



Notice to Chief Executive of Certain Events

1. Technician details

Given names			Surname				
Residential address	Property name						
	Unit / House no		Street name				
	Suburb / Town				State		P'code
Postal address							
Licence no.	PMT-			Telephone (Work)			

2. Events to be notified

- 1 Pursuant to Section 53, a pest management technician must give the Chief Executive notice about the following events:
- conviction of an offence against the *Pest Management Act 2001*, *Pest Management Regulation 2003*, a repealed provision or a corresponding law other than a spent conviction
 - conviction of an offence relating to a pest management activity against the *Workplace Health and Safety Act 1995*, repealed Section 101 of the *Queensland Building Services Authority Act 1991*, repealed Part 5 Division 3 of the *Queensland Building Tribunal Act 2000* or Part 6 Division 2 of the *Consumer Tribunal Act 2003* or another law applying or that applied in the State, Commonwealth, another State or a foreign country other than for a spent conviction
 - suspension and/or cancellation of a licence or pest management authority held under the *Pest Management Act 2001*, *Pest Management Regulation 2003* or a repealed provision or a corresponding law
 - suspension and/or cancellation of a licence or pest management authority held relating to a pest management activity against the *Workplace Health and Safety Act 1995*, repealed Section 101 of the *Queensland Building Services Authority Act 1991* or repealed Part 5 Division 3 of the *Queensland Building Tribunal Act 2000* or Part 6 Division 2 of the *Consumer Tribunal Act 2003* or another law applying or that applied in the State, Commonwealth, another State or a foreign country
 - conviction of an indictable offence.

Definitions

'repealed provision' means the *Health Act 1937*, Part 4 Division 7 of the *Health Regulation 1996*, Part 10 or 12, as in force before its omission by this Act.

'corresponding law' means a law applying, or that applied under a pest management authority in another State, the Commonwealth or a foreign country that provides, or provided for the same matter as this Act or a provision of this Act.

'spent conviction' means a conviction –

- for which the rehabilitation period under the *Criminal Law (Rehabilitation of Offenders) Act 1986* has expired under that Act
- that is not revived as prescribed by Section 11 of that Act.

3. Nature of offence

A technician must:

- (a) use this form to make the notification
- (b) notify the Chief Executive of the event within 21 days of becoming aware of it (failure to do so may incur a penalty)
- (c) provide details of the offence/cancellation/suspension. These details must be verified by a statutory declaration.

Please cross the box that describes the event(s) being reported –

Conviction

Suspension of a licence or authority

Cancellation of a licence or authority

Signature

Date



Application Guide for Notice to Chief Executive of Certain Events

1. This information has been prepared to assist you to report conviction of certain offences, suspension and/or cancellation of a licence or authority granted under relevant pest management legislation.
2. When completing the form, please print clearly and answer all questions in full.
3. All forms requiring a signature must bear the original signature in ink. Queensland Health is not able to accept a photocopy or facsimile (fax) copy of the completed form and it will be returned to you.

How to complete the notice

Please cross each checkbox below as you complete the notice to ensure that you have provided all information requested. Your full name and licence number must be advised.

Question 1

- Names are to be provided in full and exactly as they appear on your existing licence. Provide current residential and postal addresses.
- Provide the number of your existing licence.

Question 3

Information about the offence / suspension / cancellation can be provided by:

- Minutes of conviction / court or tribunal order / police records search
- ASIC order preventing an individual from managing a corporation
- Each page of the documents being attached must be certified by either a Justice of the Peace, Commissioner for Declarations, or an officer of Queensland Health's Environmental Health Branch/Population Health Services.

Signature

- The form is signed in ink with your original signature and dated.

Return the notice to:

Senior Licensing Officer
Drugs and Poisons Policy and Regulation Unit
Environmental Health Branch
PO Box 2368
FORTITUDE VALLEY BC QLD 4006
Tel: (07) 3328 9310

Please do not return this fact sheet with the notice