

# Role description

<b>Job ad reference</b>	RMO Campaign	<b>Classification</b>	L4 – L9
<b>Role title</b>	Registrar	<b>Salary</b>	\$4,039.10 - \$4,683.00 per fortnight
<b>Status</b>	Temporary Full Time	<b>Closing date</b>	
<b>Unit/branch</b>	General Pathology Pathology Queensland	<b>Contact name</b>	Dr Margaret Cummings
<b>Location</b>	Royal Brisbane & Women's Hospital	<b>Contact number</b>	(07) 3646 5828

If you have difficulties applying please contact the RMO Coordinator [rmo-recruitment@health.qld.gov.au](mailto:rmo-recruitment@health.qld.gov.au)

## Why work for us?

At Health Support Queensland (HSQ), you will be part of an organisation who helps care for Queenslanders.

We know it is important for people to work in an organisation that provides more than just a job. In joining HSQ, you will embark on a journey to help us realise our vision of being 'Australia's best healthcare support partner'.

Once you join us, we will expect you to exemplify the HSQ fundamental principles of ICARE:

- Integrity—being honest and ethical in everything we say and do.
- Customers and patients first—putting customers and patients at the centre of everything we do.
- Accountability—taking personal responsibility for our actions.
- Respect—being considerate, recognising our differences and looking out for each other.
- Engagement—actively investing in positive outcomes by partnering with others.

## Purpose of the role

This is to contribute fully to departmental activities as a General Pathology Registrar, to the extent of your ability and level of training, under the guidance of the Discipline Medical Director across each of Haematology, Chemical Pathology, Anatomical Pathology and Microbiology.

## Your key responsibilities

Fulfil the responsibilities of this role in accordance with the Queensland Public Service values (QPS) along with the following accountabilities:

- Adhere to defined service quality standards, health and safety policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces.



- Examine and report on specimens as required
- Have the ability to develop knowledge of diagnostic and systemic pathology
- Communicate important laboratory findings to clinicians
- Perform autopsies as appropriate
- Comply with NATA/ISO7025 accreditation requirements including performing quality control procedures, assisting with preparation of procedure manuals and completion of relevant statistics
- Have the ability to contribute to original research
- Participate in ongoing education activities including teaching sessions hosted by consultants, and in the hospital e.g. presentation at Clinico-Pathological conferences and teaching of medical students
- Display a high level of initiative in working in a complex laboratory environment

## **What we are looking for?**

You will be assessed on your ability to demonstrate the following key capabilities, knowledge and experience. Within the context of the responsibilities described above under 'Your key responsibilities', the ideal applicant will be someone who can demonstrate the following:

- Academic achievement and interest in General Pathology; proven ability to succeed in medical examinations.
- Interpersonal skills, including the ability to work as a team member and to relate successfully with other staff at all levels.
- Ability to communicate clearly and concisely in both spoken and written English in formal, informal presentation of scientific, teaching or clinical material.
- Ability, interest and willingness to participate in the teaching of pathology and research.

## **Mandatory qualifications/professional registration/other requirements**

- MBBS or equivalent, and must be registrable with the Medical Board of Australia
- The incumbent must become a registered trainee with the Royal College of Pathologists of Australasia

## **Vaccine Preventable Diseases (VPD) requirements**

- It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment: Hepatitis A & B, Measles, Mumps, Pertussis, Rubella, Varicella, Meningococcal B and ACWY and Tuberculosis.
- Existing staff that are engaged prior to 1 July 2016 are not subject to this condition of employment unless they apply for a role with VPD requirements that is with a different Queensland Health entity (i.e. one HHS to another HHS, Department to a HHS, or HHS to Department).

