
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
23 March 2015**

The thirty-fifth meeting of the Townsville Hospital and Health Board (THHB) was held on 23 March 2015 at The Townsville Hospital. The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)

Mrs Michelle Morton (Deputy Chair)

Dr Kevin Arlett

Mr Glen Cerutti

Dr Eric Guazzo OAM

Mrs Lyn McLaughlin

Mrs Susan Phillips

Ms Helen Towler

Prof Ian Wronski AO

There was one apology from Mr Donald Whaleboat.

The Board approved the Minutes of the Previous Meeting and the Board Correspondence Register.

The Board established a Steering Committee to start developing a two-day planning session for a twenty year Board strategy for the Townsville HHS.

The Board noted a standing report from the Chair and reports from Glen Cerutti on his visit to the Queensland Audit Office joint meeting of HHS Chief Finance Officers and Audit Committee Chairs on 11 March 2015, and from Michelle Morton on her visit to the Hospital and Health Board Chairs' Forum on 2 March 2015.

The Board noted a standing report from the Health Service Chief Executive including an update from the most recent meeting of the Senior Management Team.

The Board approved the Townsville HHS Performance Report for January 2015 and congratulated all those Townsville HHS staff involved in the excellent results of that report.

The Board approved a number of matters recommended from its Finance Sub-Committee, being the write off of ineligible debts; endorsement of a joint master plan for The Townsville Hospital and James Cook University; the February 2015 Chief Finance Officer's Report; and the redirection of surplus spend to sustain the delivery of the government's wait times requirements and rebalancing between inpatient, outpatient and diagnostics.

As part of its commitment to good governance, the Board approved a proposal for its members to complete attendance at the Australian Institute of Company Directors Course or equivalent, and for its Governance Sub-Committee to investigate options and develop a continuing professional development program specific to government hospital boards.

The Board approved in principle further development of a model for an Academic Health Science Centre for North Queensland with the model to return to the Board for its approval in due course.

Following his observation at the January and February 2015 Board meetings, the Board noted an evaluation report from Stephen Cullen of leading Board governance consultancy firm Board Matters. The Board discussed the recommendations of that report in-depth including to improve its governance practices where appropriate.

The Board noted a number of reports as follows:

- Unendorsed Minutes of Safety & Quality Sub-Committee Meeting #15, 12 March 2015; Clinical Governance Committee Report; Executive Director of Clinical Governance Strategy; and Person Centred Care Report.
- Unendorsed Minutes of Governance Sub-Committee Meeting #4, 25 February 2015.
- Unendorsed Minutes of Finance Sub-Committee Meeting #28, 16 March 2015; Acuity Analysis; and Review of WAU Estimation.
- Report on policies of the new Queensland Government.
- Report on partnership with The Townsville Hospital Foundation.
- Report on the 2014/2015 Annual Report.

Next Meeting

- The next meeting is proposed to be held on 27 April 2015 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.