

Queensland Government Quarantine Accommodation Suitability Checklist				
1.1 Region				
1.2 Accommodation name				
1.3 Accommodation address				
1.4 Strata Title (if applicable)				
1.5 Accommodation star rating (if applicable)				
1.6 Accommodation onsite contact				
Consideration	Details	Assessment	Comment on assessment / risks	When reviewed - For discussion
<b>Functional</b>				
2.1 Exclusive Use	Exclusive use (i.e. No external guests or other accommodation units used by non quarantine guests (IE those subject of Quarantine Notice – exclusive use))	Y/N		1 - Initial Assessment
2.2 Exclusive Use	Are there any standalone businesses (day spa/ fitness centre / restaurant) that propose to continue operation	Y/N	If Yes, insert considerations to be discussed in site assessment	1 - Initial Assessment
2.3 Capacity	Front desk hours 24 hours	Y/N		1 - Initial Assessment
2.4 Capacity	Front desk hours if not 24 hours	ex:07:00 - 20:00		1 - Initial Assessment
2.5 Capacity	Number of private sublet/private rentals at accommodation/each floor	#		1 - Initial Assessment
2.6 Capacity	Number of buildings	#		1 - Initial Assessment
2.7 Capacity	Number of floors	#		1 - Initial Assessment
2.8 Capacity	Total number of rooms	#		1 - Initial Assessment
2.9 Capacity	Single rooms (solo occupant)	#		1 - Initial Assessment
2.10 Capacity	Single rooms with balconies	#		1 - Initial Assessment
2.11 Capacity	Singe room size (m <sup>2</sup> )	insert size		1 - Initial Assessment
2.12 Capacity	Double rooms (2 persons - double or single beds or equivalent)	#		1 - Initial Assessment
2.13 Capacity	Double rooms with balconies	#		1 - Initial Assessment
2.14 Capacity	Double room size (m <sup>2</sup> )	insert size		1 - Initial Assessment
2.15 Capacity	Family rooms	#		1 - Initial Assessment
2.16 Capacity	Family rooms with balconies	#		1 - Initial Assessment
2.17 Capacity	Family room size (m <sup>2</sup> )	insert size		1 - Initial Assessment
2.18 Capacity	Suites	#		1 - Initial Assessment
2.19 Capacity	Suites with balconies	#		1 - Initial Assessment
2.20 Capacity	Suite room size (m <sup>2</sup> )	insert size		1 - Initial Assessment
Capacity	Total number of Adjoining rooms	#		1 - Initial Assessment
Capacity	Adjoining rooms with balconies	#		1 - Initial Assessment
Capacity	Total number of rooms for people with physical disabilities or mobility restrictions (e.g. wheelchair accessible, modified bathroom etc)	#		1 - Initial Assessment
Capacity	Total number of rooms for people with physical disabilities with balconies	#		1 - Initial Assessment
Capacity	Room size for people with physical disability (m <sup>2</sup> )	insert size		1 - Initial Assessment
Capacity	Do all rooms have private bath room?	Y/N		1 - Initial Assessment
Capacity	Are any rooms suitable for people who may need targeted care?	Y/N		1 - Initial Assessment
Capacity	If yes, number of rooms suitable for adaptation to meet targeted care needs?	#		1 - Initial Assessment
Air Conditioning	Do all rooms have air conditioning which does not recirculate between rooms?	Y/N		1 - Initial Assessment
Facilities	Is there an onsite gym/fitness area?	Y/N		1 - Initial Assessment
<b>Health and Infection Control Considerations</b>				
3.10 Infection control	Does accommodation have a COVID Safe Plan in accordance with industry guidelines?	Y/N		1 - Initial Assessment
Infection control	Does the accommodation have an Infection Control Plan	Y/N		1 - Initial Assessment
Reception area / entrance	Is the reception area on the ground floor?	Y/N		1 - Initial Assessment
Reception area / entrance	Is the reception area suitable for significant check in/out capacity	Y/N		1 - Initial Assessment
Reception area / entrance	Is the floor capable of being set up as an open plan layout?	Y/N		1 - Initial Assessment
Reception area / entrance	Is there direct access from coach disembarkation point to check in point – no public access (EG across footpath or road)	Y/N		1 - Initial Assessment
<b>Security considerations</b>				
Main Entrances	Number of main entrances	insert #		1 - Initial Assessment
Parking	Parking facilities (parking lot, garage, valet, underground, street, public, none). Applicable for road border arrivals.	Y/N		1 - Initial Assessment
Parking	No other users of internal carparking within complex?	Y/N		1 - Initial Assessment
Parking	Parking available for people with a disability?	Y/N		1 - Initial Assessment
Parking	Parking areas patrolled?	Y/N/NA		1 - Initial Assessment
Parking	Parking areas equipped with lights?	Y/N/NA		1 - Initial Assessment
Parking	Sufficient parking available for emergency services (QAS/QFES/QPS)?	Y/N		1 - Initial Assessment
Parking	Parking for coaches / other transport - Driveway Parking - access for multiple buses to be parked	Y/N		1 - Initial Assessment
Balconies	Do all rooms have balconies?	Y/N		1 - Initial Assessment
Balconies	Are balcony room doors able to be locked?	Y/N		1 - Initial Assessment
Emergency Management	Emergency Power Back Up (e.g. Generator) to operate all essential services	Y/N		1 - Initial Assessment
CCTV	Is CCTV/Video Surveillance available on site - all areas	Y/N		1 - Initial Assessment
CCTV	CCTV recorded 24 hours a day?	Y/N		1 - Initial Assessment
CCTV	CCTV monitored 24 hours a day	Y/N		1 - Initial Assessment
CCTV	CCTV monitored by accommodation management staff on site?	Y/N		1 - Initial Assessment
CCTV	Can QPS be given access to the CCTV through data lines/remotely?	Y/N		1 - Initial Assessment

