

## Queensland Health Non-admitted Patient Data Collection

Non-admitted patient file format 2016-2017

Item No	Data item	Type and size	Notes / valid values	Requirement	Data Dictionary
<b>Header row</b>					
H(1)	Extract period beginning	DDMMYYYY	Located in the first row of the file. The first date of the non-admitted patient data collection reporting period.	Essential	-
H(2)	Extract period ending	DDMMYYYY	Located in the first row of the file. The last date of the non-admitted patient data collection reporting period. Extract period ending must be a valid date and cannot be before the extract period beginning date.	Essential	-
H(3)	Source system	A(20)	Located in the first row of the file. The system in uppercase for which the data supplied has been sourced, e.g. HBCIS, ASIM, OSIM, PI5. <b>If the data was not collected from a single system record "MANUAL" in this data element.</b>	Essential	-
H(4)	Number of records	N(10)	Located in the first row of the file. Contains a count of the rows contained in the submission, excluding the header row.	Essential	-
<b>File details</b>					
1	Facility identifier	N(5)	The unique identifier of the facility providing the non-admitted patient service.	Essential	<a href="#">Link</a>
2	Patient identifier	A(20)	The unique patient identifier within a facility, e.g. UR number, MR number, etc.	Essential	<a href="#">Link</a>
3	First given name	A(40)	The patient's first identifying name within the family group or by which the client is uniquely socially identified. Condition: If the patient has a first given name then this data element is essential. If the patient does not have both a given name and a family name, then record the one name in the family name field (data element 5) and leave this data element blank.	Conditional	<a href="#">Link</a>
4	Second given name	A(40)	The patient's second identifying name (middle name) within the family group or by which the patient is uniquely socially identified. Condition: If the patient has a middle name then this data element is essential. If the patient does not have a middle name, this data element is to be left blank.	Conditional	<a href="#">Link</a>
5	Family name	A(40)	The part of a name a patient usually has in common with some other members of his/her family, as distinguished from his/her given names.	Essential	<a href="#">Link</a>
6	Sex of patient	N(1)	The biological distinction between male and female. 1 - Male 2 - Female 3 - Intersex or indeterminate 9 - Not stated/inadequately described	Essential	<a href="#">Link</a>
7	Patient date of birth	DDMMYYYY	The date of birth of the patient.	Essential	<a href="#">Link</a>
8	Estimated date of birth indicator	N(1)	A flag to indicate whether any component of a reported date of birth is estimated. 1 - Yes Condition: If any component of the date of birth was estimated, then this data element is essential. Otherwise leave this data element blank.	Conditional	<a href="#">Link</a>
9	Patient country of birth	N(4)	The country in which the patient was born, represented by a four-digit code as defined within the Standard Australian Classification of Countries 2011. If not available, record this data element as 0003, meaning "not stated".	Essential	<a href="#">Link</a>
10	Patient indigenous status	N(1)	Whether the patient identifies as being of Aboriginal or Torres Strait Islander origin. 1 - Aboriginal but not Torres Strait Islander origin 2 - Torres Strait Islander but not Aboriginal origin 3 - Both Aboriginal and Torres Strait Islander origin 4 - Neither Aboriginal nor Torres Strait Islander origin 9 - Not stated/unknown	Essential	<a href="#">Link</a>

