Guideline: Scope of Clinical Practice Status

Overview

- The status of a practitioner's scope of clinical practice (SoCP) in the credentialing database will change based on a number of factors.

- It is important that a practitioners SoCP status in the database is accurate so that the more current and relevant SoCP details are displayed and available for reporting purposes.

- The database will automatically set the status to 'Expired' once the system date is greater than the SoCP expiry date.

- A practitioner should only have one current approved SoCP in a HHS at any one time. The only time that this may vary is if the practitioner has very specific SoCPs for different facilities, however this would be extremely uncommon.

- If a practitioner is not renewing a SoCP, tick the '*Not Renewing*' checkbox on the SoCP record.

Status	Description
Approved	The most current and recent SoCP. Expiry date must be greater than the system date
Expired	SoCP which is no longer valid. Expiry date may be greater than the system date if manually set Expiry date is less than the system date
Suspended	SoCP is formally suspended. The practitioner must be formally advised in writing that SoCP is suspended
Revoked	SoCP is formally revoked or terminated. The practitioner must be formally advised in writing that SoCP is revoked/terminated
Removed	SoCP has been entered in error and needs to be deleted.

Process

Event	Database SoCP status
A new SoCP is added with an expiry date greater than the system date	Database automatically sets status to '*Approved*'
A new SoCP is added with an expiry date less than the system date	Database automatically sets status to '*Expired*'
A SoCP is formally suspended. There must be formal correspondence to the practitioner advising that SoCP is suspended.	Manually set SoCP status to '*Suspended*'
A SoCP is formally terminated or revoked. There must be formal correspondence to the practitioner advising that SoCP has been terminated.	Manually set SoCP status to '*Revoked*'

Event	Database SoCP status
A practitioner with a current approved Interim SoCP has Formal SoCP approved.	Manually set Interim SoCP status to '*Expired*' Database automatically sets new SoCP status to '*Approved*'
A practitioner with a current approved Formal SoCP has a new Formal SoCP approved. For example SoCP is renewed, changed, has conditions or supervision modified.	Manually set the original (oldest start date) SoCP status to '*Expired*' Database automatically sets new SoCP status to '*Approved*'
A new formal SoCP is issued with a start date equal to or greater than the finish date of an existing SoCP. For example the existing formal SoCP has an expiry of 31/12/2015 and the new renewed formal SoCP has a start date of 01/01/2016.	Do not change the SoCP status of the original (oldest start date) SoCP. Database automatically sets new SoCP status to '*Approved*' The Database will automatically change the original SoCP status to '*Expired*' based on the system date.
A SoCP is entered in the database in error and needs to be deleted. Advise the system administrator that the SoCP record has to be deleted.	Manually set Interim SoCP status to '*Removed*'