

## Right to Information Application (RTI 1648)

### Scope of application

1. Queensland Health (i) policy, (ii) procedural; and (iii) decision making guidelines and requirements and standards that decision makers use to inform, consider, or make determinations to grant exemptions for international arrivals (excluding air or maritime crew) from State run hotel quarantine. This should include:

- a) The criteria/standards applied against plans such as medical, transfer, security and safety plans
- b) Any requirements around qualifications of service providers (eg general practitioner vs specialist)

2. With regard to international arrivals (excluding air or maritime crew), statistics from March 2020 to the current date on:

- a) The number of exemption requests received
- b) The number of exemptions from State run hotel quarantine granted

### Important information

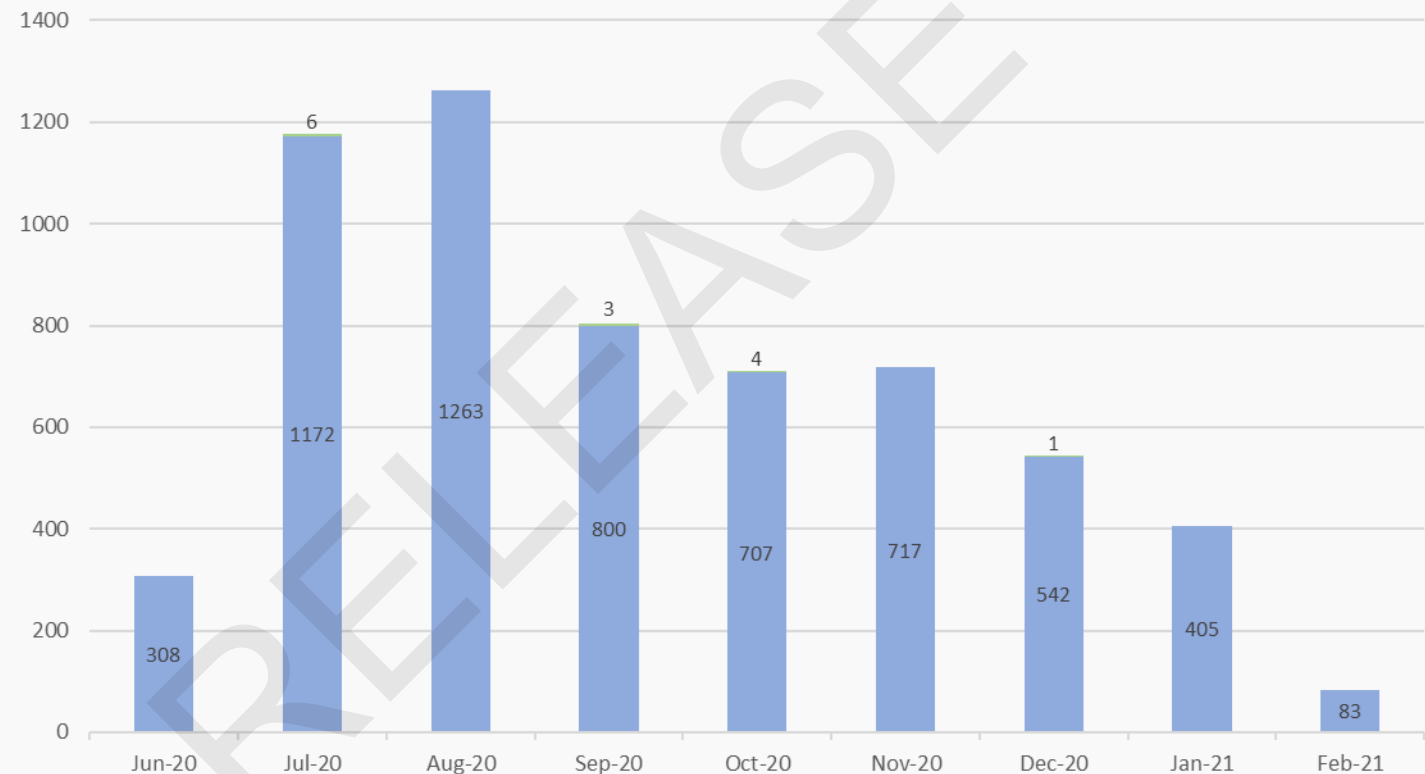
Decisions are made in accordance with the Chief Health Officer public health directions, located at: <https://www.health.qld.gov.au/system-governance/legislation/cho-public-health-directions-under-expanded-public-health-act-powers>

It should be noted that each application is considered on its own individual merits. For this reason, a procedure or guideline has not been developed. The Chief Health Officer delegates do, however, use a range of resources to assess applications, including the Public Health Directions and the Commonwealth Department of Health Series of National Guidelines (SoNG).

### Department of Health COVID compliance team exemption requests


Industry Type	Outcome	Month/Year
Sport	Approved	Sep 2020
Film/TV	Approved	Sep 2020
Sport	Did not progress. Quarantined interstate	Oct 2020
Sport	Did not progress. Quarantined interstate	Oct 2020
Film/TV	Not supported and Withdrawn	Nov 2020
Film/TV	Did not progress. Quarantined interstate	Nov 2020
Film/TV	Withdrawn & went through Govt. quarantine hotel	Dec 2020
Sport	Not supported	Dec 2020
Sport	Not supported. Quarantined interstate	Jan 2021
Sport	Not supported & went through Govt. quarantine hotel	Jan 2021

## Quarantine for International Arrivals



	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Approved quarantine outside of Government accommodation		6		3	4		1		
Total exemptions received: Quarantine for International Arrivals Direction	308	1172	1263	800	707	717	542	405	83

- Since 18 June 2020, a total of 5,997 exemption requests were received within ServiceNow via the online COVID-19 services portal under the Quarantine for International Arrivals direction.
- A manual review of the approved requests results in a total of 14 requests approved under the Quarantine for International Arrivals direction.
- The ServiceNow system captures the reason/s for a decision in a free text field, in conjunction with other information pertaining to each case. As a result, specific approval detail is not easily able to be extracted.


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# Guideline: Developing a COVID Safe Professional Sporting Code Plan

As at **22 March 2021**

Contact details for further support:

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## 1. Purpose and Scope

A **COVID Safe Professional Sporting Code Plan** is a COVID Safe Plan for a professional sporting code of national significance including professional sports, elite sport and elite athletes. A COVID Safe Plan provides transparent, practical and simple advice on the steps you need to take to manage COVID-19 risks for your sporting code and/or elite athletes.

Professional sporting codes, elite sport, and elite athletes must operate in compliance with a COVID Safe Plan, approved by Queensland's Chief Health Officer, in order to conduct competition or training in Queensland. A COVID Safe Plan covers the sporting activities only and does not cover the requirements for spectators or other non-sporting activities such as pre-match live music performances or parades.

This document provides a framework for the development of a professional sports or elite athletes COVID Safe Plan that will detail the management of COVID-19 risks for your sport.

## 2. Key Principles

A COVID Safe Plan should be based on the key principles for reducing transmission of COVID-19 as part of the 'new normal':

- Maintain physical distancing, where practicable.
- Wear a face mask when physical distancing is not possible (particularly in enclosed spaces).
- Maintain good hand and respiratory hygiene.
- Stay at home if unwell.
- Collect contact tracing information to allow for effective contact tracing.
- Rapidly respond to outbreaks.
- Follow COVID Safe Plans or Checklists.
- Follow the published [Queensland Health Chief Health Officer Public Health Directions \(the Directions\)](#). These may change over time and may vary the conditions established in your COVID Safe Plan.

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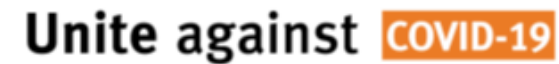
### 3. Consider the risk appetite of your organisation

Professional or elite sporting organisation should consider the level of risk posed by the COVID-19 pandemic and the potential impacts upon your sporting activities should there be confirmed COVID-19 cases or outbreaks in locations where these activities will take place, or where essential personnel are required to travel from.

You should to determine the level of risk that your organisation are prepared to tolerate. You must develop a COVID Safe Professional Sporting Code Plan that incorporates control measures that are appropriate with these risks. Noting that should an outbreak or cases develop that is of a higher risk level than your COVID Safe Plan can address through its control measures, your sporting activities may be affected.

