

# Information Sheet

## Rural and Remote Research Capacity Building Program (RRR-CAP): Research Dissemination Funding Support

The Office of the Chief Allied Health Officer (OCAHO) invites expressions of interest (EOI) from eligible rural and remote Health Practitioners to receive funding to support the dissemination of research findings through either conference presentations or journal publications. This support will provide either travel and accommodation reimbursement (conference) or reimbursement of publication fees (including fees for open access) to successful applicants.

Hospital and Health Services can submit EOIs through the form that accompanies this information sheet, which can also be requested from the OCAHO at [HP-Research@health.qld.gov.au](mailto:HP-Research@health.qld.gov.au).

### Purpose and objective

The Rural and Remote Research Capacity Building Program (RRR-Cap) is supported by the Research Package for Health Practitioners outlined in Clause 8.1 of the [Health Practitioners \(Queensland Health\) Certified Agreement \(No.4\) 2022](#). This funding package aims to build research capacity in the health practitioner workforce and facilitate the implementation of evidence based clinical services.

The purpose of this initiative is to support eligible rural and remote Health Practitioners to gain research skills and experience associated with disseminating research findings, provide opportunities for research networking, and enable communication of the value of health practitioner research.

### Funding support

Funding will be allocated for selected employees in Health Practitioner roles to either attend a conference to present research findings or publish research findings in an open-access journal.

An employee cannot independently apply for funding support, and the allocation of funding will take account of the support of the operational line manager and HHS. The nominated employee will remain eligible for funding support only while employed in the role specified by the HHS in the EOI.

### Travel reimbursement (Conference presentations only)

*Eligibility:* The employee will attend a suitable conference and present the nominated research findings.

*Term:* Travel and accommodation costs will be limited to support that is for a reasonable period to attend the nominated conference. On completion of the event, the nominated employee will:

1. Provide evidence of attendance (via a copy of conference registration) and evidence of presentation (via a copy of conference program including detail of presentation).
2. Create a summary report of the event experience and presentation.

These will be provided to OCAHO **within four weeks of the last day of conference** as evidence of completion.

*Value:* The funding support will cover travel (flights and accommodation, as well as airport transport/transfers) incurred for in-person attendance at the nominated conference (within Australia) in accordance with Directive 13/23 - Domestic Travelling and Relieving Expenses.

*Travel:* Successful applicants will be required to make travel arrangements following the usual processes through their HHS Staff Travel unit.

*Reimbursement:* HHSs will be reimbursed for eligible travel and associated costs for successful applicants through an inter-entity journal (IEJ) process upon submission of:

- Evidence of attendance, presentation, and summary report (as described above).
- Relevant IEJ forms.
- Evidence of staff travel booking confirmation details and relevant tax invoice/receipts.

HHSs must submit inter-entity journal reimbursement claims to OCAHO **within four weeks of the last day of conference** via [HP-Research@health.qld.gov.au](mailto:HP-Research@health.qld.gov.au).

If the nominated employee fails to attend the conference and/or submit evidence of attendance, the employee will be responsible for funding their travel. If the travel payment has been processed, the employee will be responsible for repaying the HHS/OCAHO for the costs incurred.

## Journal fee reimbursement (publications only)

*Eligibility:* The nominated employee will submit, as lead or first author, an original research report manuscript (which includes novel research findings) to a peer-reviewed and/or open-access journal.

*Term:* The term of the funding support is not more than reasonable journal publication fees. On completion of the submission and payment of fees, the nominated employee will:

1. Provide evidence of acceptance of publication.
2. Create a summary report of findings from their submitted publication.

*Value:* The funding support will cover (either or both):

- Peer-reviewed journal publication fees for an original research study manuscript.
- Fees to enable open access of manuscript from journal.

*Reimbursement:* HHSs will be reimbursed for eligible costs for successful applicants through an inter-entity journal (IEJ) process upon submission of:

- Evidence of acceptance of publication and the summary report (as described above).
- Relevant IEJ forms.
- Evidence of acceptance of manuscript and relevant tax invoice/receipts.

HHSs must submit IEJ reimbursement claims to OCAHO within four weeks of receiving receipt of payment for indicated publication fees via [HP-Research@health.qld.gov.au](mailto:HP-Research@health.qld.gov.au).

If the nominated employee fails to submit evidence of manuscript submission, the employee will be responsible for funding the associated fees.

## Costs not covered by the OCAHO

All costs associated with undertaking conference attendance and presentation other than travel costs, and all costs associated with preparation and submission of research study manuscripts other than indicated journal submission and open-access fees, will be met by the nominated employee and/or the HHS.

## Expressions of interest

HHSs can submit an expression of interest (EOI) for more than one nominated employee (separate EOI forms). EOIs will be assessed by a panel led by the OCAHO, with notifications of the selection outcome distributed approximately four weeks after the closing date.

## Eligibility

A HHS is eligible to submit an EOI if the nominated employee meets criteria listed below.

### Position status

The employee can be temporary or permanent. If temporary, the employee's appointment should extend to at least three months beyond the support period. The employee can be full-time or part-time.

### Position location

The Applicant's position base location is classified according to the [Modified Monash Model](#) (MMM) as Remoteness Classification MMM Level 3 (large rural town) up to MMM Level 7 (very remote community). A full list of RRR-Cap eligible Queensland Health locations can be found [here](#).

## Exception reporting

The HHS will advise the OCAHO within 7 days of the following:

- (a) The nominated employee:
  - Resigns from the position (or other form of position separation). The nominated employee will not have access to the funding support if they leave their position permanently.
  - Has a change of employment status e.g. is approved to change from full-time to part-time.
  - Is at risk of failing to complete the requirements for the funding support.
- (b) The nominated employee's position status (permanent, temporary, FTE) changes to no longer meet the requirements for funding.