## What is on offer?

- Up to 12.75% employer superannuation contribution
- Annual leave loading 14%
- Work/life balance, variety and flexibility
- Salary packaging (where applicable)
- Vocational Training Allowance

## How to apply

Please provide the following information to the panel to assess your suitability:

- Complete and submit [RMO Campaign application](#) with two referees. Referees should have a thorough knowledge of your capabilities, work performance and conduct within the previous two years, and it is preferable to include your current/immediate/past supervisor
- **A short statement (maximum 2 pages)** on how your experience, abilities, knowledge and personal qualities are relevant for the role, taking into account the key responsibilities and attributes noted in the 'What we are looking for?' section.

## About Health Support Queensland

Health Support Queensland (HSQ) is an organisational Division of the Department of Health and delivers a range of support services to enable the delivery of frontline health services. HSQ provides services to all Queensland Hospital and Health Services (HHSs), to other government agencies and to commercial clients. The current services provided by HSQ include: pathology services, procurement and logistics for health related equipment, products and services, biomedical technology services, forensic and scientific services, linen and laundry services, medicines management, 13HEALTH, radiology support and payroll.

## Vision for the public service

To be a government of the 21st century, one government that is connected and working together to deliver smarter, simpler outcomes that are responsive to the needs of Queenslanders now and for the future. We will create opportunities in partnership that are all about positive outcomes rather than just service delivery and regulation.

To enable this vision, the Queensland Public Sector is transforming from a focus on compliance to a values-led way of working. The following five QPS values, underpin behaviours that will support and enable better ways of working and result in better outcomes for Queenslanders.



### Customers first

Know your customers  
Deliver what matters  
Make decisions with empathy



### Ideas into action

Challenge the norm and suggest solutions  
Encourage and embrace new ideas  
Work across boundaries



### Unleash potential

Expect greatness  
Lead and set clear expectations  
Seek, provide and act on feedback



### Be courageous

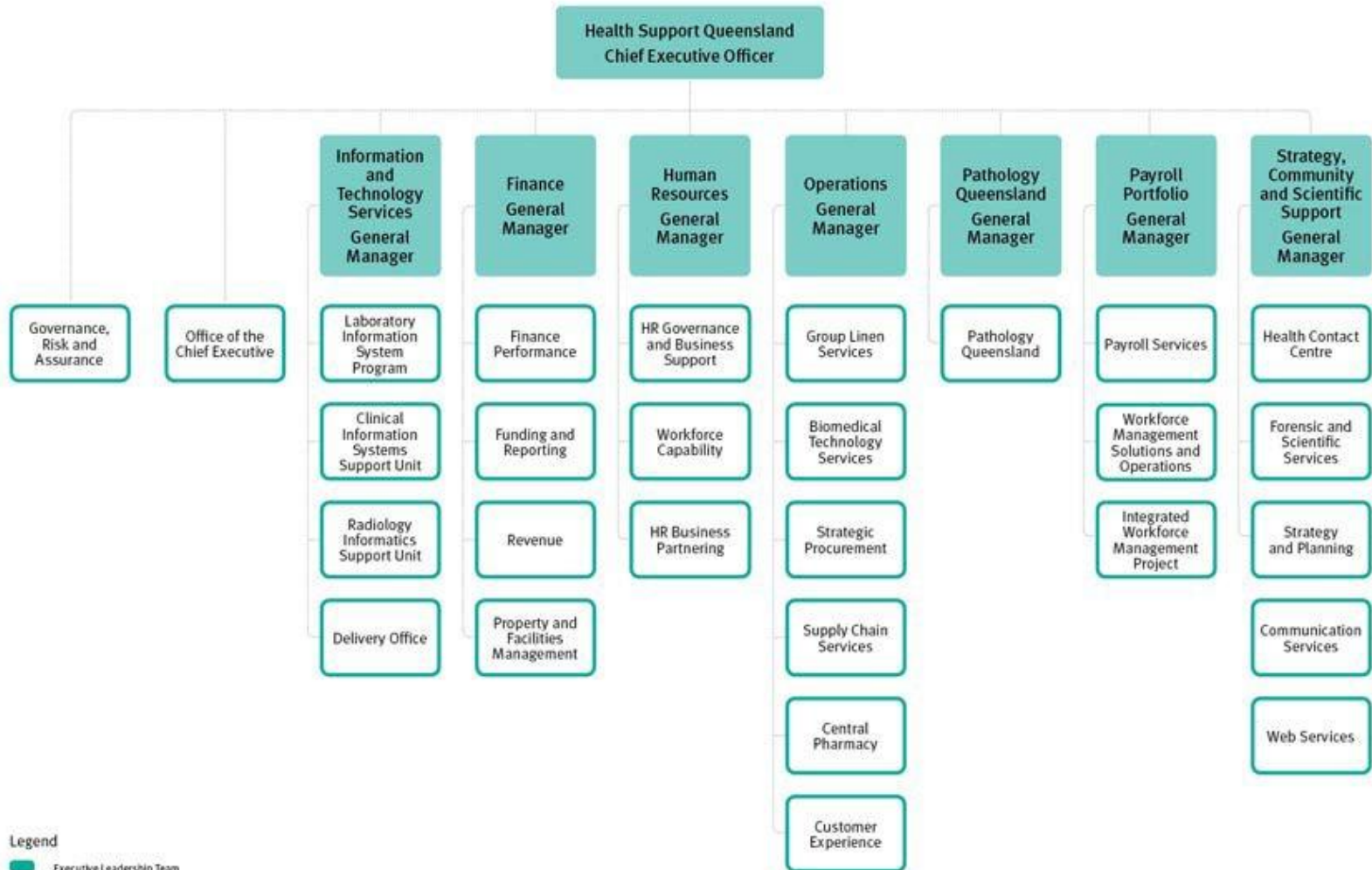
Own your actions, successes and mistakes  
Take calculated risks  
Act with transparency