To support the assessment of your sports risk appetite, a number of scenarios have been identified below. It is acknowledged the Risk Scenarios outlined do not account for every potential situation that may arise but provide general guidance for forward planning and management of potential risks.

The scenarios provided do not necessarily occur at the same time, for example in Risk Scenario 2, Queensland may have identified COVID-19 exposure sites but may not have enacted border closures.


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	Risk Scenario 1	Risk Scenario 2	Risk Scenario 3	Risk Scenario 4
<b>COVID Risk Scenarios</b>	<ul style="list-style-type: none"> <li>International borders closed (excluding safe travel countries)</li> <li>Domestic borders open</li> <li>No community transmission</li> </ul>	<ul style="list-style-type: none"> <li>International borders closed</li> <li>Domestic borders closed</li> <li>Interstate hotspots or exposure sites identified/declared by Queensland</li> <li>No community transmission in Queensland</li> </ul>	<ul style="list-style-type: none"> <li>International borders closed</li> <li>Domestic borders closed</li> <li>Hotspots or exposure sites identified/declared by Queensland</li> <li>Community transmission in Queensland</li> </ul>	<ul style="list-style-type: none"> <li>International borders closed</li> <li>Domestic borders closed</li> <li>Hotspots or exposure sites identified /declared by Queensland</li> <li>Community transmission in Queensland</li> <li>COVID-19 Variant of Concern</li> </ul>
<b>Characteristics</b>	<p>COVID Safe Professional Sporting Code Plan approved by the Chief Health Officer implemented.</p> <p>The COVID Safe Plan incorporates standard control measures (Refer to section 4.2).</p> <ul style="list-style-type: none"> <li>Screening on entry to the venue and pre-travel (symptoms and declaration that the person has not been</li> </ul>	<p>COVID Safe Professional Sporting Code Plan approved by the Chief Health Officer implemented.</p> <p>Standard control measures plus:</p> <ul style="list-style-type: none"> <li>Quarantine Management Plan<sup>1</sup> in place approved by the Chief Health Officer.</li> <li>Essential interstate travel under agreed conditions.</li> <li>Additional control measures incorporated into COVID Safe Plan such as:</li> </ul>	<p>COVID Safe Professional Sporting Code Plan approved by the Chief Health Officer implemented. Standard control measures plus:</p> <ul style="list-style-type: none"> <li>Quarantine Management Plan in place approved by the Chief Health Officer.</li> <li>Essential interstate travel allowed under agreed conditions.</li> <li>Additional control measures incorporated into COVID Safe Plan such as:               <ul style="list-style-type: none"> <li>Establishment of bubble environment (long time</li> </ul> </li> </ul>	<p>COVID Safe Professional Sporting Code Plan approved by the Chief Health Officer implemented. Standard control measures plus:</p> <ul style="list-style-type: none"> <li>Quarantine Management Plan in place approved by the Chief Health Officer.</li> <li>Mandatory quarantine upon arrival in government arranged accommodation (no training outside of room).</li> <li>Additional control measures incorporated into COVID Safe Plan such as:</li> </ul>

<sup>1</sup> Developed in accordance with the *Guideline: Professional Sports Quarantine Management Plan*.

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	<p>to a declared hotspot, exposure site etc.).</p> <ul style="list-style-type: none"> <li>• Spectators permitted at training and competitions.</li> <li>• Media access permitted, physical distancing in place.</li> </ul>	<ul style="list-style-type: none"> <li>○ Establishment of hub environment (short time period, one location to accommodate all staff, athletes, family etc, outlines and provides measures for all movement).</li> <li>○ Regular screening of all persons upon entry to training facility, hub or venue and pre-travel (symptoms and declaration that the person has not been to a declared hotspot, exposure site etc.).</li> <li>○ Restricted movement of athletes and essential staff.</li> <li>○ Daily health monitoring regime.</li> <li>○ Limited to those that are reasonably necessary for training and match-day.</li> <li>○ In accordance with the Directions, no visitors with COVID-19 symptoms or from hotspots/exposure sites. Recommend keeping record of visitors.</li> <li>○ Avoid public transport and ride-share where possible.</li> </ul>	<p>period – all competition or season, one location to accommodate all staff, athlete, family etc., outlines and covers all movements to training and competition, very limited interaction with the community).</p> <ul style="list-style-type: none"> <li>○ Regular screening of all persons upon entry to training facility, hub or venue and pre-travel (symptoms and declaration that the person has not been to a declared hotspot, exposure site etc.).</li> <li>○ Daily health monitoring regime.</li> <li>○ Restricted movement of athletes and essential staff.</li> <li>○ Essential/routine activities (outside training/competition) should only occur if it cannot be done by someone else.</li> <li>○ Limited to specific numbers for each group (e.g. Player/Official).</li> <li>○ In accordance with the Directions, no visitors with COVID-19 symptoms or from</li> </ul>	<ul style="list-style-type: none"> <li>○ Establishment of bubble environment (long time period – all competition or season, one location to accommodate all staff, athlete, family etc., outlines and covers all movements to training and competition, no interaction with the community).</li> <li>○ Strict screening of all persons upon entry to training facility, hub or venue and pre/post travel (symptoms and declaration that the person has not been to a declared hotspot, exposure site etc.).</li> <li>○ Daily health monitoring regime.</li> <li>○ Essential players and support staff only.</li> <li>○ Limited to those that are reasonably necessary for training and match-day.</li> <li>○ No spectators at competitions or training.</li> <li>○ Very limited access to media – all media screened</li> </ul>
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		<p>Wear a face mask and physically distance at all times.</p> <ul style="list-style-type: none"> <li>○ No spectators at training.</li> <li>○ Some interactions with spectators at competitions while maintaining physical distancing.</li> <li>○ Training facility should not be used at the same time as the public.</li> <li>○ Media access permitted, media screened and physical distancing in place.</li> </ul>	<p>hotspots/exposure sites. Recommend keeping record of visitors and visits should only occur if deemed necessary.</p> <ul style="list-style-type: none"> <li>○ Public transport and ride-share only permitted for important or necessary activities when no other option is available. Must wear a face mask.</li> <li>○ No spectators at training.</li> <li>○ Strictly limited interactions with spectators at competitions while maintaining physical distancing.</li> <li>○ Training facility is exclusive use.</li> <li>○ Media access permitted, limited to specific numbers, media screened and physical distancing in place.</li> </ul>	<p>and complying with the COVID Safe Plan.</p> <ul style="list-style-type: none"> <li>○ No visitors to household.</li> <li>○ Own vehicle, or private vehicle arranged by the sporting organisation only. No public transport permitted.</li> <li>○ Training facility is exclusive use.</li> </ul>
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Please note, a Quarantine Management Plan and/or COVID Safe Plan approved by the Chief Health Officer may be temporarily superseded by the Directions that are enacted to manage a particular situation such as an outbreak or COVID-19 variant of concern. If this was to occur it is anticipated that this would be time limited.


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#### 4. Prepare your COVID Safe Professional Sporting Code Plan

The following requirements are to form the basis of your COVID Safe Plan, across your Risk Scenario. You should also consider how they would apply across all Risk Scenarios.

##### 4.1 Mandatory requirements

The following mandatory requirements must be detailed in your COVID Safe Plan.

GENERAL	
Standard	<ul style="list-style-type: none"> <li>i. All professional and elite sporting organisations are responsible for compliance with their COVID Safe Plan.</li> <li>ii. You must ensure all persons covered under your COVID Safe Plan are educated, informed, protected and aware of their responsibilities regarding their safety, and safety of others during the activities of your organisation.</li> <li>iii. Your COVID Safe Plan must not be amended without the prior approval by the Queensland Chief Health Officer. Any amendments should be as a result of significant change within the community whereby the Plan must be updated to ensure to the continued safety of players, staff, officials and the Queensland community.</li> <li>iv. Where there is an inconsistency between the Directions and your COVID Safe Plan, the Directions will take precedence over your COVID Safe Plan for the extent of the inconsistency.</li> <li>v. All persons to be covered under your COVID Safe plan must be clearly identified. Your organisation is responsible for ensuring this is communicated to the Queensland Government.</li> <li>vi. In the event of a public health measures being enacted, such as declared COVID-19 hotspots, identified exposure site or border closures, you should check whether your COVID Safe Plan is still in effect. Any persons seeking an exemption will need to demonstrate exceptional circumstances.</li> <li>vii. Will strongly encourage all persons complying with the Plan to be vaccinated with the COVID-19 vaccine when the COVID-19 vaccine is available to them, in accordance with <a href="#">Australia's COVID-19 vaccine national roll-out strategy</a>.</li> </ul>



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## Standard control measures

Standard control measures include physical distancing, health and hygiene measures, cleaning and disinfection and effectively managing confirmed and suspected cases of COVID-19. These standard controls, including the processes you have put in place, should be detailed in your COVID Safe Plan, regardless of the Risk Scenario.