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11	Patient usual residence - address	A(120)	The address line is a combination of the standard address data elements that may be concatenated in the following sequence: For a physical location: - Building/complex sub-unit type - Building/complex sub-unit number - Building/property name - Floor/level type - Floor/level number - House/property number - Lot/section number - Street name - Street type - Street suffix If the address line is not known or cannot be established, record "Unknown".	Essential	<a href="#">Link</a>
12	Patient usual residence - suburb	A(50)	The full name of the suburb, town or locality that is the patient's usual place of residence.	Essential	<a href="#">Link</a>
13	Patient usual residence - postcode	N(4)	The numeric descriptor for a postal delivery area, aligned with suburb, town or locality that is the patient's usual place of residence.	Essential	<a href="#">Link</a>
14	Tier 2 code	N(4)	A code denoting the nature of service and the type of clinician providing a service to a non-admitted patient in a non-admitted setting. Condition: This field is optional. However, this data element should be provided if the source system is capable of reporting Tier 2 codes. A Tier2 code will be derived using the CCC and Service provider code provided.	Optional	<a href="#">Link</a>
15	Corporate Clinic Code (CCC)	N(3)	The type of clinical activity a facility provides to a non-admitted patient in a non-admitted setting.	Essential	<a href="#">Link</a>
16	Local Clinic Code	A(50)	The local clinic code used by a facility to provide services to a non-admitted patient in a non-admitted setting.	Essential	<a href="#">Link</a>
17	Service provider	N(8)	The type of health professional that provides a service event to a non-admitted patient.	Essential	<a href="#">Link</a>
18	Care type	N(1)	A descriptor of the overall nature of clinical care provided to a non-admitted patient during a service event. 1 - Rehabilitation care 2 - Palliative care 3 - Geriatric evaluation and management 4 - Psychogeriatric care 5 - Mental health care 8 - Other care	Essential	<a href="#">Link</a>
19	Service delivery setting	N(1)	The setting in which a service is provided to a non-admitted patient during a service event. 1 - On the hospital campus of the healthcare provider 2 - Off the hospital campus of the healthcare provider (another hospital) 3 - Off the hospital campus of the healthcare provider (other setting) Note: The setting is from the point of view of the patient in relation to the healthcare provider. For service events delivered by telehealth the service delivery mode is recorded as either 1 for the provider's location, or 2 or 3 for the patient's location.	Essential	<a href="#">Link</a>
20*	Service delivery mode	N(1)	The method of communication between a non-admitted patient and a healthcare provider during a service event. 1 - In person 2 - Telephone <del>3 - Videoconference</del> 4 - Electronic mail 5 - Postal/courier service 6 - Telehealth - provider 7 - Telehealth - recipient 8 - Other	Essential	<a href="#">Link</a>

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21	National provider identifier	A(8)	The Medicare service provider/registration number assigned to the clinician who delivers the service event. The Medicare service provider number is a fixed length 8 character field consisting of 6 or 7 numbers and 1 or 2 letters. If more than one clinician provided the service event only a single clinician should be included in this data element. The Tier 2 compendium determines the provider of multi-disciplinary clinics via the 50% rule, whereby the provider who provided the largest percentage of the service event is included.	Optional	-
22	Local provider identifier	A(20)	The local clinician code used within the source system assigned to the clinician who delivers the service event. The local provider identifier is collected so that information can be provided back to the facility (as required) to assist with the identification of the service event. This could be to assist with data validation and/or data output purposes. If more than one clinician provided the service event only a single clinician should be included in this data element. The Tier 2 compendium determines the provider of multi-disciplinary clinics via the 50% rule, whereby the provider who provided the largest percentage of the service event is included.	Optional	<a href="#">Link</a>
23	Multiple Health Care Provider Flag	N(1)	An indicator of whether a non-admitted patient service event was delivered by multiple health care providers, as represented by a code.  In the context of reporting non-admitted activity data for activity based funding, 'multiple health care provider' means three or more health care providers who deliver care either individually or jointly within a non-admitted patient service event.  1 - Yes 2 - No 9 - Not stated/inadequately described	Essential	<a href="#">Link</a>
24	Service request received date	DDMMYYYYh hmm	The date on which a service request for a non-admitted patient was received by a healthcare provider. Service request date must be a valid date and cannot be after the service event or greater than 10 years.	Essential	<a href="#">Link</a>
25	Service request source	N(2)	The type of organisation or person that requests a service by a non-admitted patient clinic for a patient. 21 - Qld Health - this hospital - Emergency Dept 22 - Qld Health - this hospital - Outpatient Clinic 23 - Qld Health - this hospital - Unit/Ward 24 - Qld Health - this hospital - Private Practice Clinic 28 - Qld Health - this hospital - Other 31 - Qld Health - other hospital 41 - Qld Health - Community Health Service 48 - Qld Health - Other 51 - Other Government Service Provider - Correctional Facility 52 - Other Government Service Provider - Community Health Facility 53 - Other Government Service Provider - Department of Communities (Child Safety Services) 58 - Other Government Service Provider - Other 61 - Non-Government Service Provider - General Practice 62 - Non-Government Service Provider - Private Hospital Facility 63 - Non-Government Service Provider - Private Medical Specialist/Consulting Rooms/Agency 64 - Non-Government Service Provider - Family Support Alliance 65 - Non-Government Service Provider - Intensive Family Support Service 68 - Non-Government Service Provider - Other 70 - Health care client - Self 98 - Other 99 - Not stated/inadequately described	Essential	<a href="#">Link</a>
26	Service request provider name	A(80)	The given name and family name of the referring practitioner that requests a service for a non-admitted patient from a healthcare provider.	Desirable	<a href="#">Link</a>

