Operational targeted training endorsed qualifications list as at 13 December 2018

The following qualifications have been endorsed by the Public Hospitals Oversights Committee (PHOC):

The following endorsed qualifications allow:
- O02 employees to access O02(5) increment

- Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care HLT20113
- Certificate II in Ancillary Support Work (39015QLD)
- Certificate II in Asset Maintenance (Cleaning Operations)
- Certificate II in Cleaning Operations CPP20611 or CPP20617
- Certificate in Commercial Catering Services CNB84 (equivalent to Certificate II in Hospitality Operations)
- Certificate II in Community and Home Care
- Certificate II in Community Services
- Certificate II in Health Care Support Work
- Certificate II in Health Support Services HLT21207, HLT21212 or HLT23215
- Certificate II in Health Support Services (Cleaning Support Services) HLT20802
- Certificate II in Health Support Services (Client/Patient Support Services) HLT20702
- Certificate II in Health Support Services (Food Support Services) HLT20602
- Certificate II in Health Support Services (Grounds Maintenance) HLT20402
- Certificate II in Health Support Services (Laundry Support Services) HLT20302
- Certificate II in Horticulture AHC20410
- Certificate II in Hospitality (Catering Operations)
- Certificate II in Hospitality Operations
- Certificate II in Nursery Operations
- Certificate II in Indigenous Environmental Health HLT21012 or HLT26115
- Certificate II in Laundry Operations MST20416
- Certificate II in Population Health HLT20912 or HLT26015
- Certificate II in Residential Aged Care
- Certificate II in Security (Guarding)
- Certificate II in Security Operations CPP20212
- Certificate II in Sterilisation Technology
- Certificate II in Technical Security CPP20307
- Certificate II in Transport and Distribution (Road Transport) TDT20202
- Certificate II in Transport and Distribution (Warehousing and Storage) TDT20102
- Certificate II in Wardsperson Practices
- Certificate II in Workplace First Aid (Senior First Aid) CNHEA007
- Certificate II in Workplace First Aid (Senior First Aid) CNHEA007

The following endorsed qualifications allow:
- O02(4) employees to access O02(5) increment
- O02(5) employees to access the allowance
- O03(4) employees to access the lower level allowance