CLEANING and DISINFECTION	
Frequency	<ul style="list-style-type: none"> <li>i. Clean and disinfect surfaces prior to initial use.</li> <li>ii. Frequently touched surfaces should be cleaned and disinfected (sanitise) (1 – 2 hourly)</li> <li>iii. Infrequently touched surfaces clean at least daily and clean and disinfect (sanitise) at least weekly</li> <li>iv. Equipment used by athletes, must also be cleaned between use.</li> </ul>
Cleaning products	<ul style="list-style-type: none"> <li>i. Disinfectant products (sanitisers) used must contain:               <ul style="list-style-type: none"> <li>a) alcohol in a concentration of at least 70%,</li> <li>b) chlorine bleach in a concentration of 1,000 parts per million,</li> <li>c) oxygen bleach, or</li> <li>d) wipes and sprays that contain quaternary ammonium compounds.</li> </ul> </li> </ul> <p>(Note: A list of appropriate disinfectants is published on the TGA website: <a href="https://www.tga.gov.au/disinfectants-use-against-covid-19-artg-legal-supply-australia">https://www.tga.gov.au/disinfectants-use-against-covid-19-artg-legal-supply-australia</a>)</p> <ul style="list-style-type: none"> <li>ii. Disinfectant solutions should be made fresh daily. Gloves and protective eyewear should be worn when handling and preparing solutions.</li> </ul>
Equipment	<ul style="list-style-type: none"> <li>i. Cleaning equipment should be laundered in hot water and completely dried before reuse.</li> <li>ii. Cleaning equipment, such as buckets, should be emptied and cleaned with a new batch of cleaning and/or disinfectant solution and allowed to dry completely before reuse.</li> </ul>
HEALTH and HYGIENE	
Hand and respiratory hygiene	<ul style="list-style-type: none"> <li>i. Hand washing facilities (clean running water, soap and paper towels or an air dryer) should be made available. If handwashing is not practical, an alcohol-based sanitiser is recommended.</li> <li>ii. Hand washing facilities and alcohol-based hand sanitiser should be checked and replenished regularly, depending on demand.</li> <li>iii. Alcohol based hand sanitisers must have greater than 60% ethanol or 70% isopropanol.</li> <li>iv. Hand hygiene should occur:               <ul style="list-style-type: none"> <li>a) before or after touching your face</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>b) before and after you eat and after going to the bathroom</li> <li>c) after coughing or sneezing</li> <li>d) before and after using shared equipment</li> <li>e) before and after commencing the sporting activity</li> <li>v. Limit contact with others, including through shaking hands.</li> <li>vi. Practice good respiratory hygiene by covering your mouth while coughing or sneezing with a clean tissue or elbow and put used tissues straight into the bin.</li> </ul>
Screening	<ul style="list-style-type: none"> <li>i. Include the following screening questions:               <ul style="list-style-type: none"> <li>a) Do you have a fever or recently had a fever (including night sweats or chills)?</li> <li>b) Do you have a cough?</li> <li>c) Do you have shortness of breath?</li> <li>d) Do you have a sore throat?</li> <li>e) Have you had contact with a person who is an active case of COVID-19?</li> <li>f) Are you a confirmed, active case of COVID-19?</li> <li>g) In the previous 14 days have you:                   <ul style="list-style-type: none"> <li>I. Been in a declared COVID-19 hotspot?</li> <li>II. Been to an identified COVID-19 exposure site?</li> <li>III. Returned to Australia from overseas?</li> </ul> </li> </ul> </li> <li>ii. Establish a process to follow if a person answers yes to any of the screening questions.</li> <li>iii. Detail who will be ensuring the screening questions are completed for all athletes, staff, officials and other visitors.</li> </ul>
Initial and ongoing COVID-19 testing	<ul style="list-style-type: none"> <li>i. All personnel covered under your COVID Safe Plan who develop <a href="#">COVID-19 symptoms</a> will be <a href="#">tested</a> and isolated until a negative test result is received.</li> <li>ii. All personnel covered under your COVID Safe Plan who receives a positive COVID-19 result will be managed by the local Hospital and Health Service.</li> </ul>
Injuries, treatment and or assessment	<ul style="list-style-type: none"> <li>i. Where possible, minimise treatment duration to 15 mins or less.</li> <li>ii. Where a health professional will be in contact with a participant for more than 15 mins cumulative, a surgical mask must be worn by the treating health professional.</li> </ul>
<b>PHYSICAL DISTANCING</b>	
Standard	<ul style="list-style-type: none"> <li>i. Physical distancing of 1.5m must be observed to the extent possible.</li> <li>ii. Groups should maintain appropriate physical distancing from all individuals who are not a part of their group.</li> </ul>


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	iii. Implements measures to restrict numbers as per occupant density requirements in the <a href="#">Restrictions on Businesses, Activities and Undertakings Direction</a> .
MANAGEMENT OF SUSPECTED and POSITIVE CASES OF COVID-19	
Standard	<ul style="list-style-type: none"> <li>i. If a person has symptoms consistent with COVID-19 or they have been in close contact with a confirmed or suspected case of COVID-19, then they must self-isolate in accordance with the Queensland Government's advice.</li> <li>ii. A confirmed COVID-19 case within your organisation will result in:               <ul style="list-style-type: none"> <li>a) Queensland Health being notified by the medical professional who confirms the diagnosis and the relevant testing laboratory.</li> <li>b) Queensland Health will contact your organisation if contact tracing of your organisation is required. You should follow all advice provided by Queensland Health.</li> <li>c) Queensland Health may require you to:                   <ul style="list-style-type: none"> <li>I. Ensure a total closure of the location/sporting activities and commence a deep clean of the location.</li> <li>II. Provide contact tracing information within a stated time.</li> <li>III. Isolated the confirmed case from rest of the group.</li> </ul> </li> <li>d) Upon being informed by Queensland Health, a person in control of the business or undertaking must notify Workplace Health and Safety Queensland that the case has been confirmed.</li> <li>e) Operating businesses should keep a record of each notifiable incident for at least 5 years from the day that notice of the incident is given to the regulator.</li> </ul> </li> <li>iii. Detail the process for return to play/work for players or staff who have recovered from COVID-19. This will likely require specific medical assessment by a health professional.</li> </ul>

**Workplace Health and Safety/Duty of Care** - In addition to public health controls, every organisation within the industry has obligations and responsibilities under Work Health and Safety (WHS) legislation. All organisations must have a WHS plan to manage COVID-19. Refer to the *Workplace Health and Safety Queensland Guide* [Work health and safety during COVID-19](#).


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#### 4.2 Sporting activity requirements

The following requirements should be customised depending on your Risk Scenario and should be clearly detailed within your COVID Safe Plan. Your organisation may choose to add additional requirements depending on your risk assessment and management.