Consideration	Details	Assessment	Comment on assessment / risks	When reviewed - For discussion
CCTV	CCTV on reception/lobby	Y/N		1 - Initial Assessment
CCTV	Number of cameras	#		1 - Initial Assessment
CCTV	CCTV on each floor	Y/N		1 - Initial Assessment
CCTV	CCTV on fire exits	Y/N		1 - Initial Assessment
CCTV	CCTV in all public areas	Y/N		1 - Initial Assessment
CCTV	CCTV of the exterior front entrance	Y/N		1 - Initial Assessment
CCTV	CCTV of all parking areas	Y/N		1 - Initial Assessment
CCTV	CCTV in lifts	Y/N		1 - Initial Assessment
Lifts	Number of lifts for guests	Y/N		1 - Initial Assessment
Lifts	Number of lifts for housekeeping	Y/N		1 - Initial Assessment
Lifts	Number of service lifts / back of house	Y/N		1 - Initial Assessment
Lifts	Service lifts/back of house lifts able to be secured (no guest access)	Y/N		1 - Initial Assessment
Lifts	Swipe card access for lifts?	Y/N		1 - Initial Assessment
Lifts	Can lifts be secured/locked off operated by swipe card (i.e. Ground floor access only)	Y/N		1 - Initial Assessment
Egress	Number of exit points	#		1 - Initial Assessment
<b>Practical Considerations</b>				
Food	Restaurant on site?	Y/N		1 - Initial Assessment
Food	If Yes, Size of kitchen - ability to cater for large numbers of persons at short notice	Y/N		1 - Initial Assessment
Food	If Yes, ability to cater for dietary requirements	Y/N		1 - Initial Assessment
Food	If yes, is the kitchen able to cater for after hours arrivals	Y/N		1 - Initial Assessment
Food	Capacity to prepare and deliver meals using accommodation staff	Y/N		1 - Initial Assessment
Food	Is Room Service available?	Y/N		1 - Initial Assessment
Food	Ability/willingness to accept food delivery services (e.g. Uber Eats, Deliveroo etc)	Y/N		1 - Initial Assessment
Food	Coffee-Tea maker available in room?	Y/N		1 - Initial Assessment
Food	Kitchenette facilities in rooms - sink	Y/N		1 - Initial Assessment
Food	Kitchenette facilities in rooms - cook top/stove	Y/N		1 - Initial Assessment
Food	Kitchenette facilities in rooms - plates, cups, cutlery?	Y/N		1 - Initial Assessment
Food	Microwaves in rooms available?	Y/N		1 - Initial Assessment
Food	Fridges available in rooms?	Y/N		1 - Initial Assessment
Food	Cooking facilities available in rooms?	Y/N		1 - Initial Assessment
Food	Toaster in room?	Y/N		1 - Initial Assessment
Food	External caterer/s available to supplement food?	Y/N		1 - Initial Assessment
Wellness	Do all rooms have windows?	Y/N		1 - Initial Assessment
Wellness	Do room windows open partially for fresh air?	Y/N		1 - Initial Assessment
Wellness	Is there a secure outdoor area for wellness breaks?	Y/N		1 - Initial Assessment
Wellness	Access to phone in each room to support connection with services and family/friends	Y/N		1 - Initial Assessment
Wellness	Access to WIFI/internet in each room to support connection with services and family/friends and entertainment	Y/N		1 - Initial Assessment
Wellness	Access to TV in each room for entertainment?	Y/N		1 - Initial Assessment
Laundry	Is there laundry service available onsite?	Y/N		1 - Initial Assessment
Laundry	If No, are there laundry services available nearby?	Y/N		1 - Initial Assessment
Smoking	Are there dedicated rooms accommodating smokers?	Y/N		1 - Initial Assessment
Parking for Caravans, RVs etc	Proximity to parking locations for caravans / RVs / motorhomes	insert km		1 - Initial Assessment
Facilities for pets	Proximity to boarding houses for pets	insert km		1 - Initial Assessment
Services	Access to online delivery services - Pharmacy	Y/N		1 - Initial Assessment
Services	Access to online delivery services - Grocery	Y/N		1 - Initial Assessment
Services	Regional locations - proximity to nearest Chemist	insert km		1 - Initial Assessment
Services	Regional locations - proximity to nearest medical services	insert km		1 - Initial Assessment
Services	Does the accommodation have staff who speak languages other than English?	Y/N		1 - Initial Assessment
Services	Australia Post delivery timeframes	Free text		
<b>Sustainability considerations</b>				
<b>Assessment Summary</b>				
IA1	Initial Assessment	Completed by	Name	1 - Initial Assessment
IA2	Initial Assessment	Date completed	Date	1 - Initial Assessment
IA3	Initial Assessment	Desktop Suitability Checklist Outcome	Not suitable, Suitable subject to Public Health and Security Assessments	1 - Initial Assessment
				Can be configured to drop down but unsure of functionality via tablet