- Advanced Certificate in Disability Studies CN251 (equivalent to Certificate III in Disability Studies CN251)
- Certificate III in Aboriginal & Torres Strait Islander Health 11789
- Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care HLT33207, HLT33212 or HLT30113
• Certificate III in Aged Care
• Certificate III in Aggressive Behaviour Management 30900QLD
• Certificate III in Allied Health Assistance HLT32407, HLT32412 or HLT33015
• Certificate III in Asset Maintenance (Cleaning Operations)
• Certificate III in Basic Laboratory Practices
• Certificate III in Basic Health Care HLT33112 or HLT31215
• Certificate III in Catering Operations SIT30916
• Certificate III in Cleaning Operations CPP31011 or CPP30316
• Certificate III in Commercial Cookery SIT30816
• Certificate III in Community Pharmacy WRP30102, SIR30107 or SIR30116
• Certificate III in Community Service (Aged Care Work)
• Certificate III in Community Services (Aged Care Work – Community & Home Care)
• Certificate III in Community Service (Community & Aged Care)
• Certificate III in Community Services (Community Work) CHC30699
• Certificate III in Community Services (Disability work) CHC30799
• Certificate III in Community Services and Health CHC30699
• Certificate III in Community Services CHC32015
• Certificate III in Correctional Practice (Custodial) CSC30198
• Certificate III in Correctional Practice CSC30115
• Certificate III in Dental Assisting HEA14779, CNHEA046
• Certificate in Dental Assisting CN244
• Certificate in Dental Assisting CN723 (TMC198 Dental Assisting) ^
• Certificate in Dental Assisting (New Zealand) ^
• Certificate of Proficiency in Dental Assisting (Dental Assistants’ Association of Australia DAAA or Dental Assistant Education Council of Australia DAEGA) ^
• Certificate III in Dental Assisting HLT31802, HLT31807, HLT31812 or HLT35015
• Certificate in Dental Assisting (DAECA) ^
• Certificate in Dental Health Work (Dental Assisting) 80084ACT
• Certificate in Dental Nursing (Australian Dental Association)
• Dental Surgery Assistant (United Kingdom) ^
• Certificate III in Disability Studies CN251
• Certificate III in Dispensary Technicians Training
• Certificate III in Driving Operations TLI31210
• Certificate III in Health (Operating Theatre Technician Practice) 2307 ACB*
• Certificate III in Health (Patient Services)
• Certificate III in Health (Patient Services) 8329
• Certificate III in Health Administration HLT37315
• Certificate III in Health Care Support Services (Mortuary Practices)
• Certificate III in Health Services Assistance HLT32507
• Certificate III in Health Services Assistance HLT33115
• Certificate III in Health Services Assistance (Allied Health Assistance) HLT31072
• Certificate III in Health Services Assistance (Hospital/Community Pharmacy Assistance) HLT31402
• Certificate III in Health Service Assistance (Nutrition & Dietetic Support)
• Certificate III in Health Service Assistance (Pathology Assistance) HLT31202
• Certificate III in Health Services Assistance (Sterilisation Services) HLT31102 or HLT31107
• Certificate III in Health Studies (Aboriginal & Community Health) 3267
• Certificate III in Health Support Services HLT31002, HLT32807, HLT32812 or HLT33215
• Certificate III in Health Support Services (Cleaning Support Services) HLT30902
• Certificate III in Health Support Services (Client/Patient Support Services) HLT30802
• Certificate III in Health Support Services (General Maintenance) HLT30602
• Certificate III in Health Support Services (Grounds Maintenance) HLT30502
• Certificate III in Health Support Services (Laundry Support Services) HLT30402
• Certificate III in Home and Community Care
- Certificate in Horticultural Practices CNG40
- Certificate III in Horticulture AHC30716
- Certificate III in Hospital/Health Services Pharmacy Support HLT31407 or HLT37115
- Certificate III in Hospitality (Catering Operations) THH32902
- Certificate III in Hospitality (Commercial Cookery) THH31502
- Certificate III in Hospitality (Food and Beverage) THH32797
- Certificate III in Hospitality (Operations) THH33002
- Certificate III in Individual Support CHC33015
- Certificate III in Investigative Services CPP30607
- Certificate III in Indigenous Environmental Health HLT32312 or HLT36115
- Certificate III in Laboratory Skills MSL30116
- Certificate III in Laundry Operations MST30616
- Certificate III in Non-Emergency Patient Transport CPP20617
- Certificate III in Nutrition and Dietetic Assistance HLT31507
- Certificate III in Mortuary Practice HLT32002, HLT32007 or HLT32012
- Certificate III in Operating Theatre
- Certificate III in Pathology HLT32607 or HLT32612
- Certificate III in Pathology Assistance HLT37415
- Certificate III in Pathology Collection HLT37215
- Certificate III in Pathology Specimen Collection HLT30102
- Certificate III in Phlebotomy and Pathology Practices MLS000
- Certificate III in Population Health HLT32212 or HLT36015
- Certificate III in Residential Aged Care
- Certificate III in Security (Guarding) PRS30198
- Certificate III in Security Operations CPP30411
- Certificate III in Sterilisation Services HLT31107, HLT31112 or HLT37015
- Certificate III in Sterilisation Technology CN998
- Certificate III in Technical Security CPP30507
- Certificate III in Transport and Logistics (Warehousing and Storage) TLI30107
- Certificate III in Transport and Distribution (Warehousing) TDT30197 or TDT30102
- Certificate III in Transport and Storage (Road Transport) TDT30202
- Certificate III in Warehousing Operations TLI31610 or TLI31616

* Meets the educational standards for Operating Theatre Assistants/Theatre Wardspersons, however does not meet the educational standards for Anaesthetic Technicians for the purpose of accessing the Operational Officer Targeted Training Allowance.