TRAINING and COMPETITION DAY PROTOCOLS	
Venue requirements	<ul style="list-style-type: none"> <li>i. Confirmation and adherence with the training/competition venue's COVID Safe Plan.</li> <li>ii. Access to changerooms limited to participants and essential staff only.</li> <li>iii. Where possible, score benches / officiating tables will be physically distanced from participants and field of play</li> </ul>
Schedule	<ul style="list-style-type: none"> <li>i. A training and competition schedule is to be included covering the times, dates and duration.</li> </ul>
Training	<ul style="list-style-type: none"> <li>i. Emphasis <a href="#">AIS Framework for the reboot of sport</a> principle of 'get in, train, get out' – players to arrive ready to train and play where possible</li> <li>ii. Total number of people to attend to be based on occupant density of one person per two square metres (subject to change).</li> <li>iii. Physical distancing maintained where practical outside of 'field of play'.</li> <li>iv. Consider the separation of participants as appropriate to prevent and limit co-mingling.</li> <li>v. Manage training day related subsidiary activities (e.g. media commitments, video sessions) in separate areas of the venue/site where possible.</li> </ul>
Match/Competition day	<ul style="list-style-type: none"> <li>i. Protocols for Athletes and essential staff including arrival and departure from Venue</li> <li>ii. Protocols for Game Day staff such as ball persons, water runners, bench officials and medical staff.</li> <li>iii. Protocols to facilitate and manage broadcast and media operations.</li> </ul>
ROLES and RESPONSIBILITIES	
Standard	<ul style="list-style-type: none"> <li>i. Considered who is responsible for enacting and assuring compliance with your COVID Safe Plan.</li> <li>ii. Monitoring compliance and notifying Queensland Health of any breaches.</li> <li>iii. Communication of your COVID Safe Plan to all relevant parties.</li> <li>iv. Ensure decision making and implementation of decisions is clear within your organisation in the lead up to, and during, the sporting activity.</li> <li>v. Ensure everyone within your organisation (including paid staff and volunteers) understands their role and responsibility.</li> </ul>


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COMMUNICATION	
Standard	<ul style="list-style-type: none"> <li>i. Guidance to athletes, staff and other personnel across a range of communication channels on operating in compliance with your COVID Safe Plan.</li> <li>ii. Endorsement of the Australian Government's COVIDSafe App and encouragement to download and use the app.</li> <li>iii. Strongly encourage athletes, staff and other personnel to wear a face mask where it is not possible to physically distance.</li> <li>iv. Communication to athletes, staff and other personnel regarding Public Health announcements and changes to restrictions impacting your COVID Safe Plan.</li> <li>v. Proactively engage with the Queensland Government regarding issues/concerns, assurance of compliance, management of trigger points for cancelling, postponing, or modifying an activity and notification of any breaches.</li> <li>vi. Clearly identify all persons who will operate under your COVID Safe Plan.</li> </ul>
MEDIA ACCESS	
Standard	<ul style="list-style-type: none"> <li>i. Media conferences should be held via video, where possible. If conducted in person, must maintain physical distancing and clean and disinfect equipment (for example, microphone) before and after each use.</li> <li>ii. All media conferences should be held outdoors, where practicable.</li> </ul>
FOOD and BEVERAGE	
Standard	<ul style="list-style-type: none"> <li>i. Individually portioned food, no communal food such as lolly jars.</li> <li>ii. No self-serve buffets.</li> <li>iii. Drink bottles for athletes to be individually labelled, no sharing of water bottles is permitted</li> </ul>
CONTINGENCY PLANNING and RISK MITIGATION	
Standard	<ul style="list-style-type: none"> <li>i. Management of trigger points for cancelling, postponing or modifying an activity due to unforeseen COVID-19 restrictions, for example declared hotspots and border closures.</li> <li>ii. Adequately resourced to implement Quarantine Management Plan.</li> </ul>

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## 5. International athletes and officials

A COVID Safe Plan for Professional Sporting Codes and a Quarantine Management Plan cannot be used to permit athletes, staff or officials into Australia from overseas. You must apply to the [Australian Government](#) for approval to enter Australia.

Should the Australian Government grant approval for a person to enter Australia via Queensland, they will be required to undertake [mandatory quarantine](#) in Queensland Government arranged accommodation for 14 days at their own expense.

A person undertaking quarantine in Queensland Government arranged accommodation will not be permitted to leave their room during their quarantine period (except where there is an exceptional circumstance, for example an emergency evacuation). Any training required will need to be undertaken within person's accommodation room.

## 6. Submitting your COVID Safe Plan for Assessment

After developing your COVID Safe Plan in accordance with this Guideline, submit your COVID Safe Plan (Microsoft Word version is preferred) to the Department of Tourism, Innovation and Sport by email at [sr.covid19@dtis.qld.gov.au](mailto:sr.covid19@dtis.qld.gov.au).

Department of Tourism, Innovation and Sport will liaise with Queensland Health for assessment and, if satisfactory, approval of your COVID Safe Plan.

You will need to ensure that your COVID Safe Plan is submitted with sufficient time to allow both the Department of Tourism, Innovation and Sport and Queensland Health to undertake detailed assessments of the COVID Safe Plan and consult with relevant agencies such as the Queensland Police Service.

- Department of Tourism, Innovation and Sport require a minimum of five business days to conduct an initial review to ensure the COVID Safe Plan is in a position to progress to Queensland Health.
- Queensland Health require a minimum of 20 business days to undertake the assessment of the COVID Safe Plan.

## 7. Communication

Your organisation should proactively engage with the Department of Tourism, Innovation and Sport by email [sr.covid19@dtis.qld.gov.au](mailto:sr.covid19@dtis.qld.gov.au) regarding issues/concerns, assurance of compliance, management of trigger points for cancelling, postponing, or modifying an activity. You must also notify Queensland Health of any breaches of your COVID Safe Plan.



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Your organisation accepts and acknowledges that despite this process, all sporting organisations and athletes could be exposed to COVID-19 which, regardless of an Approved Plan, mandatory measures such as 14 days quarantine for close contacts must be adhered to when imposed by Queensland Health. You should clearly communicate this to all persons covered under the COVID Safe Plan.

## 8. Additional resources

- [COVID-19 health alerts for Queensland](#)
- [Current COVID-19 status Australia-wide](#)
- [Australian Border Force](#)
- [Applying for an Exemption](#)
- [Industry Framework for COVID Safe Events in Queensland](#)



# Guideline: Developing a Professional Sport Quarantine Management Plan

As at 22 March 2021

## 1. Purpose and Scope

This Guideline is provided to assist professional sporting codes, elite sports and elite athletes who are operating under an approved COVID Safe Professional Sporting Code Plan<sup>1</sup> to develop a Quarantine Management Plan.

A Quarantine Management Plan is a Plan approved by Queensland's Chief Health Officer that is developed by your organisation and details the stringent protocols your organisation will put in place when seeking to facilitate training or competition during mandatory quarantine periods.

Your Quarantine Management Plan is to be at least equivalent to the protocols in place for Queensland government-arranged accommodation including a clearly defined health and security overlay.

Changes in the [Public Health Directions](#) (the Directions) may take precedence over your approved Quarantine Management Plan. If this occurs, you should contact the Department of Tourism, Innovation and Sport to understand how this may affect your organisation.

## 2. Mandatory quarantine

Teams, athletes, and associated staff and officials are required to [quarantine](#) on their entry/return to Queensland if in the previous 14 days they have:

- Been in Queensland competing against athletes travelling from a declared COVID-19 hotspot; or
- Been in a declared COVID-19 hotspot; or
- Competed in another State or Territory against athletes from a declared COVID-19 hotspot

COVID-19 hotspots are declared by the Queensland Chief Health Officer by enacting the [Declared Hotspots Direction](#).

In addition to COVID-19 hotspots, States and Territories identify COVID-19 exposure sites when there has been a positive COVID-19 case within the community. Where a person identifies that they have been in a COVID-19 exposure site, that person will be required to follow all public health advice from the relevant jurisdiction where the exposure site was identified. If a person identifies that they have been in a COVID-19 exposure site after they have travelled to Queensland, then they must follow all Queensland Health advice regarding testing and isolation.

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<sup>1</sup> Developed in accordance with the *Guideline: Developing a COVID Safe Professional Sporting Code Plan*.


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### 3. Prepare your Quarantine Management Plan

The following requirements are to form the basis of your Quarantine Management Plan. You should ensure each requirement is addressed in detail, including how each requirement will be in place. These requirements may be added to, or customised, to suit your proposal and your organisations risk situation at the time.