### Empower people

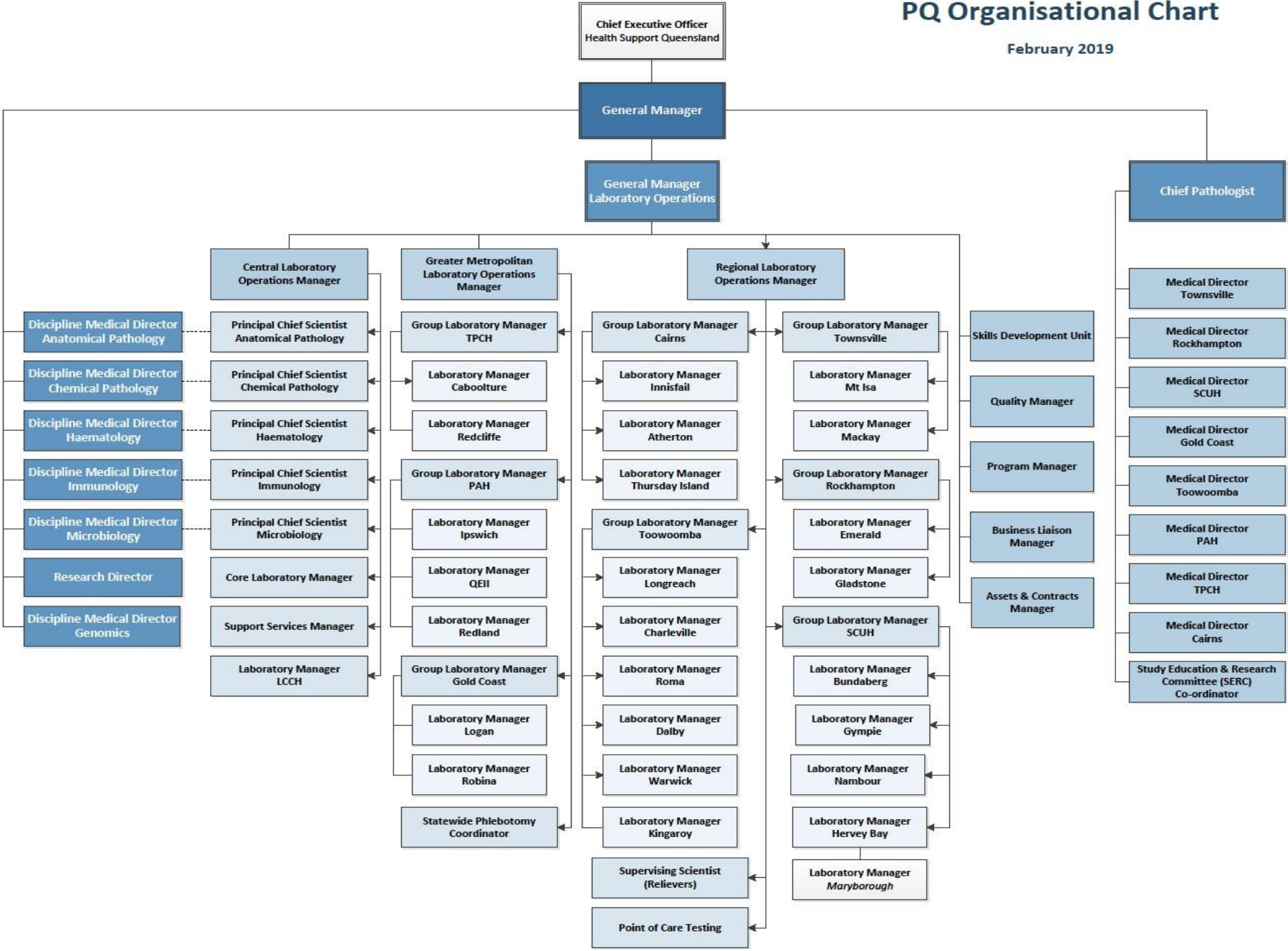
Lead, empower and trust  
Play to everyone's strengths  
Develop yourself and those around you