Room Requirement	Y/N/NA	Notes
Hotel captures names of guest and room numbers		
Social distancing and sanitiser available in entrance <ul style="list-style-type: none"> <li>• Desks have screens</li> </ul>		
24 hour contact with hotel staff <ul style="list-style-type: none"> <li>• Staff who speak languages other than English</li> <li>• </li> </ul>		
Remind staff there is no social media, no talking with media, and no providing of guest information		
Entry and exit from hotel are secure and away from media		
Guests will take own bags to room and observe social distancing		
Emergency evacuation		
Provision of PPE/ infection control training to staff		
Conference rooms for HALO team		
Parking available on-site for HALO team (3-4 parks)		
Elevators		
Security <ul style="list-style-type: none"> <li>• Key pass to floor/room (single use/time set limit)</li> <li>• Ability to monitor activity in and out of rooms</li> <li>• Cameras on fire exits</li> <li>• Car parking</li> <li>• </li> </ul>		
Rooms <ul style="list-style-type: none"> <li>• Numbers and size (min 25m<sup>2</sup>)</li> <li>• Adjoining rooms</li> <li>• Floor plan</li> <li>• Separate lounge area</li> <li>• TV</li> <li>• Dining table</li> <li>• Balcony</li> <li>• Work space</li> <li>• Wifi</li> <li>• Bath tub</li> <li>• Availability of cots</li> <li>• Hairdryer</li> </ul>		

• Iron and ironing board • Safe		
Kitchen facilities • Microwave • Sink • Kettle • Cutlery • Crockery • Fridge		
Exercise areas for fresh air breaks		
Food and meal arrangements • 3 meals per day delivered to room • Menu options • Ability to accommodate allergies/ special dietary requirements • Confirming minibar services at guest expense • Confirming guest will leave waste outside door and staff will use gloves • Confirm kitchen is HACCP approved or accredited by local Council • Ability/willingness to accept uber eats •		
Laundry arrangements • Guest linen • Guest clothing • ?bagged outside rooms		
Bus access for large buses		
Confirm smoking policy		
Check in = Day 0, Check out = day 15		