#### 3.1 Minimum Requirements

GENERAL	
Standard	<p>All quarantined persons<sup>2</sup> will be reminded to:</p> <ul style="list-style-type: none"> <li>i. Maintain physical distancing, where practical.</li> <li>ii. Carry personal alcohol-based hand sanitiser.</li> <li>iii. Avoid touching their eyes, nose or mouth, shaking hands or making other forms of physical contact.</li> <li>iv. Cover their nose and mouth with a tissue or their arm when coughing or sneezing, and put the tissue in the bin.</li> <li>v. Frequently wash their hands with soap and water for 20 seconds, or use an alcohol-based hand sanitiser.</li> <li>vi. Wear a <a href="#">face mask</a> whilst in transit (e.g. airport transfers, in and around airports, on airplanes and ground transports), in quarantine accommodation communal areas, attending a medical facility and whilst receiving injury prevention treatment.</li> </ul>
Reasons to leave quarantine	<ul style="list-style-type: none"> <li>i. Obtain essential medical care.</li> <li>ii. To avoid injury or illness or to escape a risk of harm.</li> <li>iii. In the event of an emergency situation.</li> <li>iv. As otherwise permitted by an emergency officer (public health).</li> <li>v. Train with other similarly quarantined persons (include only if essential).               <ul style="list-style-type: none"> <li>a) At the quarantine accommodation (for example, on-site gym and/or pool).</li> </ul> </li> </ul>

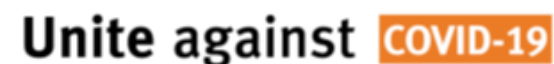
<sup>2</sup> Quarantined persons are those athletes, staff and officials who are covered by your Quarantine Management Plan.


 Unite against COVID-19

	b) In the quarantine accommodation rooms for example, (exercise equipment in each individual person's room). c) Off-site at a training venue (for example, stadium and/or training field). i. Play matches against other similarly quarantined teams (include only if essential).
<b>AIR TRAVEL</b>	
Pre-departure	i. Each quarantined person will be tested for COVID-19 using a nasal and throat swab and return a negative PCR test result 72 hours prior to arrival in Queensland. ii. Results of the pre-departure COVID-19 PCR test results are provided to Queensland Health, prior to departure. iii. Each quarantined person will self-isolate until departure for Queensland to limit potential exposure.
In-transit	ii. Face masks are mandatory in Queensland airports (indoors and outdoors), on commercial flights in Queensland airspace and on international flights travelling to Australia. iii. All travellers must practice physical distancing to the extent reasonably practicable, and practice good hand and respiratory hygiene. iv. It is recommended each traveller is provided a personal alcohol-based hand sanitiser for their use during travel.
Upon arrival	i. On disembarking the flight, all quarantined persons understand that each person may be subject to a health assessment. If any person who is symptomatic on arrival will be managed according to the health procedures in place at the border. ii. Upon satisfactory completion of border entry, quarantined persons will move to the arrival hall to collect their luggage and are to maintain physical distancing.
<b>GROUND TRAVEL</b>	
Mode of transportation	i. Detail the permitted modes of transportation (for example, chartered bus, private vehicle). ii. Detail any additional control measures (for example, screening of transport provider, transport provider has undertaken training in infection control).
Transportation of luggage	i. Transport providers are not permitted to assist quarantined persons with loading or unloading luggage or equipment.


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	<ul style="list-style-type: none"> <li>ii. Detail if a nominated person within your organisation will be collecting luggage/equipment or if this will be the individual's responsibility.</li> </ul>
In-transit	<ul style="list-style-type: none"> <li>i. At all times, quarantined persons and the transport provider to wear a face mask and practice hand hygiene before and after entering the vehicle.</li> <li>ii. Once all passengers have disembarked the transport vehicle, the vehicle is to be <a href="#">cleaned and disinfected</a>.</li> <li>iii. If travelling by chartered bus, there must be a minimum of only one person every two seats.</li> <li>iv. If travelling by private vehicle, only one quarantined person per vehicle, sitting in the back-passenger seat.</li> <li>v. There must be at least 1.5m distance between the driver and passengers at all times. It is recommended the driver enter the bus last and exit the bus first to avoid any close contact with the passengers.</li> <li>vi. Windows must be open (where practicable).</li> </ul>
<b>ACCOMMODATION</b>	
General	<ul style="list-style-type: none"> <li>i. Contact details for the accommodation provider.</li> <li>ii. There must be no contact between the quarantined persons and the other guests, staff and security at the quarantine accommodation.</li> <li>iii. Detail any additional control measures (for example, accommodation provider has undertaken training in infection control).</li> <li>iv. <a href="#">Cleaning and disinfection</a> of areas where quarantined persons have travelled through (for example, lifts and hallways), and of the quarantined locations at the end of the 14-day quarantine period.</li> </ul>
Lift and access	<ul style="list-style-type: none"> <li>i. Use of fire stairs is not permitted (This does not limit the use of the internal fire stairs in the event of an emergency evacuation or other similar critical event).</li> <li>ii. Designated lifts operated in accordance with the following:               <ul style="list-style-type: none"> <li>d) Cleaned and disinfected before and after each use by the Quarantined persons.</li> <li>e) Strictly managed in accordance with a lift schedule to ensure there is no contact between the quarantined persons and non-quarantined persons (for example, accommodation staff).</li> </ul> </li> </ul>


 Unite against COVID-19

	<ul style="list-style-type: none"> <li>f) Alcohol-based hand sanitiser must be stationed and readily available at each entry and exit to the lifts.</li> <li>g) All quarantined persons must use alcohol-based hand sanitiser before and after use of the lifts.</li> <li>h) All quarantined persons must wear a face mask whilst using the lifts.</li> <li>iii. Hand sanitiser stations located on each quarantine floor and periodically checked to ensure continuous supply available.</li> <li>iv. Quarantined persons' accommodation access cards are restricted to certain floors/rooms.</li> </ul>
Access to gymnasium/ pool facilities	<ul style="list-style-type: none"> <li>i. The equipment is cleaned and disinfected before and after each use.</li> <li>ii. Use of the gyms/pool facilities is scheduled to ensure no cross-contact between the Quarantined persons cohorts (if applicable).</li> <li>iii. This schedule is provided to security including Queensland Police Service.</li> <li>iv. Only permitted to be used by athletes with the supervision of essential coaching/medical staff.</li> <li>v. There must be no use of the gyms or pool facilities by non-Quarantined persons at any time during the quarantine period.</li> <li>vi. Cleaning and disinfection in line with Queensland Health's <a href="#">advice</a>.</li> </ul>
Housekeeping services and linen management and waste disposal	<ul style="list-style-type: none"> <li>i. Housekeeping staff will not service Quarantined persons' rooms.</li> <li>ii. Housekeeping staff will clean common areas, lifts and focus on high touch surfaces.</li> <li>iii. Quarantined rooms will be provided with cleaning products and materials, linen and other amenities sufficient for the duration of the quarantine period.</li> <li>iv. Quarantined persons will be provided with bags to place dirty linen and waste.</li> <li>v. Detail the process for contactless collection.</li> </ul>
Food and beverage	<p><u>Delivery to accommodation room</u></p> <ul style="list-style-type: none"> <li>i. Contactless delivery to outside each individual accommodation room. Detail how this will be managed.</li> <li>ii. All meals will be individually packaged in disposable items – food, cutlery, napkins.</li> </ul> <p><u>Exclusive use, communal dining</u></p> <ul style="list-style-type: none"> <li>iii. All meals will be individually packaged in disposable items – food, cutlery, napkins.</li> </ul>




