

# Notice to the chief executive

## Surrender of licence – September 2021

This guide contains information to assist you to surrender your *Licence as a Pest Management Technician* on a voluntary basis when it is no longer required.

The Medicines and Poisons (Pest Management Activities Regulation) 2021 (the Pest Management Activities Regulation) provides pest management technicians with the opportunity to advise Queensland Health of their retirement from the pest management industry and a method of lawfully disposing of their licence. The carrying out of a pest management activity, without lawful authority, is illegal and offenders are liable for prosecution.

### How to surrender your licence:

1. Complete the notice form below clearly and attach your *Licence as a Pest Management Technician* and forward to:

Chief Executive  
c/o Senior Licensing Officer  
Health Protection Unit  
Queensland Health  
PO Box 2368  
FORTITUDE VALLEY QLD 4006

2. All forms requiring signature must bear the original signature in ink. Queensland Health is not able to accept a photocopy of facsimile (fax) copy of the completed form and it will be returned to you.
3. Please  each checkbox below as you complete the notice to ensure that you have provided all information requested.
  - Names are to be advised in full and exactly as they appear on your existing licence.
  - A Date of Surrender has been nominated.
  - The licence is attached to the notice
  - The form is signed in ink with your original signature and dated.

### Refunds

Under section 69 of the Pest Management Regulation, the chief executive must refund the applicant the amount that is the proportion of the paid licensing fee attributable to the number of months, rounded up to whole months, remaining in the granted term after the surrender.

### General enquiries can be made to:

Tel: (07) 3328 9310 or email: [environmentalhazards@health.qld.gov.au](mailto:environmentalhazards@health.qld.gov.au)



**Please do not return guide with notice form**

## Notice to Chief Executive – Surrender of Licence

*(Please refer to the guide when completing this form)*

### 1. Pest Management Technician Details

Given Names (no abbreviations)		Surname	
Licence number	PMT -	Date of birth	

### 2. Declaration

Pursuant to section 69 of the Medicines and Poisons (Pest Management Activities Regulation) 2021, I hereby surrender the above licence to the Chief Executive, Queensland Health.

The surrender of this licence is to take effect from:

*Tick one box only.*

the day appearing on this Notice; or

Other

(insert date of surrender)

Technician to sign and date	Signature		Date	
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