## Queensland Health Assessment of Hotel Suitability:

Date: XXXXXXX

Hotel: XXXXXXX

QH staff in attendance:

- XXX
- XXX

Area	Suitability	Comments
VHM/HALO Set up area: Computer area Phone Social distancing	Yes/No Yes/No Yes/No	
Arrivals process: Reception VHM/HALO Guests	Yes/No Yes/No Yes/No	
Luggage	Yes/No	
Lifts	Yes/No	
Toilets (if required)	Yes/No	
Rooms: Adequate	Yes/No	
DON/DOFF per levels	Yes/No	
Guests to attend appointments: Lifts Access QAS	Yes/No Yes/No Yes/No	
Emergency process: Process	Yes/No	
Equipment	Yes/No	
Waste disposal: Normal waste COVID +ve waste	Yes/No Yes/No	
Swabbing	Yes/No	
Cleaning: Arrivals Rooms	Yes/No Yes/No	
General Back of House	Yes/No Yes/No	
COVID +ve	Yes/No	
Equipment: Swabbing trolleys	Yes/No	

Whiteboard	Yes/No	
Laundry: Hotel Offsite	Yes/No Yes/No	
Food Service: Disposable items Process	Yes/No Yes/No	
Lifts: Hand sanitiser Allocation: Staff Guests	Yes/No Yes/No Yes/No	
Back of House: Cleaning products	Yes/No	
COVID +ve level: Identified level	Yes/No	
Balcony locked	Yes/No	
Wellness walk	Yes/No	

Summary:

VHM/HALO, Infection control and Environmental health are in agreement that XXXXX meets the requirements to be opened as a quarantine hotel.

Requirements:

- All cleaning products and PPE need to be put into place prior to commencing.
- Initial education to be provided to team leaders of relevant stakeholders who can provide ongoing education to staff. Education provided by Infection control and EH with support from VHM/HALO.
- Ongoing briefing/support will be provided by VHM/HALO as required.

# Checklist for health assessments of new hotel quarantine venues

<b>Hotel Name</b>		<b>Manager Name</b>	
<b>Contact</b>	Ph – Land line:	Ph- Duty Manager:	
	Email:		
<b>Address</b>			
<b>Rooms</b>	Total number of rooms		
	Standard room: <ul style="list-style-type: none"> <li>- Number of rooms</li> <li>- Square meters</li> <li>- Facilities in room (please circle)</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Wifi TV Foxtel Adjustable temp air con Kitchen facilities: Microwave, kettle, tea and coffee, mugs, spoons, minibar fridge List any additional: <hr/></p>	
	Room other than standard room: <ul style="list-style-type: none"> <li>- Number of rooms</li> <li>- Square meters</li> <li>- Facilities in room (please circle)</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Wifi TV Foxtel Adjustable temp air con Kitchen facilities: Microwave, kettle, tea and coffee, mugs, spoons, minibar fridge List any additional: <hr/></p>	
	Number of rooms with <b>Bathtubs</b>		
	Number of rooms with <b>Microwaves</b>		
	Number of rooms with <b>wheelchair access</b>		
	Number of <b>interconnecting</b> sets of rooms		
	Number of rooms with <b>Balcony</b>		
	Does the hotel allow guests to <b>BYO microwave?</b> If yes, how many rooms?		

	Facilities hotel is able to supply to guests – please circle and provide number available next to item	<ul style="list-style-type: none"> <li>- Baby cot x</li> <li>- Ice bucket x</li> <li>- Rollaway beds x</li> <li>- Microwaves x</li> </ul>
<b>Public Areas</b>	Details of fresh air break area – <ul style="list-style-type: none"> <li>o Approx size in sqm</li> <li>o Furniture to be removed</li> <li>o Temporary Pool fencing required?</li> <li>o Direct sunlight?</li> </ul> -	
	Number of elevators - detail number of guest AND service elevators	Guest: _____ Service: _____
<b>Arrival and departure area</b>	Is the hotel able to separate departures and arrivals?	
	Assess infection control capabilities for arrivals and departures: hand hygiene, social distancing etc.	
	Is there arrivals bus access at the hotel?	
	Assess parking options for QH staff	
	Ambulance access to transfer guests to hospital?	
<b>Food and catering</b>	List of dietary requirements the hotel can cater for and number of guests that can be catered for	
	<ul style="list-style-type: none"> <li>- Packaging for food delivery to guests?</li> <li>- infection control method for delivery?</li> </ul>	
	To obtain hotel menu for quarantine guests (this may have	