 Unite against COVID-19

	<ul style="list-style-type: none"> <li>iv. All meals will be delivered to the communal dining room at a scheduled time.</li> <li>v. All quarantined persons must not access the communal dining room until after the food staff member has left the floor. Establish a process to ensure no contact between food staff and quarantined persons.</li> <li>vi. There will be no buffet or self-service food.</li> <li>vii. No communal water stations.</li> <li>viii. No condiments on tables.</li> <li>ix. Hand hygiene must be practiced before and after meals.</li> <li>x. Environmental cleaning and disinfection must be maintained before and after use.</li> </ul>
<b>TRAINING and MATCH DAY PROTOCOLS</b>	
Venue requirements	<ul style="list-style-type: none"> <li>i. Exclusive use of the training venue whilst being utilised by quarantined persons.</li> <li>ii. Maintain physical distancing wherever practical.</li> <li>iii. Cleaning and disinfection of equipment and venue before and after use.</li> <li>iv. There must be no sharing of water bottles or other equipment used in training.</li> <li>v. There must be no contact between the quarantined persons and non-quarantined persons at the venue such as spectators, media, workers and the general public.               <ul style="list-style-type: none"> <li>i) For clarity, there must be no signing of autographs or similar activities</li> </ul> </li> </ul>
Venue location	<ul style="list-style-type: none"> <li>i. Full name and address of the training venue</li> <li>ii. Confirmation from the venue that they understand and accept persons who are in quarantine to train at the venue.</li> <li>iii. Confirmation their Site-Specific COVID Safe Plan (if applicable) has been/will be amended to address the stricter public health controls required to facilitate activity for persons in quarantine.</li> </ul>
Schedule	<ul style="list-style-type: none"> <li>i. A training and competition schedule covering the times, dates and duration.</li> </ul>


 Unite against COVID-19

Match/Competition day	<ul style="list-style-type: none"> <li>i. Restrict access to certain zones within the venue for quarantined and non-quarantined persons and include protocols on how to manage.</li> <li>ii. Protocols for match/competition day staff such as ball persons, water runners, bench officials and medical staff.</li> <li>iii. Protocols to facilitate and manage broadcast and media operations:               <ul style="list-style-type: none"> <li>a) Restricted access to certain zones.</li> <li>b) Essential staff only.</li> <li>c) No interaction with quarantined persons.</li> <li>d) Requirement for face masks in certain zones.</li> </ul> </li> </ul>
<b>COVID-19 TESTING, SCREENING and VACCINATIONS</b>	
Pre-arrival testing	<ul style="list-style-type: none"> <li>i. COVID-19 testing of all quarantined persons who have been in a COVID-19 hotspot or identified COVID-19 exposure site in the previous 14 days must be undertaken 72 hours or less prior to arrival in Queensland.</li> <li>ii. The results of the pre-departure COVID-19 tests results must be notified to Queensland Health.</li> <li>iii. Any person who receives a positive COVID-19 result prior to departure should isolate and seek medical care from their local health authority.</li> </ul>
Testing during quarantine (for Quarantined persons)	<ul style="list-style-type: none"> <li>i. COVID-19 testing of all quarantined persons must be undertaken:               <ul style="list-style-type: none"> <li>a) between day 0 and day 3, and</li> <li>b) between day 10 and day 13, and</li> <li>c) if symptomatic.</li> </ul> </li> <li>ii. All tests results must be provided to the local <a href="#">Public Health Unit</a> within a timely manner.</li> </ul>
Testing to leave quarantine	<ul style="list-style-type: none"> <li>i. A negative COVID-19 test result is required prior to being able to leave quarantine for any reason other than:               <ul style="list-style-type: none"> <li>a) to avoid immediate injury or illness or to escape a risk of harm; or</li> <li>b) an emergency situation; or</li> </ul> </li> </ul>


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	c) as otherwise required or permitted under a direction given to the person by an emergency officer (public health);
Quarantine testing (facility workers including accommodation staff, transport providers, and security)	i. Quarantine facility workers must follow the requirements listed in the <u>COVID-19 Testing for Quarantine Facility Workers Direction</u>
Screening	i. Detail daily <u>screening</u> . Consider including a temperature check and the following questions: <ul style="list-style-type: none"> <li>a) Do you have a fever or recently had a fever (including night sweats or chills)?</li> <li>b) Do you have a cough?</li> <li>c) Do you have shortness of breath?</li> <li>d) Do you have a sore throat?</li> </ul> ii. Detail the process if a person fails the daily screening.
Medical protocols	i. Detail the management of suspected COVID-19 cases. <ul style="list-style-type: none"> <li>a) Any person who has symptoms related to COVID-19 must be isolated in an isolation room and undergo COVID-19 testing. This person may only return to the quarantine group after receiving a negative COVID-19 result. Any person who receives a positive COVID-19 result will be managed by the local Hospital and Health Service.</li> </ul> ii. Detail processes for accessing non-emergency medical care (for example, if a quarantined person sustains a minor injury and requires an X-Ray). iii. If proposing to use non-government quarantine accommodation, source private testing for COVID-19 and establish a process for facilitating the COVID-19 testing. iv. Include contact details for your organisations medical doctor. v. Detail the process the medical/allied health team will follow when treating quarantined persons.


 Unite against COVID-19

Vaccinations	i. Will strongly encourage all persons complying with the Plan to be vaccinated with the COVID-19 vaccine when the COVID-19 vaccine is available to them, in accordance with <a href="#">Australia's COVID-19 vaccine national roll-out strategy</a> .
<b>ENFORCEMENT AND COMPLIANCE</b>	
Enforcement	i. Identify the person/s responsible for overseeing, reporting and enforcing the Quarantine Management Plan.
Non-compliance	i. Where a quarantined person does not comply with the Quarantine Management Plan, detail the steps your organisation will take to address any matters of non-compliance. a) For example, incorporating compliance with the Quarantine Management Plan into the Professional Sporting Code's Rules. ii. Report all breaches to Queensland Health immediately.
Security overlay depending on accommodation	i. Private security providers are contracted to ensure oversight of compliance with the Quarantine Management Plan and to work with the Queensland Police Service. ii. Security provider's contact information is included in the Quarantine Management Plan. iii. Security providers have undertaken infection control training. iv. CCTV Cameras in operation at the accommodation provider and at the training/competition venue. v. Programmable lifts and access cards.
Emergencies	i. In the event of an evacuation, all quarantined persons must wear a face mask and carry a copy of their quarantine direction. They must practice physical distancing to the extent possible. ii. In the event of an emergency (medical or otherwise), establish a process to notify the attending emergency personnel that affected persons are in quarantine.

### 3.2 Home quarantine

Home quarantine will only be granted in exceptional circumstances and must be approved by the Chief Health Officer. **Home quarantine will not be approved for international travellers under any circumstances.** Where applicable, the above measures are to be adapted to reflect the home quarantine situation and environment.

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- Approval of the Quarantine Management Plan must be sought from the Queensland Chief Health Officer prior to implementation.
- The local [Public Health Unit](#) must be provided with a copy of the approved Quarantine Management Plan and details of the contact person within the professional or elite sporting organisation responsible for the approved Quarantine Management Plan.
- The Queensland Police Service supported by Queensland Health will oversee quarantine.
- All quarantined persons will be issued with a Quarantine Direction by an emergency officer.

#### 4. International athletes and officials

In addition to the above minimum requirements, the following restrictions apply when facilitating international arrivals:

- All people arriving in Australia must quarantine at the port of arrival for 14-days. This applies even if they plan to travel onwards within Australia.
- The [Australian Government](#) requires all international arrivals are required to undergo pre-departure COVID-19 testing within 72 hours of departure and display evidence of a negative PCR test result at the time of check-in.
- The Queensland Government will not support any requests for players to travel outside of the quarantine accommodation site during the quarantine period. Therefore, if training is required during quarantine it's important that consideration be given to the facilities available on site at the quarantine accommodation.
- You will be required to source private COVID-19 testing for all players, staff, broadcasters or officials travelling from overseas.
- International arrivals are required to have a negative COVID-19 test result in Australia prior to being permitted to train.
- Managing the COVID-19 risks for accommodation staff is paramount. There must be no interaction between the sporting group/elite athletes and accommodation staff.
- Any family members of the players, staff, broadcasters or officials who are permitted to enter Australia by the Australian Government will be required to undertake 14 days of quarantine in a government-nominated accommodation at their own [expense](#). No exemptions to this requirement will be supported.
- The Queensland Police Service supported by Queensland Health will be required to oversee the quarantine of the sporting group/elite athletes at the quarantine accommodation.
- Teams or athletes travelling to Australia are responsible for ensuring they have been [granted approval](#) from the Australian Border Force to enter Australia and confirmation regarding the international cap on arrivals.



## 5. Submitting your Quarantine Management Plan for Assessment

Your Quarantine Management Plan is to be submitted to the Department of Tourism, Innovation and Sport (Sport and Recreation) via email at [sr.covid19@dtis.qld.gov.au](mailto:sr.covid19@dtis.qld.gov.au).

