

STAFF DEED POLL – PRIVACY AND CONSENT

To: The State of Queensland acting through Queensland Health (“Queensland Health”)

and

TAFE Queensland

Background

- A** TAFE Queensland has entered into an agreement with Queensland Health dealing with the placement of students undertaking clinical or other education activities in Queensland Health facilities, as part of a student obtaining a qualification from the TAFE.
- B** I am an employee or contractor of a TAFE Institute and I will be exercising supervisory control or influence over a student on placement and/or undertaking other activities associated with a placement (“**Supervisory Activities**”).
- C** I acknowledge and agree that Queensland Health will collect information about me and the TAFE and Queensland Health will share information and opinions about me for purposes associated with my Supervisory Activities, on the terms set out in this deed.
- D** It is a condition of my commencing and performing Supervisory Activities that I provide this consent to Queensland Health and the TAFE and that I continue to provide this consent for the duration of my Supervisory Activities.

Operation

In this deed poll:

“**TAFE Institute**” means _____
(Insert name of TAFE Institute)

By this deed poll I acknowledge and agree that:

1. Queensland Health will collect personal information about me for purposes associated with my Supervisory Activities.
2. Queensland Health's information privacy requirements are set out in 10 privacy principles contained in Queensland Government Information Standards 42A (“**IS42A**”). The principles represent the minimum standards for the collection, security, use and disclosure of all personal information held by Queensland Health, including personal information about me as a clinical facilitator of students undertaking Supervisory Activities in a Queensland Health facility.
3. I have the right to access information that Queensland Health holds about me under the *Freedom of Information Act 1992*. If I want to make an application to access information held by Queensland Health, I will contact the delegated decision-maker within the Queensland Health facility at which I am undertaking the Supervisory Activities.
4. Queensland Health and the TAFE will disclose information and opinions about me to each other for purposes associated with my Supervisory Activities, including in the following circumstances:
 - (a) where Queensland Health is of the opinion my activities or behaviour are inappropriate;
 - (b) where Queensland Health is of the opinion that action is required to be taken against me;

- (c) where Queensland Health is of the opinion that I am not suitable to undertake or continue with my Supervisory Activities;
 - (d) for the purposes of me being removed from a Queensland Health facility;
 - (e) any other circumstances related to my Supervisory Activities.
5. Except as set out in paragraph 4, Queensland Health will only disclose information that it holds about me with my consent or where disclosure is required or authorised by or under law or in accordance with IS42A.
6. This deed will continue for the duration of my Supervisory Activities, subject to my right to withdraw this consent. I acknowledge that I may withdraw this consent by providing written notice to Queensland Health and the TAFE. A withdrawal of consent will affect my ability to continue with my Supervisory Activities.

Signed and delivered as a deed poll in Brisbane

Name of TAFE Staff

Signature of TAFE Staff

Name of Witness

Signature of Witness

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Date of execution