	to be obtained after the hotel has stood up)	
<b>Waste</b>	Detail process for waste disposal	
<b>Linen</b>	Process for guests to change their linen?  How often?	
	How hotel will undertake processing of soiled linen?	
<b>Cleaning</b>	Does the hotel use a cleaning company or in-house cleaners for rooms? If company – which one?	
	What is the cleaning process at the end of quarantine, including PPE use for cleaning staff?	
	What is the hotel plan for cleaning high touch public areas (lobby, arrivals area, lifts etc)?	
<b>General</b>	Is the hotel able to and willing to facilitate deliveries for guests – uber eats, groceries, other items?	
	Have hotel staff have undertaken any infection control training?	

<b>HALO to provide to hotel during health assessment</b>	Advise the hotel that they will need to liaise with nearby pharmacies to secure a pharmacy that will deliver medication to guests.	
	Advice on who supplies PPE for each agency and guests at the hotel	
	Advice of infection control training provided by QH	
	HALO to provide printed Hotel Welcome Pack (electronic copy)	
<b>After Assessment: Report to be sent to Site Commander</b>	HALO to send report of the above information in an email to the Site commander – important items to include in the report:	<p>Some concerns may be applicable to put in the report:</p> <ul style="list-style-type: none"> <li>• No balcony rooms or rooms with windows - will exacerbate some mental health and health conditions.</li> <li>• Limited kitchenette facilities for high needs individuals and families</li> <li>• Small number of elevators - may be logistically challenging for concurrent needs to deliver food, conduct testing and conduct fresh air breaks.</li> </ul>
<b>Once hotel Has Stood Up as Quarantine hotel</b>	Once hotel has stood up – Halo to email manager with processes and procedures – room change request, exemption portal link, Quitline information, cleaning after a positive case, quarantine release procedure, FAQ fact sheet, how to request and ad hoc test and HALO contact information	
	Halo to send email requesting contact details for hotel manager, reception, QPS on site and available pharmacies nearby	

	HALO to advise hotel who will be the nominated HALO for that hotel	

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<b>Hotel Name</b>		<b>Manager Name</b>		
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	Email:			
<b>Address</b>				
<b>Rooms</b>	Total number of rooms			
	Standard room: <ul style="list-style-type: none"> <li>- Number of rooms</li> <li>- Square meters</li> <li>- Facilities in room (please circle)</li> </ul>	<hr/> <hr/> <p>Wifi TV Foxtel Adjustable temp air con Kitchen facilities: Microwave, kettle, tea and coffee, mugs, spoons, minibar fridge List any additional: <hr/></p>		
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	Number of rooms with <b>wheelchair access</b>			
	Number of <b>interconnecting</b> sets of rooms			
	Number of rooms with <b>Balcony</b>			
	Does the hotel allow guests to <b>BYO microwave</b> ? If yes, how many rooms?			

	Facilities hotel is able to supply to guests – please circle and provide number available next to item	- Baby cot x - Ice bucket x - Rollaway beds x - Microwaves x
<b>Public Areas</b>	Details of fresh air break area –  o Approx size in sqm o Furniture to be removed o Temporary Pool fencing required? o Direct sunlight? -	
	Number of elevators - detail number of guest AND service elevators	Guest: _____ Service: _____
<b>Arrival and departure area</b>	Is the hotel able to separate departures and arrivals?	
	Assess infection control capabilities for arrivals and departures: hand hygiene, social distancing etc.	
	Is there arrivals bus access at the hotel?	
	Assess parking options for MNPHU staff	
	Ambulance access to transfer guests to hospital?	
<b>Food and catering</b>	List of dietary requirements the hotel can cater for and number of guests that can be catered for	
	- Packaging for food delivery to guests? - infection control method for delivery?	
	To obtain hotel menu for quarantine guests (this may have to be obtained after the hotel has stood up)	
<b>Waste</b>	Detail process for waste disposal	

