

Glossary of acronyms

ABF	Activity Based Funding
ACHS	Australian Council on Healthcare Standards
AM	Member of the Order of Australia
AO	Order of Australia
AVAC	Attendance Variation and Allowance Claim
Board	Metro South Hospital and Health Board
BPA	Best Practice Australia
CALD	Culturally and Linguistically Diverse
CARE-PACT	Comprehensive Aged Residential Emergency and Partners in Assessment, Care and Treatment
CEO	Chief Executive Officer
CHSP	Community Home Support Program
CIO	Chief Information Officer
CRF	Clinical Research Facility
EB	Enterprise Bargaining
ED	Emergency Department
EMR	Electronic Medical Record
ES	Elective Surgery
ETIC	Executive Transformation and Innovation Committee
FBT	Fringe Benefits Tax
FTE	Full Time Equivalent
GP	General practitioner
GST	Goods and Services Tax
HACC	Home and Community Care
HBCIS	Hospital-Based Corporation Information System
HHS	Hospital and Health Service
HREC	Metro South Health Human Research Ethics Committee
HSCE	Health Service Chief Executive
ICT	Information and Communication Technology
ieMR	integrated electronic Medical Record
ISO	International Organization for Standardisation
IT	Information Technology
KPI	Key Performance Indicator
LEAPOnline	Learning Education and Professional development Online
LMS	Learning Management System

Metro South Health	Metro South Hospital and Health Service
MOHRI	Minimum Obligatory Human Resources Information
MSAMHS	Metro South Addiction and Mental Health Services
MSH	Metro South Health
MSHCF	Metro South Health Consultative Forum
MSHHB	Metro South Hospital and Health Board
MRSA	Methicillin Resistant <i>Staphylococcus aureus</i>
NEAT	National Emergency Access Target
NEST	National Elective Surgery Target
NNLHD	Northern NSW Local Health District
NSQHS	National Safety and Quality Health Service (Standards)
OAM	Medal of the Order of Australia
PPP	Public Private Partnerships
PA Hospital	Princess Alexandra Hospital
PAH	
PAVE	People Actions Values Empowerment. <i>PAVE the way</i> is Metro South Health's workforce engagement strategy
PET-MRI	Positron Emission Tomography-Magnetic Resonance Imaging
QAO	Queensland Audit Office
QAS	Queensland Ambulance Service
QEII	Queen Elizabeth II Jubilee Hospital
Hospital QEII	
QIMR	Queensland Institute of Medical Research
QUT	Queensland University of Technology
RoPP	Right of Private Practice
SAC	Severity Assessment Code
SERTA	Study, Education and Research Trust Account
TAFE	Technical and Further Education
TB Clinic	Tuberculosis Clinic
TIC	Transformation and Innovation Collaborative
TRI	Translational Research Institute
UQ	University of Queensland
VLAD	Variable Life Adjustment Display
WAU	Weighted Activity Unit

Annual report compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 8	p. 2
Accessibility	<ul style="list-style-type: none"> Table of contents 	ARRs – section 10.1	p. 3
	<ul style="list-style-type: none"> Glossary 		p. 123
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	inside cover
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	inside cover
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	inside cover
	<ul style="list-style-type: none"> Information licensing 	<i>Queensland Government Enterprise Architecture – Information Licensing</i> ARRs – section 10.5	inside cover
General information	<ul style="list-style-type: none"> Introductory information 	ARRs – section 11.1	pp. 8-12
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	pp. 13
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	p. 13-16
	<ul style="list-style-type: none"> Machinery of government changes 	ARRs – section 11.4	n/a
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 12.1	p. 50
	<ul style="list-style-type: none"> Other whole-of-government plans/specific initiatives 	ARRS – section 12.2	n/a
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	pp. 51-75
	<ul style="list-style-type: none"> Agency service areas, service standards 	ARRs – section 12.4	pp. 74-75
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	p. 76
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	p. 18
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	pp. 19-29
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 14.3	n/a
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 14.4	p. 44
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	p. 46
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 15.2	p. 45
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 15.3	p. 31
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 15.4	p. 46
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 15.5	pp. 47-48

Governance – human resources	▪ Workforce planning and performance	ARRs – section 16.1	pp. 81-83
	▪ Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	p. 83
Open Data	▪ Consultancies	ARRs – section 17 ARRs – section 34.1	p. 48
	▪ Overseas travel	ARRs – section 17 ARRs – section 34.2	p. 48
	▪ Queensland Language Services Policy	ARRs – section 17 ARRs – section 34.3	n/a
	▪ Government bodies	ARRs – section 17 ARRs – section 34.4	p. 48
Financial statements	▪ Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	p. 120
	▪ Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	pp. 121-122
	▪ Remuneration disclosures	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3	pp. 112-114

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual Report requirements for Queensland Government agencies*