Sport and Recreation will liaise with Queensland Health for assessment and, if satisfactory, approval of the Quarantine Management Plan. You must ensure your Quarantine Management Plan is submitted with sufficient time to allow both Sport and Recreation and Queensland Health to undertake detailed assessments of the Quarantine Management Plan and consult with relevant agencies such as the Queensland Police Service.

- Sport and Recreation require a minimum of five business days to conduct an initial review to ensure your Quarantine Management Plan is in a position to progressed to Queensland Health.
- Queensland Health require a minimum of 20 business days to undertake the assessment of your Quarantine Management Plan.

You must also include the following information when submitting your Quarantine Management Plan for assessment:

- a. Contact details for the proposed accommodation provider.
- b. Any exemptions requested for items that are outside the standard quarantine process (for example, if access to specific training is required).
- c. Details from the training/competition venue on how the training/competition will operate safely whilst permitting Quarantined persons to attend.
  - i. For example, amendment to the training venue's COVID Safe Plan which has been approved by the local Public Health Unit.
- d. Flight itinerary / transport details.
- e. Travelling party details (Quarantined persons) including full list of all persons covered under the Quarantine Management Plan:
  - i. Name, date of birth, phone number, email address and role within the professional sporting code/elite sport.
  - ii. Contact details of the team/elite athlete's medical doctor.

## 6. Communication

Your organisation should proactively engage with the Department of Tourism, Innovation and Sport by email [sr.covid19@dtis.qld.gov.au](mailto:sr.covid19@dtis.qld.gov.au) issues/concerns, assurance of compliance, management of trigger points for cancelling, postponing, or modifying an activity. You must also notify Queensland Health of any breaches of your Quarantine Management Plan. Your organisation accepts and acknowledges that despite this process, all sporting organisations and athletes could be exposed to COVID-19 and, regardless of an Approved Plan, mandatory measures such as 14 days quarantine for close contacts must be adhered to when imposed by Queensland Health. You should clearly communicate this to all persons covered under your Quarantine Management Plan.



# Quarantine Management Plan Template

## Template for Groups seeking Exemptions to travel into Queensland

Current as of 11 May 2021

This template is to be used to develop a Quarantine Management Plan.

Refer to the guide, *Guideline for the Development of a Quarantine Management Plan*, to assist in completing this template.

It is important that you provide as much detail as possible when describing how you intend to implement the various public health controls and mitigate the transmission risk of COVID-19.

## PART 1

### 1.1 Proponent details

Contact Name	Click or tap here to enter text.
Position Title	Click or tap here to enter text.
Name of Organisation/ Company	Click or tap here to enter text.
Address <i>Include street number, street, suburb, state, and postcode</i>	Click or tap here to enter text.
Contact number	Click or tap here to enter text.
Email address	Click or tap here to enter text.
What is the reason(s) for seeking an Exemption? <i>Exemptions will only be considered in extremely exceptional circumstances.</i>	Click or tap here to enter text.
Contact details for the nearest Public Health Unit	Click or tap here to enter text.
Submission date	Click or tap to enter a date.

## 1.2 Group details

Category <i>Select relevant category</i>	<input type="checkbox"/> Film and television <input type="checkbox"/> Elite sport <input type="checkbox"/> Other: _____
Size of group (number of people)	Click or tap here to enter text.
Description of activity undertaken by group	Click or tap here to enter text.
Departure location	Click or tap here to enter text.

## 1.3 Roles and Responsibilities

Name and contact details for Accountable Officer	<b>Mandatory Requirements</b> The plan must outline who the responsible person(s) are for enacting the protocols and processes for the communication, implementation and the enforcement of the Quarantine Management Plan.
	In your response below, include details of the governance framework, including: <ul style="list-style-type: none"> <li>• Name(s) and contact details of relevant officers</li> <li>• decision making processes in relation to implementation of the quarantine management plan</li> </ul>
	<b>Response</b> Click or tap here to enter text.

## 1.4 Communication

Name and contact details for Accountable Officer	<b>Mandatory Requirements</b> The plan must provide detailed communication protocols on how the organisation will communicate with the persons covered by the Quarantine Management Plan and Queensland Health.
	In your response below, include: <ul style="list-style-type: none"> <li>• details of the communication processes with relevant parties</li> <li>• process of management of information</li> <li>• monitoring compliance and dealing with non-compliance</li> </ul>
	<b>Response</b> Click or tap here to enter text.

## PART 2 – Travel

### 2.1 In transit (from port of departure to Queensland)

Details of the travelers and travel arrangements	<input type="checkbox"/> Complete Schedule 1
Details of how the travelers will be transported to their accommodation from arrival location/port	<b>Mandatory Requirements</b> The plan must provide the risk mitigation practices to be put in place for all travel into Queensland from interstate and overseas.
	In your response below, provide: <ul style="list-style-type: none"> <li>the health checks to be undertaken prior to travel</li> <li>the protocols for how physical distancing and public health controls will be maintained</li> </ul>
	<b>Response</b> Click or tap here to enter text.

### 2.2 Transport to accommodation

Details of the transport provider	In the response below: <ul style="list-style-type: none"> <li>include the name and contact details of the transport provider</li> <li>include the mode of transport, i.e.             <ul style="list-style-type: none"> <li>private vehicle, including taxi; or</li> <li>chartered bus</li> </ul> </li> </ul>
	<b>Response</b> Click or tap here to enter text.
Details of how the quarantined person(s) will be transported to their accommodation from arrival location/port	<b>Mandatory Requirements</b> The quarantined person(s) must: <ul style="list-style-type: none"> <li>wear face masks at all times</li> <li>travel to their accommodation via the most direct practical route without stopping.</li> </ul>
	In your response below, provide: <ul style="list-style-type: none"> <li>the training and safety measures to be in place for the driver</li> <li>the protocols for how physical distancing and public health controls will be maintained</li> <li>the cleaning and disinfection protocols for use of vehicles</li> </ul> <p>Note: The transport provider must comply with the Queensland Health advice on COVID-19 cleaning, disinfection and waste management available at: <a href="https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/covid-19-cleaning-disinfection-waste-management">https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/covid-19-cleaning-disinfection-waste-management</a></p> <p>From 21 May 2021, transport providers who move passengers to or from a quarantine nominated premises – including to or from quarantine hotels, home quarantine or between vessels must have a <a href="#">transport</a></p>

	<a href="#">plan (DOCX)</a> and be endorsed by the Department of Transport and Main Roads.
	<b>Response</b> Click or tap here to enter text.

## PART 3 – Accommodation

### 3.1 Accommodation

Details of accommodation provider	In the response below include the name and contact details of the accommodation provider. <b>Response</b> Click or tap here to enter text.
Type of quarantine accommodation type proposed <i>Select relevant type</i>	<input type="checkbox"/> quarantine in individual rooms for the duration of the quarantine period <input type="checkbox"/> have access to common areas with other quarantined persons with the same date and time of arrivals (cohort) <input type="checkbox"/> have exclusive use to the entire accommodation facility <input type="checkbox"/> have exclusive use to sections of an accommodation facility (e.g. exclusive use to floors 1 to 3 and lifts 1 and 2)
Commitment of provider <i>Attach evidence of commitment</i>	<input type="checkbox"/> attach statement of commitment from accommodation provider accepting all quarantine conditions  Note: the accommodation must comply with the Queensland Health advice for non-health residential facilities available at: <a href="https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/advice-for-non-health-residential-facilities">https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/advice-for-non-health-residential-facilities</a>

### 3.2 Accommodation – arrival procedures

Details of how the quarantined person(s) will be managed on arrival	<b>Mandatory Requirements</b> The plan must provide the risk mitigation practices to be put in place during arrival.
	In your response below, provide the measures to be implemented to fast track check-in and ensure no contact between the quarantined persons and other guests at the accommodation.
	<b>Response</b> Click or tap here to enter text.