^ For the purposes of accessing the targeted training allowance only, this qualification is equivalent to an AQF Certificate III.

# A state-wide determination has been made that for OO2 employees participating on code black response teams this certificate will be considered relevant for the purposes of accessing the targeting training allowance (as per clause 8.2 of this policy). Where an OO2 employee ceases to participate on code black response teams, access to the allowance should be reviewed to determine whether the certificate is relevant to the employee’s current position. Line managers are responsible for monitoring an employee’s continuing eligibility. It should be noted that the employee is responsible for ensuring the Certificate III remains current, including undertaking the yearly recertification requirement. The mandatory Queensland Health ABM training is considered relevant for this purpose.

The following endorsed qualifications allow:
- OO3(4) employees to access the higher level allowance
- OO4(4) employees to access the lower level allowance

- Advanced Certificate in Public Administration QUT
- Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care CNKO2
- Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care HLT43907
Operational targeted training endorsed qualifications as at 13 December 2018

- Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice HLT40213
- Certificate IV in Ageing Support CHC43015
- Certificate IV in Allied Health Assistance HLT42507, HLT42512 or HLT43015
- Certificate IV in Assessment and Workplace Training
- Certificate IV in Business (Frontline Management)
- Certificate IV in Cast Technology HLT41402, HLT41407 or HLT41412
- Certificate III in Commercial Cookery SIT30816
- Certificate IV in Community Service (Disability Work)
- Certificate IV in Community Services CHC42015
- Certificate IV in Community Services (Aged Care Work) CHC40199
- Certificate IV in Community Services (Mental Health Work – Non clinical)
- Certificate IV in Community Services (Welfare)
- Certificate IV in Dental Assisting HLT43007, HLT43012 or HLT45015
- Certificate IV in Dental Assisting (Dental Radiography) HLT40702
- Certificate IV in Dental Assisting (Oral Health Education) HLT40602
- Certificate IV in Dental Assisting (Assistance during general anaesthesia and conscious sedation) HLT40802
- Certificate IV in Disability CHC43115
- Certificate in Oral Health (DAECA)
- Dental Chairside Assistant Course (Westmead)
- Radiography Course for Dental Assistants – DAECA pre 2002/University of Queensland post 2002** *-
- Certificate IV in Fire Fighting Supervision
- Certificate IV in Public Safety (Firefighting Supervision) PUA40313
- Certificate IV in Frontline Management
- Certificate IV in Government Security PSP40316
- Certificate IV in Health Administration HLT47315
- Certificate IV in Health Care HLT41115
- Certificate IV in Health and Community Services (Diversional Therapy) CNA99
- Certificate IV in Health Services Assistance (Hospital/Community Pharmacy Technician) HLT40502
- Certificate IV in Health Supervision HLT40412
- Certificate IV in Hospital/Health Services Pharmacy Support HLT40502, HLT40507, HLT40512 or HLT47115
- Certificate IV in Hospital/Health Services Pharmacy Support HLT40512
- Certificate IV in Hospitality (Commercial Cooking) THH41302
- Certificate IV in Hospitality (Supervision) THH42602
- Certificate IV in Indigenous Environmental Health HLT42412 or HLT46115
- Certificate IV in Laboratory Techniques MSL40116
- Certificate IV in Leadership
- Certificate IV in Leadership and Management BSB42015
- Certificate IV in Leisure & Health CHC40608
- Certificate IV in Leisure and Health Recreation Officer/Diversional Therapy Assistant CHC43415
- Certificate IV in Mental Health Care 34424 QLD
- Certificate IV in Mental Health (non-clinical)
- Certificate IV in Mental Health CHC43315
- Certificate IV in Mortuary Theatre Practice HLT41607
- Certificate IV in Operating Theatre Technical Support HLT42007, HLT42012 or HLT47515
- Certificate IV in Pathology HLT41807, HLT41812 or HLT37215
- Certificate IV in Pathology Specimen Collection HLT41802, HLT41807, HLT41812 and HLT37215
- Certificate IV in Population Health HLT42312 or HLT46015
- Certificate IV in Security & Risk Management CPP40707
- Certificate IV in Sterilisation Services HLT43812 or HLT47015
• Certificate IV in Training & Assessment TAA40104 or TAE40110 or TAE40116
• Certificate IV in Warehousing Operations (TLI41816)
• Certificate IV in Workplace Management
• Certificate IV in Workplace Training & Assessment
• Diploma of Laboratory Technology MSL50116 (Eligible as it contains the Certificate IV equivalent)