<b>Linen</b>	Process for guests to change their linen?  How often?	
	How hotel will undertake processing of soiled linen?	
<b>Cleaning</b>	Does the hotel use a cleaning company or in-house cleaners for rooms? If company – which one?	
	What is the cleaning process at the end of quarantine, including PPE use for cleaning staff?	
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Date: XXXXXXX

Hotel: XXXXXXX

QH staff in attendance:

- XXX
- XXX

Area	Suitability	Comments
VHM/HALO Set up area: Computer area Phone Social distancing	Yes/No Yes/No Yes/No	
Arrivals process: Reception VHM/HALO Guests	Yes/No Yes/No Yes/No	
Luggage	Yes/No	
Lifts	Yes/No	
Toilets (if required)	Yes/No	
Rooms: Adequate	Yes/No	
DON/DOFF per levels	Yes/No	
Guests to attend appointments: Lifts Access QAS	Yes/No Yes/No Yes/No	
Emergency process: Process	Yes/No	
Equipment	Yes/No	
Waste disposal: Normal waste COVID +ve waste	Yes/No Yes/No	
Swabbing	Yes/No	
Cleaning: Arrivals Rooms	Yes/No Yes/No	
General Back of House	Yes/No Yes/No	
COVID +ve	Yes/No	
Equipment: Swabbing trolleys	Yes/No	

Whiteboard	Yes/No	
Laundry: Hotel Offsite	Yes/No Yes/No	
Food Service: Disposable items Process	Yes/No Yes/No	
Lifts: Hand sanitiser Allocation: Staff Guests	Yes/No Yes/No Yes/No	
Back of House: Cleaning products	Yes/No	
COVID +ve level: Identified level	Yes/No	
Balcony locked	Yes/No	
Wellness walk	Yes/No	

Summary:

VHM/HALO, Infection control and Environmental health are in agreement that XXXXX meets the requirements to be opened as a quarantine hotel.

Requirements:

- All cleaning products and PPE need to be put into place prior to commencing.
- Initial education to be provided to team leaders of relevant stakeholders who can provide ongoing education to staff. Education provided by Infection control and EH with support from VHM/HALO.
- Ongoing briefing/support will be provided by VHM/HALO as required.

Room Requirement	Y/N/NA	Notes
Hotel captures names of guest and room numbers		
Social distancing and sanitiser available in entrance <ul style="list-style-type: none"> <li>• Desks have screens</li> </ul>		
24 hour contact with hotel staff <ul style="list-style-type: none"> <li>• Staff who speak languages other than English</li> <li>• </li> </ul>		
Remind staff there is no social media, no talking with media, and no providing of guest information		
Entry and exit from hotel are secure and away from media		
Guests will take own bags to room and observe social distancing		
Emergency evacuation		
Provision of PPE/ infection control training to staff		
Conference rooms for HALO team		
Parking available on-site for HALO team (3-4 parks)		
Elevators		
Security <ul style="list-style-type: none"> <li>• Key pass to floor/room (single use/time set limit)</li> <li>• Ability to monitor activity in and out of rooms</li> <li>• Cameras on fire exits</li> <li>• Car parking</li> <li>• </li> </ul>		
Rooms <ul style="list-style-type: none"> <li>• Numbers and size (min 25m<sup>2</sup>)</li> <li>• Adjoining rooms</li> <li>• Floor plan</li> <li>• Separate lounge area</li> <li>• TV</li> <li>• Dining table</li> <li>• Balcony</li> <li>• Work space</li> <li>• Wifi</li> <li>• Bath tub</li> <li>• Availability of cots</li> <li>• Hairdryer</li> </ul>		

• Iron and ironing board • Safe		
Kitchen facilities • Microwave • Sink • Kettle • Cutlery • Crockery • Fridge		
Exercise areas for fresh air breaks		
Food and meal arrangements • 3 meals per day delivered to room • Menu options • Ability to accommodate allergies/ special dietary requirements • Confirming minibar services at guest expense • Confirming guest will leave waste outside door and staff will use gloves • Confirm kitchen is HACCP approved or accredited by local Council • Ability/willingness to accept uber eats •		
Laundry arrangements • Guest linen • Guest clothing • ?bagged outside rooms		
Bus access for large buses		
Confirm smoking policy		
Check in = Day 0, Check out = day 15		