Queensland Government

Queensland Health

Medicinal Cannabis Management Plan

Under section 71 of the *Public Health (Medicinal Cannabis) Act 2016* (The Act) a Medicinal Cannabis Management Plan (MCMP) must be created by an entity storing or dispensing medicinal cannabis products.

Medicinal Cannabis products for human therapeutic use are listed in the Standard for the Uniform Scheduling of Medicines and Poisons (SUSMP) – the Poisons Standard. Cannabis and cannabinoids are currently listed in Schedules 4, 8 and 9, as well as being listed in Appendix D and Appendix K of the Poisons Standard.

As such, conditions apply under the *Public Health (Medicinal Cannabis) Regulation 2017* (The Regulations) also apply for medicinal cannabis.

Name of pharmacy/facility:	**Description of activity being undertaken:**
Address of pharmacy/facility:	**Dispensing approval number:**
Commencement Date: DD/MM/YYYY	**Review Date:** DD/MM/YYYY
This Medicinal Cannabis Management Plan guides the activities of the following staff: ☐ All pharmacists employed at this pharmacy ☐ Locum pharmacists ☐ Pharmacy technicians ☐ Other (e.g. doctor storing product) _____	
Name of person responsible for making, implementing and reviewing this plan:	**Signature:**
Role of person responsible for making, implementing and reviewing this plan:	**Date:** DD/MM/YYYY

Please read all instructions and guidance carefully.

OBTAINING AND POSSESSION

The following provisions outline the legislative responsibility for the obtaining and possession of medicinal cannabis for prescribed person and eligible persons. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Act 2016*
    - Chapter 4 - Part 2, s56
    - Chapter 4 – Part 3, s58
- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 3, dealing with medicinal cannabis

Describe the procedure for receipting of the approved medicinal cannabis product (s) on delivery. Indicate the proposed procedure for collection and transportation of the approved medicinal cannabis product from the supplier.

RECORDING AND REPORTING

The following provisions outline the legislative responsibility for the recording and reporting related to medicinal cannabis. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 6 Record-keeping

Describe the work procedure for the approved medicinal cannabis product (s) to be registered in the controlled drugs record (book). Indicate how records of transactions are to be completed and retained. Describe the work procedure for reconciliation of medicinal cannabis stock.

STORAGE

The following provisions outline the legislative responsibility for the storage of medicinal cannabis. Please review these requirements and respond to the question below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 8, s124
- Standard for security of medicinal cannabis stock (security standard)

Describe how the principles outlined in the security standard will be met. Attach additional documents if required.

DISPENSING

The following provisions outline the legislative responsibility for the dispensing of medicinal cannabis products. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 5, Division 2, s88 – s90
    - Part 6, s94

Describe the process for ensuring that medicinal cannabis is dispensed lawfully. Describe the procedure for dealing with dispensing errors relevant to the medicinal cannabis product (s).

The approved pharmacist must notify the chief executive of the dispensing event within 72 hours of dispensing, along with the details of the prescription either:

- in paper form; or
- in an approved electronic form (i.e. copy of the prescription by fax (07) 3328 9821 or a scanned copy by email MedicationSafety@health.qld.gov.au

LABELLING

The following provisions outline the legislative responsibility for the labelling of medicinal cannabis products. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 5, Division 1

Indicate how labelling requirements for the medicinal cannabis product (s) will be undertaken.

LOST OR STOLEN SCHEDULED MEDICINES

The following provisions outline the legislative responsibility for reporting lost or stolen medicinal cannabis products. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 6, s97, s119

Describe the work procedure for how risk management for discrepancy, loss, misappropriation or theft will be undertaken. What procedure/protocol is in place to deal with suspected misconduct? Indicate how relevant staff members are to be supervised and/or periodically re-trained to be aware of and to address those risks.

Resources:

Queensland Health Notification Form: https://www.health.qld.gov.au/publications/system-governance/licences/medicines-poisons/notification-form-hdpr96.pdf

Queensland Health Notification Form (additional detail): https://www.health.qld.gov.au/publications/system-governance/licences/medicines-poisons/loss-details-hdpr96.pdf

STOCK DISPOSAL

The following provisions outline the legislative responsibility for the disposal of medicinal cannabis products. Please review these requirements and respond to the questions below.

- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Division 5, s71, Unsafe disposal or use of medicinal cannabis

Describe the procedure for the disposal of unused medications that are controlled Schedule 8 drugs.

ADVERSE DRUG REACTIONS

While there are provisions that require doctors to report adverse events, there may be times when a patient reports an adverse event in relation to a medicinal cannabis product to the pharmacy.

Identify how suspected adverse drug reactions or adverse events for the prescribed medicinal cannabis product (s) will be monitored and reported.

INSPECTION AND COMPLIANCE

- *Public Health (Medicinal Cannabis) Act 2016*
    - Chapter 5; Part (1) s75, offence for failure to comply with plan
- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Part 2, s18, Chief executive may require information or documents

Specify the evidence proposed to demonstrate compliance with the medicinal cannabis management plan.

MONITORING AND REVIEW

- *Public Health (Medicinal Cannabis) Act 2016*
    - Chapter 5; Part (1) s 70 and s74
- *Public Health (Medicinal Cannabis) Regulation 2017*
    - Division 6, s72

Describe the procedure for review of the Medicinal Cannabis Management Plan? (NOTE: Review must not be more than five (5) years from commencement or as required following a change in the Regulation) How will the effectiveness of this plan be monitored? How will changes to the plan be communicated to the persons it applies to?

Further Information:

t: (07) 3328 9242

f: (07) 3328 9821

e: MCTeam@health.qld.gov.au
w: www.health.qld.gov.au/medicinal-cannabis
Public Health (Medicinal Cannabis) Regulation 2017
www.legislation.qld.gov.au

Medicinal Cannabis Management Plan must be forwarded by **POST**, **scan** and **EMAIL** or **FAX** to:
Chief Executive
Locked Bag 21
Email: MCTeam@health.qld.gov.au
Fax: (07) 3328 9821