generate the S8 file:

1. Insert a blank floppy disk into the computer.
2. From the Dispense Main Menu, select **Run Nominated**. (Or press **F8**)
3. At the **Enter name or number of special job to run** prompt, enter **DRUGEXTR SAS8** and press Enter.
4. Enter the Start and End dates for the Report and click on **End**.
5. The report is compiled and saved to the floppy disk.
6. A message displays when the process is complete.
7. Press any key.
8. You are returned to the Dispense Main Menu

You can send the floppy disk to the DDU or access the S8 Online web site and upload the S8 File from the floppy to the DDU.