∞ This qualification has been endorsed and is considered applicable, but not limited to Recreation Officers
** Dental Assistants will also be required to hold a ‘License to Use Ionising Radiation Apparatus for Dental Purposes’ issued by Radiation Health Queensland Health in order to qualify for the Allowance.
ª This qualification has also been endorsed for OO4 Senior Dental Assistant employees who assess trainees undertaking Certificate III & IV in Dental Assisting.
+ For the purposes of accessing the targeted training allowance only, this qualification is equivalent to an AQF Certificate IV.

The following endorsed qualifications allow:
- OO4(4) employees to access the higher level allowance

• Associate Degree in Clinical Techniques (QUT)
• Associate Diploma in Clinical Techniques (QUT)
• Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care HLT50113
• Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) MICRRH & HLT52107
• Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care Practice HLT50213
• Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) HLT52207
• Diploma of Alcohol and Other Drugs CHC53215
• Diploma of Anaesthetic Technology HLT57915
• Diploma of Applied Science (Community and human Service) CNN76
• Diploma of Community Services (Alcohol, other drugs and mental health) CHC50412
• Diploma of Community Services CHC52015
• Diploma of Community Services (Community Work) CHC50699
• Diploma of Community Services (Mental Health Work – Non Clinical) CHC50899
• Diploma of Community Services (Lifestyle and Leisure) CHC5082
• Diploma of Community Services Work CHC50612
• Diploma in Dental Technology HLT50512, HLT55115 or HLT55118
• Diploma of Frontline Management
• Diploma in Government Security PSP50316
• Diploma of Health Science (Aboriginal and Torres Strait Islander Primary Health Care) CNK01
• Diploma of Horticulture AHC50416
• Diploma in Hospitality (Management) THH51297 or SIT50416
• Diploma of Indigenous Environmental Health HLT51112
• Diploma of Indigenous Health
• Diploma of Laboratory Technology MSL50116
• Diploma of Leadership and Management BSB51915
• Diploma of Leisure and Health CHC53415
• Diploma of Logistics TLI50415
• Diploma of Management (CNO005, BSB51107)
• Diploma of Mental Health CHC53315
• Diploma of Neurophysiology
• Diploma of Occupational Health and Safety BSB51307
• Diploma of Paramedical Science (Anaesthesia) HLT50607 or HLT50612
• Diploma of Policing POL50115
• Diploma of Population Health HLT51012
• Diploma of Practice Management HLT57715
- Diploma of Public Safety (Policing) PUA50212 – 13 April 2017
- Diploma of Security & Risk Management CPP50611
- Diploma of Training and Assessment Systems BSZ50198
- Diploma of Training Design and Development TAE50216
- Diploma of Work Health and Safety BSB51315

For superseded anaesthetic technician qualifications approved for accessing the targeted training allowance, refer to Salary Advancement HR Policy C16.

