

# Evidence record of allied health training – university staff

<b>Staff name</b>	
<b>Course / Profession</b>	
<b>Educational institute</b>	

**Copies of all signed sheets must be retained by the staff member and presented at the HHS if requested. Details of training requirements are on the [Training requirements for student placements webpage](#).**

## **PART A: COMPLETE PRIOR TO PLACEMENT**

### **Section 1 – Training that is not site specific and that must be completed prior to placement**

<b>Training</b>	<b>Information available external to Queensland Health?</b>	<b>When to be completed</b>	<b>Student Signature</b> <i>I certify I have completed the following training components...</i>	<b>Date of completion</b>
<b>Clinical Placement Student Orientation (on iLearn)</b> (as per requirement of the student deed legal framework governing student placements within Queensland Health) <a href="https://www.health.qld.gov.au/employment/clinical-placement/students">https://www.health.qld.gov.au/employment/clinical-placement/students</a>				
• Code of conduct	Yes	Prior to placement		
• National code of conduct for healthcare workers	Yes	Prior to placement		
• Cultural diversity	Yes	Prior to placement		
• Immunisation and infection prevention	Yes	Prior to placement		
• Work health and safety induction	Yes	Prior to placement		
• First response evacuation instructions (FREI)	Yes	Prior to placement		Initial completion date:
				Annual refresher date:
• Occupational violence prevention fundamentals	Yes	Prior to placement		
• Prevention and management of musculoskeletal disorders	Yes	Prior to placement		
• Privacy, confidentiality and documentation	Yes	Prior to placement		
<b>Additional requirements for allied health students</b>				
• Child abuse and neglect	Yes	Prior to placement		Initial completion date:
				Annual refresher date:

Training	Information available external to Queensland Health?	When to be completed	Student Signature <i>I certify I have completed the following training components...</i>	Date of completion
• Clinical handover	Yes	Prior to placement		
• QLD Health introductory Aboriginal and Torres Strait Islander cultural practice online program	Yes	Prior to placement		
• Consumer engagement	Yes	Prior to placement		
• Clinical documentation	Yes	Prior to placement		
• Hand hygiene and infection control	Yes	Prior to placement		
• Informed consent	Yes	Prior to placement		
• Patient identification and procedure matching	Yes	Prior to placement		
• Patient rights	Yes	Prior to placement		
• Safe, secure and supportive workplaces – Guide for allied health students	Yes	Prior to placement		
• The high risk patient	Yes	Prior to placement		
• Comprehensive care	Yes	Prior to placement		