1. **Statement**

The Department of Health (the Department) is committed to ensuring healthier food and drinks are readily available and actively promoted in facilities occupied by Department of Health employees.

2. **Purpose**

The intent of this policy is to:

- Contribute to demonstrating and delivering Queensland Health’s leadership role in keeping Queenslanders healthy.
- Establish the Department as a place where staff and visitors are encouraged and supported to make choices that promote health and wellbeing.
- Enable consistency in the sale, provision, promotion and advertising of healthier food and drinks across all Departmental facilities.

3. **Scope**

This policy applies to all employees, contractors and consultants within the Departmental divisions and business units who are responsible for providing and promoting food and drinks through:

- vending machines;
- food retail outlets¹ (such as restaurants, cafes, canteens, kiosks, coffee carts, tea trolleys);
- other retail outlets¹ that sell food (such as convenience stores, newsagents, post offices, florists, pharmacies);
- catering provided by the Department of Health in all settings, and by external agencies within Department of Health facilities;
- fundraising (including staff social clubs), promotional and sponsorship activities; and
- communal staff areas and private selling within workplaces.

This policy does not apply to food and drinks that staff and visitors bring from outside the facility for their own personal consumption.

4. **Principles**

- **Leadership** – the Department has a responsibility in modelling workplace environments that support healthier choices.
- **Quality** – to support the delivery of Department policies, programs and services that promote health and wellbeing.
- **Compliance** – the provision of food and drinks in Departmental facilities complies with the A Better Choice Drinks Classification Guide and A Better Choice Food Classification Guide.
- **Alignment** – with the Department’s commitment to ensuring and improving the health, safety and wellbeing of its workers and all Queenslanders.

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¹ Located within Government owned or occupied buildings with lease agreements or contracts managed by the Department of Health or Queensland Government.
• **Consistency** – with the *Australian Dietary Guidelines* that recommend enjoying a wide variety of nutritious foods and drinking plenty of water, while limiting intake of food and drinks containing saturated fat, added sugars, added salt and alcohol.

5. **Requirements**

5.1 Healthier (GREEN) food and drink choices are available and promoted, consistent with the A Better Choice Strategy and the *Australian Dietary Guidelines*.

5.2 Limit the availability and promotion of unhealthy (RED) food.

5.3 Encourage water as the drink of choice and ensure free drinking water is readily available.

5.4 Do not sell or provide unhealthy (RED) drinks.

5.5 Provide serving sizes that are consistent with the *Australian Dietary Guidelines* recommendations.

5.6 Monitor compliance of these requirements at least annually, according to the Standard.

6. **Supporting documents**

- Department of Health Healthier food and drinks supply (A Better Choice) Standard (QH-IMP-473-1)
- Department of Health Standard QH-IMP-291-1:2015
- A Better Choice Food Strategy
- A Better Choice Food Classification Guide for Queensland Health facilities
- A Better Choice Drinks Classification Guide for Queensland Health facilities

7. **Definitions**

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
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<tbody>
<tr>
<td>Actively promoted</td>
<td>Placed in prominent areas, special promotions, placed at eye level.</td>
</tr>
<tr>
<td>Catering</td>
<td>Any food or drinks provided at meetings, forums, events, conferences, exhibitions, symposiums, workshops/training and any other functions.</td>
</tr>
<tr>
<td>Communal staff areas</td>
<td>Staff dining areas, tearooms, kitchens, hallways, common rooms, meeting rooms.</td>
</tr>
</tbody>
</table>
| Drink of choice                   | Water is the drink of choice and should be:  
  • Always available;  
  • Placed on prominent shelves and/or at eye level; and  
  • Prominently advertised or promoted where drinks are sold or provided.                                                               |
| Departmental facilities           | Land on which Department of Health operates an office in which Departmental staff are located.                                             |

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<tr>
<td>Fundraising, promotional and sponsorship activities</td>
<td>Includes staff social clubs, promotional and sponsorship activities, third party fundraisers, gifts, give-aways or prizes; raffles; static displays; fundraising BBQs, breakfasts or morning teas; bake sales; and competitions.</td>
</tr>
<tr>
<td>Readily available</td>
<td>Available and easy to access at all places where foods and/or drinks are provided or sold.</td>
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</tbody>
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**Version Control**

<table>
<thead>
<tr>
<th>Version</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>0.1</td>
<td>06/12/2019</td>
<td>New policy</td>
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