



Form 9:

Application for a Licence to Transport a Radioactive Substance

Privacy Statement: The Department of Health provides this form under the *Radiation Safety Act 1999* so that you may apply for an Act Instrument. The information and documents collected for the purpose of this application may be accessible by authorised departmental persons. Licence details of successful applicants will be publicly available on the department's register of holders of licences and certificates as required by the Act. The department will not disclose your personal information or supporting documents to third parties without your consent unless required or authorised by law.

This application is to be completed by persons seeking a licence to transport radioactive substances in Queensland.

Client No. (if known):

To the Chief Executive:

Application No. (Qld Health use only):

Part A: Mode of transport to be licensed

- Transport by road - Note: Only an individual may apply for a licence to transport by road
- Transport otherwise by road (i.e. rail, air, waterway) - Note: Either an individual or a corporation may apply for a licence to transport via this mode

Part B: Complete this section if the licence holder is to be an individual (i.e. licence is to be in the name of an individual)

1. Name and contact details

Salutation Surname Given Names Phone No. Email Address

2. Proof of identity

Certified copies of proof of identity documents, as described on page 4 this form, must be provided.

Attached?

3. Residential address

Address Suburb State Post Code Country (if not Australia)

4. Postal address (address for correspondence - if same as above, type 'as above')

Address Suburb State Post Code Country (if not Australia)

5. What is your profession or occupation?

6. Detail your formal qualifications - copies of your qualifications must accompany your application.

7. Detail the training you have undertaken - copies of your training certificates must accompany your application.

8. Detail your experience in handling, packaging, transporting, storing and delivery of radioactive substances or other dangerous goods - confirmation of this experience and any other relevant information must accompany your application.

9. Do you hold a licence to transport radioactive substances in Queensland or in another jurisdiction?

If yes, provide a full copy of your licence

Part C: Complete this section if the licence holder is to be a corporation (i.e. licence is to be in the name of a corporation)

Note: a corporation is not permitted to apply for a licence to transport by road.
This section is only to be completed by corporations wishing to transport by means other than by road.

1. Corporation details

Company Name

A.C.N.

2. Name and contact details of corporate representative

Salutation

Surname

Given Names

Phone No.

Email Address

3. Business address

Address

Suburb

State

Post Code

Country

(if not Australia)

4. Postal address (address for correspondence - if same as above, type 'as above')

Address

Suburb

State

Post Code

Country

(if not Australia)

5. Radiation protection programme

Corporations are required to establish a corporation-specific radiation protection programme for the transport of radioactive material. This document must be submitted with the application. Failure to do so may result in your application being returned.

Title of radiation protection programme:

Attached?

6. Does the corporation hold a licence to transport radioactive substances in Queensland or in another jurisdiction?

If yes, provide a full copy of the licence

Part D: What radioactive substances are you seeking to transport?

Description of radioactive substances you are seeking to transport (tick all that apply)

- packaged radioactive substances, as consigned for transport
- fissile radioactive material
- unpackaged low specific activity radioactive material (e.g. transport of bulk unpackaged mineral sands)
- Other - specify:

Are you proposing to transport a security enhanced source?

Note: A security enhanced source is a dangerous sealed radioactive substance typically used for purposes such as industrial radiography, borehole logging, irradiation, or brachytherapy. A significant accumulation of sealed radioactive substances may also constitute a security enhanced source. You will be contacted for further information if you intend to transport a security enhanced source.

Part E: Term of licence and associated costs

For applicants who currently hold a licence to transport radioactive substances in Queensland

application fee (non-refundable):

For applicants seeking a new transport licence - select the term of the licence required

1 year

application fee (non-refundable) and licence fee:

2 years

application fee (non-refundable) and licence fee:

3 years

application fee (non-refundable) and licence fee:

Part F: Declaration

- 1. Has the applicant been convicted of an indictable offence? Yes No
- 2. Has the applicant been convicted of an offence against this Act or a corresponding law? Yes No
- 3. Has the applicant held a licence under this Act, or a similar instrument under a corresponding law, that was suspended or cancelled? Yes No

If the answer is 'yes' to any of the above, please provide details of the offence, the nature of the offence and the circumstances of its commission. Applicants are advised that in order to ensure the requirements of the *Radiation Safety Act 1999* are met, the information contained in this application may be provided to relevant external agencies in certain circumstances.