# Organisational Chart



# PQ Organisational Chart

February 2019





## Additional information

- Permanent and temporary vacancies longer than 12 months remain current for 12 months
- Temporary vacancies less than 12 months remain current for vacancy duration
- Future vacancies of a temporary, full-time and part-time nature may also be filled through this recruitment process.
- When applying for positions within Health Support Queensland, your resume and details may be shared with an external recruitment agency that may be assisting the organisation in recruitment and selection processes and/or outcomes.
- Pre-employment screening, including criminal history and discipline history checks, may be undertaken on persons recommended for employment. Roles providing health, counselling and support services mainly to children will require a blue card, unless otherwise exempt.
- Employees who are permanently appointed to Queensland Health may be required to undertake a period of probation appropriate to the appointment.
- All relevant health professionals, who in the course of their duties formulate a reasonable suspicion that a child or youth has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to Child safety services, Department of Communities.
- Applicants will be required to give a [statement of their employment as a lobbyist](http://www.psc.qld.gov.au/publications/assets/policies/lobbyist-disclosure-policy.pdf) (<http://www.psc.qld.gov.au/publications/assets/policies/lobbyist-disclosure-policy.pdf>) within one month of taking up the appointment.
- Applicants may be required to disclose any current pre-existing illness or injury which may impact on their ability to perform the role. Details are available in section 571 of the [Workers' Compensation and Rehabilitation Act 2003](http://www.justice.qld.gov.au/fair-and-safe-work/workers-compensation-and-rehabilitation/workers-compensation-and-rehabilitation-legislation/workers-compensation-and-rehabilitation-act-2003) (<http://www.justice.qld.gov.au/fair-and-safe-work/workers-compensation-and-rehabilitation/workers-compensation-and-rehabilitation-legislation/workers-compensation-and-rehabilitation-act-2003>).
- Employees of Health Support Queensland are to actively participate in a working environment supporting quality human resource management practices including employment equity, anti-discrimination, occupational health and safety and ethical behaviour.