### History:

<table>
<thead>
<tr>
<th>Date</th>
<th>Endorsed Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>December 2018</strong></td>
<td>- The following additional qualification has been endorsed by PHOC:</td>
</tr>
<tr>
<td></td>
<td>- Diploma in Dental Technology HLT55118</td>
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<td><strong>November 2018</strong></td>
<td>- The following additional qualifications have been endorsed by PHOC:</td>
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<tr>
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<td>- Certificate II in Cleaning Operations CPP20617</td>
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<td>- Certificate III in Cleaning Operations CPP30316</td>
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<td>- Certificate III in Individual Support CHC33015</td>
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<td>- Certificate III in Non-Emergency Patient Transport CPP20617</td>
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<td>- Certificate III in Driving Operations TLI31210</td>
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<td>- Certificate IV in Government Security PSP40316</td>
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<td>- Certificate III in Warehousing Operations TLI31616</td>
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<td>- Diploma in Government Security PSP50316</td>
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<td><strong>January 2018</strong></td>
<td>- The following additional qualifications have been endorsed by PHOC:</td>
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<tr>
<td></td>
<td>- Certificate III in Dental Health Work (Dental Assisting) (80084ACT)</td>
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<td></td>
<td>- Certificate IV in Warehousing Operations (TLI41816)</td>
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<td><strong>June 2017</strong></td>
<td>- The following additional qualifications have been endorsed by PHOC:</td>
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<td>- Certificate II in Hospitality SIT20207</td>
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<td>- Certificate II in Laundry Operations MST20416</td>
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<td>- Certificate II in Warehousing Operations TLI21616</td>
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<td>- Certificate III in Community Services CHC32015</td>
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<td>- Certificate III in Hospitality (Operations) THH33002</td>
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<td>- Certificate III in Laboratory Skills MSL30116</td>
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- Diploma of Community Services CHC52015
- Diploma of Leisure and Health CHC53415
- Diploma of Policing POL50115
- Diploma of Training Design and Development TAE50216

May 2017
- The following additional qualifications have been endorsed by PHOC:
  - Diploma of Work Health and Safety BSB51315
  - Diploma of Practice Management HLT57715
  - Certificate IV in Community Services CHC42015
  - Diploma of Leadership and Management BSB51915
  - Diploma of Public Safety (Policing) PUA50212

February 2016
- The following additional qualifications have been endorsed by PHOC:
  - Certificate III in Pathology HLT32612
  - Certificate IV in Health Supervision HLT40412
  - Certificate IV in Home and Community Care CHC40208
  - Certificate IV in Home and Community Care CHC40212
  - Diploma of Community Services Work CHC50612
  - Diploma of Population Health HLT51012
  - Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care HLT20113
  - Certificate II in Population Health HLT20912
  - Certificate II in Indigenous Environmental Health HLT21012
  - Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care HLT30113
  - Certificate III in Population Health HLT32212
  - Certificate III in Indigenous Environmental Health HLT32312
  - Certificate III in Allied Health Assistance HLT33015
  - Certificate III in Basic Health Care HLT33112
  - Certificate III in Health Services Assistance HLT33115
  - Certificate III in Hospital/Health Services Pharmacy Support HLT37115
  - Certificate III in Health Administration HLT37315
  - Certificate IV in Mental Health CHC43315
  - Certificate IV in Leisure and Health CHC43415
  - Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice HLT40213
  - Certificate IV in Population Health HLT42312
  - Certificate IV in Indigenous Environmental Health HLT42412
  - Certificate IV in Allied Health Assistance HLT43015
  - Certificate IV in Hospital/Health Services Pharmacy Support HLT47115
  - Diploma of Community Services (Alcohol, other drugs and
Operational targeted training endorsed qualifications as at 13 December 2018

<table>
<thead>
<tr>
<th>Previous</th>
<th>• Additional information of qualifications endorsed by PHOC is available in the history section of the Targeted training for operational stream employees HR Policy G13</th>
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<tbody>
<tr>
<td>Mental Health</td>
<td>CHC50412</td>
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<td>Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care HLT50113</td>
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<td></td>
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