Attach additional information, if required.

Part G: Completion of Application

I hereby apply for a licence to transport a radioactive substance, as detailed in this application.

Name of applicant or corporate representative:

Signature of applicant or corporate representative: Date:

Proof of Identity Documents

If the licence is to be in the name of an individual, proof of identity documents must be submitted with the application. The application will not be accepted if this requirement is not met.

Please note that at least one document must contain a photograph of the applicant.

Certification of Proof of Identity Documents

The copies of the identity documents must be certified by either:

- a commissioner for declarations
- justice of the peace
- notary public
- Police officer (certifying officer to include name, rank and name of their police station)
- Teacher (certifying individual to include name and teacher registration number)
- Ahpra registered health practitioner (certifying individual to include name and professional registration number)

The application will not be accepted if copies of your identity documents are not correctly certified.

Submit a certified copy of one primary identity document and a certified copy of one secondary identity document from the lists below.

Primary identity documents

- 1. Australian birth certificate
- 2. Overseas birth certificate accompanied by a passport or Australian visa document issued by the Commonwealth department in which the Migration Act 1958 (Cwlth) is administered
- 3. A travel-related document under the Australian Passports Act 2005 (Cwlth)
- 4. Australian passport that is current or has not been expired for more than 2 years
- 5. Current foreign passport
- 6. Document evidencing Australian citizenship issued by the Commonwealth department in which the Migration Act 1958 (Cwlth) is administered
- 7. Australian driver licence that is current or has not been expired for more than 2 years

Secondary identity documents

- 1. Current identification card issued by the Commonwealth or a State as evidence of the person's entitlement to a financial benefit
- 2. Account statement issued by a financial institution within the previous year
- 3. Document evidencing discharge from military service within the previous 2 years
- 4. Student identification card containing the person's photograph and signature that is current or has not been expired for more than 2 years
- 5. Document evidencing enrolment in a school, university, training institution or professional college within the previous 2 years
- 6. Document evidencing electoral enrolment within the previous 2 years
- 7. Utilities account statement issued by a utilities provider within the previous year
- 8. Notice of land valuation, water rates or council rates issued within the previous year

Note for the Applicant

The *Information Privacy Act 2009* sets out the rules for the collection and handling of personal information. For information about how the Department of Health protects your personal information, or to learn about your right to access your own personal information, please see our website at www.health.qld.gov.au.

How to Submit the Application

Please post your signed and completed application form, associated documentation and payment information to:

The Chief Executive
c/- Public Health Licensing Unit
Health Protection Branch
Queensland Department of Health
PO Box 2368
FORTITUDE VALLEY BC QLD 4006

Your application will not be accepted unless the applicable payment is provided.

For further information about the submission of applications, please type 'Queensland radiation licensing' into your favourite browser and follow the prompts.

Note:

The application fee is not refundable if this application is not successful or if you decide to withdraw your application.

A transport licence is not required if a radioactive substance is transported in accordance with the Code of Practice for the Safe Transport of Radioactive Material (2019) (Transport Code), and if:

- (a) the radioactive substance is enclosed in an excepted package as defined in the Transport Code; or*
- (b) the substance is a sealed radioactive substance incorporated in a sealed source apparatus and is transported by a person who is licensed to use the apparatus to carry out one of the following practices: borehole logging, density/moisture gauging for geotechnical purposes, or industrial radiography.*

Fee to be Paid

Fees payable increase on 1 October each year. On 1 October 2023, the fees quoted in this application form were increased by 3.4% in line with Government's indexation policy.

Payment Options

(Note: This is a GST free item. Queensland Health ABN: 66 329 169 412)

Payment of your application must be made via credit card. Complete payment details below and submit with your completed application.

DO NOT EMAIL THIS PAYMENT PAGE AS SECURITY OF YOUR CREDIT CARD INFORMATION CANNOT BE ASSURED

Name of Applicant:

Charge fee payable:

to my:

MasterCard

Visa Card

Name on card:

Cardholder's
signature:

Card number:

Expiry date: