
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
22 September 2014**

The twenty-ninth meeting of the Townsville Hospital and Health Board (THHB) was held on 22 September 2014 at The Townsville Hospital.

The meeting was chaired by Mrs Michelle Morton and the Board members in attendance were:

Mrs Michelle Morton (Deputy Chair)	Mrs Lyn McLaughlin
Dr Kevin Arlett	Mr Donald Whaleboat
Mr Glen Cerutti	Prof Ian Wronski AO
Dr Eric Guazzo OAM	

Apologies were received from Mr John Bearne (Chair) and Mrs Susan Phillips.

The Board dealt with a number of standing agenda items such as approving the Minutes of the Previous Meeting and Register of Incoming and Outgoing Correspondence. The Board received updates from the Board Chair and the Health Service Chief Executive.

The Board noted a progress report from the Accreditation Project Lead as Townsville HHS moves towards being assessed by the Australian Council on Healthcare Standards (ACHS) against the EQUIP National Accreditation program from the 13th to the 17th October 2014. The Board commended the significant improvements made in delivering the Standards.

The Board noted the large body of work required to be completed by the Executive Team towards the establishment of an Academic Health Science Centre together with James Cook University. The Board discussed and agreed that it would consider a strategic case, modelling and options to progress in March 2015.

The Board noted the Minutes of the Safety & Quality Sub-Committee meeting held on 4 September 2014 and discussed the feedback from the Chair of that Committee. This included the impact of the introduction of the Office of the Health Ombudsman and the new requirement to respond to referrals from the Ombudsman within 14 days. The Board noted the appointment of two new Committee members from the Townsville community, Mr Ian Ferguson and Mr Ted Winterbottom. The Board discussed a status update on the Medical Workforce and noted advice that a Medical Workforce Plan is in progress.

The Board noted the Minutes of the Finance Sub-Committee meeting held on 15 September 2014. The Board approved the August 2014 Chief Finance Officer's Financial Information Pack and Report and noted that the budget is slightly over in salaries and wages but is on track overall. The Board noted an update on the Capital Plan. In regards to the infrastructure needs of the Townsville HHS over the next ten year period, the Board noted that the state wide Strategic Health Infrastructure Plan is based on the condition of buildings, size and placement of the population, and new legislative requirements amongst other things. The Board approved new Terms of Reference for the Finance Sub-Committee and the appointment of Mrs Lyn



McLaughlin, Board Member, to the position of Deputy Chair of the Finance Sub-Committee.

Next Meeting

- The next meeting is proposed to be held on 27 October 2014 at The Ingham Health Service.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.