1. Maximise pain management in the community – see Queensland Health Persistent Pain Management Services Management Guide for GPs**

2. When pain condition is no longer successfully managed in the community or if early PPMS referral indicated, consider PPMS referral

3. Determine referral suitability – see Queensland Health Persistent Pain Management Services Screening and Referral Guide** for screening guidelines

4. If referral appropriate, discuss with patient and provide them with the Persistent Pain Management Services brochure**

5. Determine what mandatory referral information is required and which PPMS to direct the referral to – see Queensland Health Persistent Pain Management Services Screening and Referral Guide** for referral guidelines and Queensland Health Persistent Pain Management Services Referral Pathway Tool** for referral pathways and PPMS contact details

6. Complete referral (preferred PPMS referral templates available**)

7. Maintain clinical supervision of your patient’s condition prior to initial consultation with the PPMS; and while on wait list, notify the PPMS:
   - of any significant change in the patient’s condition
   - if you have referred the patient to an alternate service for the same pain problem
   - if the patient no longer requires PPMS referral

8. Participate in ongoing liaison and communication with the PPMS throughout the patient’s journey through the service – see Queensland Health Persistent Pain Management Services Discharge Planning and Communication Guide**

9. Provide ongoing community management following discharge from the PPMS

10. Continue to maximise persistent pain management in the community