

Rural and Remote Hospital and Health Services

Scope of Clinical Practice Module: Medical Administration



The following information has been provided for administrators, practitioners (new and existing) and managers to support the credentialing and Scope of Clinical Practice (SoCP) process within Rural and Remote Hospital and Health Services (RRHHS) and should be read in conjunction with any SoCP applied for.

Individual SoCP may vary from the full list of available SoCP detailed below. This document must be read in conjunction with individually granted SoCP.

Core Scope of Clinical Practice

Core SoCP	Description	Credentials Required	Facilities where SoCP is endorsed
Specialist Medical Administration	<p>Medical Administration is administration or management utilising the medical and clinical knowledge, skill, and judgement of a registered medical practitioner, and capable of affecting the health and safety of the public or any person. This may include administering or managing a hospital or other health service, or developing health operational policy, or planning or purchasing health services.</p> <p>This SoCP is appropriate for, but not limited to:</p> <ul style="list-style-type: none"> • Executive Director of Medical Services (EDMS) • Director of Medical Services (DMS) • Medical Superintendents • Queensland Country Practice Senior Relievers 	<ul style="list-style-type: none"> • Bachelor of Medicine/ Bachelor of Surgery (or equivalent) • Specialist Registration with AHPRA • Fellowship of Royal Australian College of Medical Administrators (FRACMA) • Evidence of compliance with the Medical Board of Australia Registration Standard: Recency of Practice • Evidence of compliance with the Medical Board of Australia Registration Standard: Continuing Professional Development 	<ul style="list-style-type: none"> • All RRHHS facilities <ul style="list-style-type: none"> - Central West Hospital and Health Service - North West Hospital and Health Service - Torres and Cape Hospital and Health Service - South West Hospital and Health Service - Queensland Country Practice Senior Reliever Program

Core SoCP	Description	Credentials Required	Facilities where SoCP is endorsed
Non-Specialist Medical Administration	<p>Medical Administration is administration or management utilising the medical and clinical knowledge, skill, and judgement of a registered medical practitioner, and capable of affecting the health and safety of the public or any person. This may include administering or managing a hospital or other health service, or developing health operational policy, or planning or purchasing health services.</p> <p>This SoCP is appropriate for, but not limited to:</p> <ul style="list-style-type: none"> • Executive Director of Medical Services (EDMS) • Director of Medical Services (DMS) • Medical Superintendents • Queensland Country Practice Senior Relievers 	<ul style="list-style-type: none"> • Bachelor of Medicine/ Bachelor of Surgery (or equivalent) • Associate Fellowship of Royal Australian College of Medical Administrators or evidence of progression of training towards AFRACMA or FRACMA • Evidence of compliance with the Medical Board of Australia Registration Standard: Recency of Practice • Evidence of compliance with the Medical Board of Australia Registration Standard: Continuing Professional Development 	<ul style="list-style-type: none"> • All RRHHS facilities <ul style="list-style-type: none"> - Central West Hospital and Health Service - North West Hospital and Health Service - Torres and Cape Hospital and Health Service - South West Hospital and Health Service - Queensland Country Practice Senior Reliever Program

Core Scope of Clinical Practice – Medical Administration

Core SoCP in Medical Administration is the practice of administration, leadership and management utilising the medical and clinical knowledge, skill and judgement of a registered medical practitioner, and capable of affecting the health and safety of the population, public, community or any person. This may include administering, leading and managing a hospital or other health service, developing policy and programs, or undertaking other roles that support the operational aspects of medicine and the health system.

Medical Administrators have training and expertise in health systems governance and performance, health law and ethics, health economics and health care financing, clinical informatics, health care organisation, medical workforce and human resource management, communication and collaboration with diverse and sometimes conflicting stakeholders, medical education, research, strategy and change management.

Areas for which Medical Administrators may have prime responsibility include:

- provision of advice on clinical service performance to support health systems governance by CEOs and Boards
- setting and overseeing standards for quality improvement and provision of safe care
- clinical governance, including risk management and quality assessment
- supporting and encouraging quality improvement projects and programs for clinicians - influencing policy and practice to optimise health outcomes
- supporting implementation of best practice in clinical care
- dealing directly with patients of all ages, families or carers on complaints or operational matters - medico-legal matters
- critical incident and disaster management
- medical workforce management including credentialing of medical staff and performance management
- oversight and expert advice in regard to matters of professional conduct and discipline of senior medical staff
- professional development of medical staff including medical education, training and professionalism
- facilitating appropriate mentoring for medical staff at all levels of seniority
- fostering inter-professional healthcare teams
- managing complex ethical issues in managerial and clinical decision making
- developing and implementing medical management and clinical research priorities
- supporting compliance with state and national policy, legislation, regulation and standards
- patient, community or population advocacy
- resource allocation
- implementing state/jurisdiction and national health priorities
- service and capital planning or purchasing health services for a community or population

The core scope of Medical Administration does not involve medically assessing, diagnosing or treating patients or any person associated with the health service. A Medical Administrator granted a SoCP that includes medically assessing, diagnosing or treating patients (other than in a supervised non-specialist position) should hold another specialist qualification with a separate applicable SoCP or meet requirements for extended SoCP.