

Record of Allied Health Student Training

Student name	
Course / profession	
Educational institute	

Preparing for your clinical placement

Student placement orientation – Student Deeds

Students undertaking a clinical placement in a Queensland Hospital and Health Service (HHS) must complete all Queensland Health student placement orientation requirements as detailed on the Queensland Health Clinical Placements website (<https://www.health.qld.gov.au/employment/clinical-placement>). Refer to the Clinical Placement webpages for more information:

- [Queensland Health Clinical Placements](#) home page
 - [Required clinical placements](#)
 - [Preparing for your clinical placement](#)
 - [Documents for your clinical placement](#)
 - Student orientation checklist
 - Student Deed Poll

Students must present a copy of the *Student orientation checklist* (along with any associated documentation) to the education provider's placement coordinator **before commencing a placement within a Queensland Health facility**.

Allied health student placement orientation

The following additional training modules must also be completed by all allied health students undertaking placement. These training modules are accessible externally to Queensland Health via the Office of the Chief Allied Health Officer website (<https://www.health.qld.gov.au/ahwac/html/ahst>).

A number of these training modules are PDFs or videos that do not produce a certificate of training. By completing and signing in this document, you are certifying (as the student) that you have completed these mandatory training components.

Students must present a completed, signed and dated copy of this document (*Record of allied health student training*) and any associated documentation to the HHS clinical educator **at the commencement of each placement**.

Training to be completed **PRIOR** to the start of placement

Training module	Date of completion	Student signature
Child abuse and neglect	Initial completion: DD/MM/YY	
	Annual refresher: DD/MM/YY	
Clinical handover		
Comprehensive care		
Consumer engagement		
Clinical documentation		
Hand hygiene		
Infection control		
Informed consent		
Patient identification and procedure matching		
Patient rights		
Personal protective equipment (PPE)		
Safe, secure and supportive workplaces – guide for allied health students		
The high-risk patient		

Training to be completed **AT** the start of placement

The training listed below is site specific and is provided at the discretion of your clinical educator based on identified placement risks. When required, the training must be completed as directed by the Queensland Health clinical educator at the commencement of your placement and within the timeframes specified. This content is not available online and will be provided as face-to-face training at each facility.

Complete within two days of starting each placement

Training	Date of completion	Student signature
Site-specific orientation	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
General evacuation instructions (Valid for 12 months at each site where completed)	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Infection prevention and control including site- specific personal protective equipment procedures	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Hazardous chemicals (only required if conducting procedures or working in areas that hold safety data sheets)	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
How to report a workplace incident	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Local emergency procedures	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Patient handling (face to face)	Placement 1:	

Training	Date of completion	Student signature
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	
Waste management (as relevant) <ul style="list-style-type: none"> clinical & sharps general waste and recyclables cytotoxic waste pharmaceutical waste confidential waste 	Placement 1:	
	Placement 2:	
	Placement 3:	
	Placement 4:	
	Placement 5:	

Complete within one week of starting each placement

Training	Date of completion	Student signature
Allied health data collection training and / or site-specific database entry Note: the minimum requirement is training once per database (e.g. PI5, AHIS, ABC).	Placement 1: DD/MM/YY Databases:	
	Placement 2: DD/MM/YY Databases:	
	Placement 3: DD/MM/YY Databases:	
	Placement 4: DD/MM/YY Databases:	
	Placement 5: DD/MM/YY Databases:	

Other site-specific training requirements

Please specify additional site-specific training details including timeframe for completion:

Training	Date of completion	Student signature
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	
	Placement 1:	
	Placement 2:	