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27	Service event date	DDMMYYYYh hmm	The date on which the non-admitted patient service event occurred. Service date must be a valid date, within the values defined in the extract period beginning and extract period ending data elements, and cannot be before the service request received date.	Essential	<a href="#">Link</a>
28	Group session indicator	N(1)	An indicator of whether the non-admitted patient service event was delivered in a group. 1 - Yes 2 - No	Essential	<a href="#">Link</a>
29	Purchaser identifier	N(5)	The identifier of the purchaser of hospital care (contracting hospital, health authority, Hospital and Health Service or external purchaser) for a non-admitted patient service. Condition: If the service was performed under a contracting arrangement, then this field is essential. Otherwise, leave this data element blank.	Conditional	<a href="#">Link</a>
30	Funding source	N(2)	The principal source of funding for a non-admitted patient service event. 01 - Health service budget (not covered elsewhere) 02 - Private health insurance 03 - Self-funded 04 - Worker's compensation 05 - Motor vehicle third party personal claim 06 - Other compensation (e.g. public liability, common law, medical negligence) 07 - Department of Veterans' Affairs 08 - Department of Defence 09 - Correctional facility 10 - Other hospital or public authority (contracted care) 11 - Health service budget (due to eligibility for Reciprocal Health Care Agreement) 12 - Other funding source 13 - Health service budget (no charge raised due to hospital decision) 14 - Medicare benefits Scheme 99 - Not stated/Unknown	Essential	<a href="#">Link</a>
31	Service event chargeable status	N(2)	The chargeable status for a non-admitted patient's elected choice of care and/or treatment. 01 - Public 02 - Private - bulk billed 03 - Private - other	Essential	<a href="#">Link</a>
32	Payment class	N(2)	A code denoting a person's payment class. 01 - Correctional services 02 - Un sighted Medicare card 03 - Department of defence 04 - Department of veterans affairs 05 - Medicare 06 - Motor vehicle other 07 - Motor vehicle other ineligible 08 - Motor vehicle Qld 09 - Motor vehicle Qld ineligible 10 - Not eligible 11 - Reciprocal country 12 - Third party eligible 13 - Third party ineligible 14 - Workers compensation other 15 - Workers compensation other ineligible 16 - Workers compensation Qld 17 - Workers compensation Qld ineligible 98 - Other 99 - Not stated/Unknown	Conditional	<a href="#">Link</a>
33	Medicare number	N(11)	Person identifier, allocated by the Health Insurance Commission to eligible persons under the Medicare scheme that appears on a Medicare card. If not available, record this data element as 00000000000.	Conditional	<a href="#">Link</a>

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34	Medicare Eligibility	N(1)	An indicator of a person's eligibility for Medicare at the time of an admitted patient episode or non-admitted patient occasion of service, as specified under the Commonwealth Health Insurance Act 1973. 1 Eligible 2 Not eligible 9 Not stated/unknown	Essential	<a href="#">Link</a>
35	Other Commonwealth program status	N(1)	A code identifying if the service event is funded through other Commonwealth programs. 1 - This service or part of this service is funded through other Commonwealth programs 2 - This service or part of this service is not funded through other Commonwealth programs 3 - Not specified	Optional	<a href="#">Link</a>
36	Commonwealth program or exemption type	N(1)	A code identifying if the service event relates to a Commonwealth program or exemption. 1 - No relevant Commonwealth program or exemption applies to this service 2 - An S19(2) exemption applies to this service 3 - This service is associated with a National Partnership Agreement 4 - This service is associated with another Commonwealth program 5 - Not specified	Optional	<a href="#">Link</a>
37	New/review flag	N(1)	Whether a non-admitted patient service event is for a new problem not previously addressed at the same clinical service or for a clinical review. 1 - New non-admitted patient service event 2 - Review non-admitted patient service event	Essential	<a href="#">Link</a>
38	Department of Veterans' Affairs File Number	AN(9)	The identification number of a Department of Veterans' Affairs card holder.	Optional	<a href="#">Link</a>
39	Department of Veterans' Affairs Card Type	N(1)	The type of Department of Veterans' Affairs treatment entitlement card. Conditional upon Payment Class and Funding Source being DVA. 1 - White 2 - Gold	Optional	<a href="#">Link</a>
40*	Provider Identifier	N(5)	<b>The identifier of the establishment of the provider in which each service event occurred. Each separately administered health care establishment is to have a unique identifier.</b>  <b>Condition: If the service was performed under a contracting arrangement, or by an establishment that is not a declared hospital, then this field is essential. Otherwise, leave this data element blank.</b>	Conditional	<a href="#">Link</a>

\* Items in Red Text are either new or amended for this reporting year.

Legend	
Colour	Type of Data Item
	Patient Details
	Service Details
	Service Event Details
	Service Event Funding Details