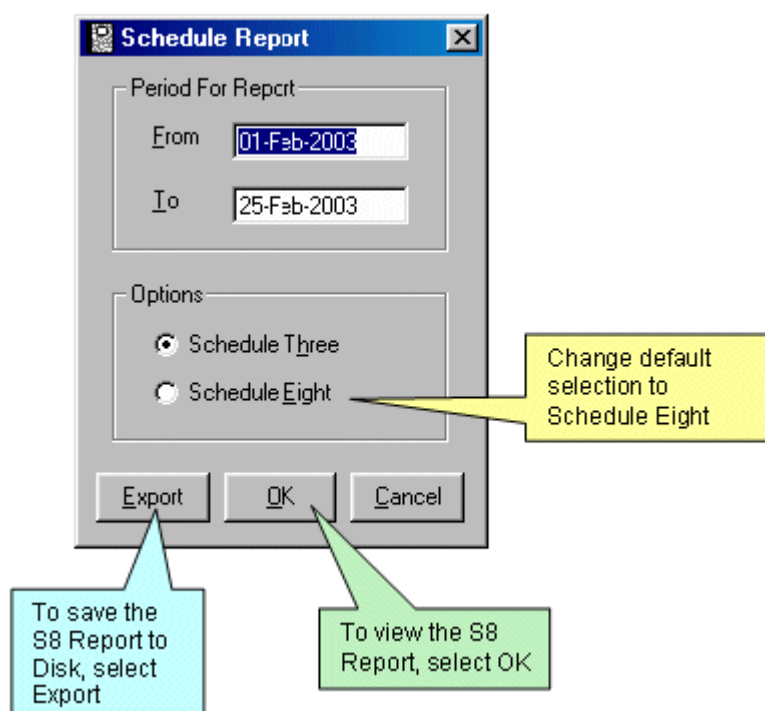


PDS: Lockie (Pharmasol) - LOTS

Generating the Schedule 8 (S8) Electronic Lodgement File

To generate the S8 file:

1. Insert a blank floppy disk into the computer.
2. From the Dispense menu, select **LOTS**.
(You can also access reports from the LOTS Start menu.)
3. Select Reports. (Or press <Alt-r>)
4. Select Script Reports. (Or press <Alt-c>)
5. Select S3/DD Report. (Or press <Alt-s>)
6. The Schedule report window opens.



7. Enter the **From** date and press Enter.
8. Enter the **To** date and press Enter.
9. Select the **Schedule Eight** option. (Or press <Alt-e>)
10. Select the **Export** button. (Or press <Alt-E>)
11. The report is copied to the floppy disk.
12. When completed a message window indicates that the export has finished.
13. Click on the **Ok** button.

You can send the floppy disk to the DDU or access the S8 Online web site and upload the S8 File from the floppy to the DDU.