

Capital infrastructure project delivery

Policy

QH-POL-374-2015

1. Statement

The Department of Health shall effectively manage the delivery of capital infrastructure projects, committed to by the Queensland Government, to ensure the provision of consistent, quality, fit-for-purpose and sustainable health facilities that support the delivery of predefined health services.

2. Purpose

The intent of the policy is to establish a cohesive and comprehensive infrastructure project management approach for Queensland public health capital infrastructure project that result in:

- health buildings and facilities that are delivered on time, within scope and within budget
- completion of capital infrastructure projects within the parameters agreed by Government
- provision of facilities that are operationally efficient and are capable of supporting health service plan targets and sustaining service levels into the future
- efficient use of available capital and recurrent resources for the life of the building
- the successful delivery and relocation of service/s with minimal interruption to the ongoing delivery of existing service/s
- all capital infrastructure projects being managed and delivered in accordance with the mandatory elements within the supporting standards and Capital Infrastructure Requirements.

3. Scope

This policy applies to all employees, contractors and consultants within the Department of Health divisions and commercialised business units.

This policy can be used by Hospital and Health Services either as is, by re-branding or as a base for a Hospital and Health Service specific policy.

4. Principles

Department of Health capital infrastructure project delivery is:

- managed – a project management methodology is applied to each project, consistent with the Governance and management for capital infrastructure programs and projects Policy
- aligned – projects are consistent with a whole-of-government approach to the delivery of health building projects and are aligned with the policy requirements outlined in the Queensland Government Capital Works Management Framework, the strategic directions and service delivery needs of Queensland Health and relevant procurement, financial performance and capital funding policies
- achieves value-for-money – a project is structured and managed to achieve value-for-money, as defined utilising the Queensland Government Project Assurance Framework

- effective – each project delivers its core service elements and a fit-for-purpose and sustainable health facility which supports the delivery of health services
- risk managed – risks are effectively monitored and managed through the application of the Integrated risk management Policy
- benefits managed – benefits are managed and realised through the application of the Building Performance Evaluation methodology.

5. Definitions

Term	Definition
Capital Funding Policy	Defines governance related to funding sources to the DoH approved Capital Acquisition Plan to ensure the utilisation of these funds is managed in a transparent and effective manner.
Capital Infrastructure Requirements	Manuals developed by Queensland Health to provide the basis for a consistent and standardised approach to infrastructure planning and design.
Capital Works Management Framework	<p>The CWMF is the Queensland Government's key policy for managing risks in the planning and delivery of government building projects. It identifies the major risk areas and sets out the steps that must be taken to manage those risks.</p> <p>The CWMF gives effect to the whole-of-government Prequalification (PQC) System for building industry consultants and contractors seeking to undertake government building projects.</p>
Major Capital Works	<p>Major capital works are capital works that:</p> <ul style="list-style-type: none"> • are structural works of a building; or • involve alterations to the building envelope; or • result in additional recurrent operational expenditure; or • result in the need for regulatory compliance certification of the building structure or with building service standards, including building and information technology standards.
Building Performance Evaluation (BPE)	BPE supports benefits management and realisation for capital projects. This methodology facilitates comprehensive evaluation of design and performance outcomes throughout the process of planning and delivery of capital infrastructure to ensure benefits outlined in the business case are enabled and realised.

Version Control

Version No.	Date	Comments
Version 1.0	20 June 2012	Version 1 – New document
Version 1.1	31 July 2013	Version 1.1 – Minor amendments to reflect reporting structure
Version 2.0	27 April 2015	Version 2 – Policy Rationalisation Project review – this policy document does not include references to the Investment Management Framework as this framework has not been endorsed at this point in time