### 3.3 Accommodation – during quarantine

<p>Details of how quarantined person(s) will be kept separate from other persons, including staff, contractors, and delivery persons at their accommodation</p>	<p><b>Mandatory Requirements</b> The plan must include details of confinement and use of communal areas (where applicable).</p> <p><b>Visitors will not be permitted during the quarantine period, except for emergency services, security services and health officials.</b></p>
	<p>In your response below, detail:</p> <ul style="list-style-type: none"> <li>• how movement within the accommodation facilities will be managed</li> <li>• process for housekeeping, linen management, laundry and waste management</li> <li>• how contact between quarantined persons and all other non-quarantined persons will be prevented</li> <li>• cleaning protocols</li> <li>• steps to be taken should a person develop COVID-19 related symptoms</li> </ul> <p>Note: The accommodation provider must comply with the Queensland Health advice on COVID-19 cleaning, disinfection and waste management available at: <a href="https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/covid-19-cleaning-disinfection-waste-management">https://www.health.qld.gov.au/public-health/industry-environment/disease-prevention-control/covid19-industry/covid-19-cleaning-disinfection-waste-management</a></p>
	<p><b>Response</b></p> <p>Click or tap here to enter text.</p>
<p>Details of how lifts are used</p>	<p><b>Mandatory Requirements</b> The plan must include the safety measures relating to the use of lifts.</p>
	<p>In your response below, detail:</p> <ul style="list-style-type: none"> <li>• the cleaning regime before and after each use by the quarantined persons</li> <li>• personal hygiene measures</li> <li>• use of face masks</li> </ul>
	<p><b>Response</b></p> <p>Click or tap here to enter text.</p>

### 3.3 Extended hub arrangement

<p>Extended hub arrangement</p> <p><i>Tick as applicable</i></p>	<p>In specific circumstances, certain organisations may require movement of individuals outside of the quarantine accommodation.</p> <p>Are you seeking an extended hub arrangement?</p>
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	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes - Justification of proposal and management	<b>Mandatory Requirements</b> The plan must provide detail on how an extended hub arrangement will be managed and justification on why this is essential.
	In your response below, detail: <ul style="list-style-type: none"> <li>the proposed venues (location) and reason for visit</li> <li>security arrangements</li> <li>transport arrangements</li> <li>public health controls at the venue</li> <li>full schedule of all dates and times the quarantined persons will be required to access the venue (attach separate schedule)</li> </ul>
	<b>Response</b> Click or tap here to enter text.

### 3.4 Supply of food and beverages

Details of how food and other essential services/items will be provided to person in quarantine	<b>Mandatory Requirements</b> The plan must include detailed information on the measures taken in relation to the service of food and beverages whilst minimising interaction with others.
	In your response below, outline: <ul style="list-style-type: none"> <li>the arrangements in place for the process for serving meals and beverages</li> <li>how food is served</li> <li>training of food handlers</li> </ul>
	<b>Response</b> Click or tap here to enter text.

### 3.5 Security Measures

Details of the security provider	In your response below include the name and contact details of the security provider.  Note: security must be arranged in coordination with the Queensland Police Service.
	<b>Response</b> Click or tap here to enter text.
	<b>Mandatory Requirements</b> Security must be provided at all times during quarantine to ensure compliance with the Quarantine Management Plan.
Details of security measures taken to ensure adequate security	



	In your response below, provide: <ul style="list-style-type: none"> <li>• security protocols to be followed</li> <li>• protocols for breach of quarantine measures and how these will be dealt with</li> </ul>
	<b>Response</b>  Click or tap here to enter text.

## PART 4 – Other

### 4.1 Managing mental health and wellbeing

Details for managing well-being of quarantined persons	<b>Mandatory Requirements</b> The Plan must include protocols for managing the well-being of people in quarantine and staff.
	In your response below, include details of the measures taken in regard to: <ul style="list-style-type: none"> <li>• training and support for managing psychosocial risks</li> <li>• access to mental health and counselling services for staff and individuals</li> </ul>
	<b>Response</b>  Click or tap here to enter text.

### 4.2 Hygiene practices

Details of health and hygiene practices	<b>Mandatory Requirements</b> The Plan must include hygiene and sanitization protocols, including the measures taken to ensure adequate supply of hygiene facilities and promotion of good hygiene practices.
	In your response below, include: <ul style="list-style-type: none"> <li>• measures to maintain physical distancing and occupant density requirements</li> <li>• measures to ensure availability of appropriate hand washing facilities and sanitiser</li> <li>• promotion of good hygiene practice</li> <li>• protocols for health professionals (e.g. sports physiotherapists)</li> </ul>
	<b>Response</b>  Click or tap here to enter text.

### 4.3 Health screening and COVID-19 testing

Details of COVID-19 testing arrangement whilst in quarantine.	<b>Mandatory Requirements</b> The plan must include protocols on health screening and COVID-19 testing for the persons in quarantine.
	In your response below, outline: <ul style="list-style-type: none"> <li>the protocols for initial and ongoing COVID-19 testing for all quarantine</li> <li>steps taken to prevent any contact between quarantined persons with COVID-19 symptoms and other guests, staff, and security</li> <li>health screening requirements</li> <li>arrangements if a quarantined person is required to leave quarantine to seek non-urgent medical care</li> <li>notification requirements</li> </ul>
	<b>Response</b>  Click or tap here to enter text.

### 4.3 Requirements for quarantine facility workers

Details of COVID-19 testing arrangement whilst in quarantine.	<b>Mandatory Requirements</b> The plan must include protocols on the requirements for quarantine facility workers.
	In your response below, outline: <ul style="list-style-type: none"> <li>the protocols for initial and ongoing COVID-19 testing for all quarantine facility workers (daily surveillance testing and weekly swab testing)</li> <li>health screening requirements</li> <li>COVID-19 vaccination status</li> </ul> <p>Refer to the <a href="#">Operational protocol for COVID-19 testing of quarantine facility workers and other requirements (version 5)   Queensland Health</a> for further guidance.</p>
	<b>Response</b>  Click or tap here to enter text.

### 4.4 Education and training

Details of education and training	<b>Mandatory Requirements</b> The plan must include education and training protocols.
	In your response below, outline the training to be undertaken by the quarantined person, including: <ul style="list-style-type: none"> <li>correct use and disposal of PPE</li> <li>requirements of the Quarantine Management Plan and penalties for non-compliance</li> </ul>

	<p><b>Response</b></p> <p>Click or tap here to enter text.</p>
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#### 4.5 Record keeping

<p>Details of record keeping for contact tracing purposes</p>	<p><b>Mandatory Requirements</b></p> <p>The plan must detail the record keeping protocols. If requested, this information must be readily available and able to be provided to public health officers within the stated time (within one hour).</p> <p>This information should be securely stored, not used for any other purposes other than for contact tracing and deleted after not less than 30 days and not more than 56 days.</p>
	<p>In your response below, outline the record keeping protocols including:</p> <ul style="list-style-type: none"> <li>• maintaining records of attendance for anyone attending the hub</li> <li>• maintaining records of participants travelling to and from sites</li> <li>• storage of records and privacy requirements.</li> </ul>
	<p><b>Response</b></p> <p>Click or tap here to enter text.</p>

**NOTE:**

1. Contact tracing is critical. It is recommended that all persons download the COVIDSafe App. However, the COVID Safe App is not to be used as an alternative for collecting and retaining contact tracing information.
2. Quarantined persons must work closely with the local Public Health Unit and follow all directions provided by an Emergency Officer (General). All breaches of the approved Quarantine Management Plan approval must be reported immediately to Queensland Health, including the local Public Health Unit.

## Schedule 1: TRAVELLER DETAILS AND TRAVEL ARRANGEMENTS

### Mandatory Requirements

Group required to undertake quarantine must:

- enter Queensland via air at an airport, or via vessel at a port in consultation with Maritime Safety Queensland, as close as practicable to the accommodation/workplace. In instances where the group is required to domestically transfer within Queensland the group must stay at government nominated accommodation for layover periods greater than eight hours; or
- enter Queensland by road by the most direct route practicable without stopping unless for the purpose of essential goods (e.g. fuel). If the group is required to stay overnight details of their accommodation arrangements must be provided in Part B.

Traveller's Details				Contract Start Date	Contract Finish Date	Travel Details						Accommodation Name
Full Name	Date of Birth	Contact Number	Email Address			Mode of Travel	Flight Number	Departure location/Port	Arrival location/Port	Arrival Date	Arrival Time	
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