
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
22 February 2016**

The forty-fifth meeting of the Townsville Hospital and Health Board (THHB) was held on 22 February 2016 at The Townsville Hospital. The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)
Mrs Michelle Morton
Dr Kevin Arlett
Mr Glen Cerutti
Dr Eric Guazzo OAM

Mrs Lyn McLaughlin
Mrs Susan Phillips
Prof Gracelyn Smallwood AO
Mr Donald Whaleboat
Prof Ian Wronski AO

The THHB approved a number of standing agenda items including the minutes of the previous meeting and the correspondence register.

As part of its commitment to exercising good governance, the Board discussed a proposal for its annual group performance evaluation, and approved amendments to its Terms of Reference.

The Board approved principles for the ongoing management of space allocation and agreed that any further decisions regarding space utilisation will be suspended to allow for the HSCE to engage external consultants to look at the utility of current space and options, including work practices, on the basis that space should be allocated thoughtfully and carefully and with all relevant information to hand.

The Board made a commitment to contribute funding to the Tropical Australian Academic Health Centre until December 2016 while research and workforce strategies for the project are developed.

The Safety & Quality Sub-Committee met on 28 January 2016. The Board noted the unendorsed meeting minutes and reports on Palm Island pharmacy, discharge against medical advice, and the Eventide Improvement Program.

The Audit Sub-Committee met on 8 February 2016. The Board received a report from the Chair of that Committee and noted the unendorsed meeting minutes, the External Audit Plan 2015/16, and a report on the planned controlled drug audit. The Board approved the appointment of Board member Prof Gracelyn Smallwood to the Committee.

The Finance Sub-Committee met on 15 February 2016. The Board received a report from the Chair of that Committee and noted the unendorsed meeting minutes and a report on paediatric funding. The Board also approved the summarised financials for January 2016. The Board approved the appointment for Board member Mrs Michelle Morton to the Committee.

The Board approved proposed amendments to the Terms of Reference for the organisation's new Clinical Ethics Committee.

The Board approved for the HSCE to award a contract for TTH High Voltage Infrastructure Reinforcement Project to the evaluation panel recommended provider

and moving forward for the HSCE to award contracts where a financial delegation has previously been exercised by the Board, or Department where a tender evaluation has recommended a provider.

The Board also noted a number of reports including the Chair's Report, the Chief Executive's Report, the January 2016 Performance Report, the Occupational Health and Safety (due diligence) Report, the Human Resources and Engagement Report, and a report on capital issues.

The Board noted drafts of its reviewed consumer engagement plan and strategic plan update with feedback to be provided out of session and final drafts to come back to the next meeting.

Next Meeting

- The next meeting is proposed to be held on 29 March 2016 at The Townsville Hospital followed by a visit to the Kirwan Campus.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.