

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 7 July 2022 2.00pm – 3.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	Shaun Drummond	A/Director-General, Queensland Health (A/DG) - Chair
	Mel Carter	A/Chief Operating Officer (A/COO)
	Renaie Tesch	A/Executive Director, Office of the Director-General (ED ODG)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (Assoc. DG SPRD)
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	Luan Sadikaj	A/Deputy Director-General, Health Capital Division (A/DDG HCD)
	Natasha McCarthy	A/Chief Finance Officer (CFO)
	Haylene Grogan	Chief Aboriginal and Torres Strait Islander Health Officer and Deputy Director-General Aboriginal and Torres Strait Islander Health Division (CATSIHO, DDG A&TSIHD)
	Frank Tracey	A/Deputy Director-General Healthcare Purchasing and System Performance (A/DDG HPSP)
	Dr Helen Brown	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Dr John Gerrard	Chief Health Officer (CHO)
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
<b>Apologies</b>	David Rosengren	A/Chief Operating Officer (A/COO)
	Matt Rigby	A/Executive Director, Office of the Director-General (ED ODG)
<b>Guests</b>	N/A	
<b>Secretariat</b>	Amy McKenzie	Secretariat, Office of the Director-General
	Nick Quadrelli	
<b>Item</b>	<b>Topic</b>	
<b>1.</b>	<b>Welcome / conflicts of interest / minutes / actions</b>	
<b>1.1</b>	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> </ul>	
<b>1.2</b>	<ul style="list-style-type: none"> <li>Members endorsed meeting minutes with correction - noted A/DDG CSD was in attendance at 16 June 2022 meeting - and noted action items in progress.</li> </ul>	

# DOH DISCLOSURE LOG

2.	<b>Strategic Priorities</b>
2.1	<p><b>State Budget Outcomes Update</b></p> <ul style="list-style-type: none"> <li>The A/COO presented on the State Budget outcomes.</li> <li>Members discussed the content, specifically noting that, [REDACTED]</li> </ul>
3.	<b>2022-23 Operational Priorities</b>
3.1	<p><b>Integrated Workforce Management Program (IWFM) Program: Stage 3 - Electronic Rostering Detailed Status Update</b></p> <ul style="list-style-type: none"> <li>A/DDG CSD provided members with an update on the IWFM Stage 3 electronic rostering project roll out across the state.</li> <li>Required system enhancements were outlined, noting that there are differing views across the system being resolved prior to all enhancements being completed in one update.</li> <li>GCHHS Nurse rosters pilot was also flagged - due to complexity of rostering and current system capabilities. This part of the program will be addressed once results of the rest of the nursing pilot are available.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the status update of the IWFM Program - Stage 3 Electronic Rostering.</li> <li><b>Noted</b> that ELT Action Item ELT16.12.21-02: IWFM Program Stage 3 Revised Scope and Detailed Pilot update for Gold Coast HHS (GCHHS) (Part B) from the 16 December 2021 meeting will be tabled at the 27 October 2022 meeting to allow for results of the nursing pilot to be available.</li> </ol>
3.2	<p><b>QAC Review Best Practice Report and Implementation Framework Update</b></p> <ul style="list-style-type: none"> <li>DDG CEQ provided members with an update on the quality assurance committees review project.</li> <li>Quotes from vendors have been sought from external organisations to undertake the review, with next steps to include quote review and contract negotiations over next two weeks.</li> <li>Dependant on vendor availability, next progress report to be provided within next three months.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the status update regarding Patient Safety and Quality Improvement Service's review of Queensland's QACs to enhance and better support public and private sector health services.</li> </ol>
3.3	<p><b>Business Case for Change Update</b></p> <ul style="list-style-type: none"> <li>A/COO noted the Business Case for Change (BCFC) was released on Tuesday 5 July, and presentation materials are to be provided to ELT members for divisional engagement forums and sessions around the integration components. Members will be responsible for consolidating feedback from their respective areas.</li> <li>Members noted that Executive Contract renewals process has not changed and is run separate to the BCFC.</li> </ul>
4.	<b>System Updates</b>
4.1	<p><b>COVID-19 Update</b></p> <ul style="list-style-type: none"> <li>CHO provided a brief update on COVID, noting recent discussions held at AHPPC.</li> <li>Members noted that the current wave is likely to get worse, with advice due to be provided on fourth booster doses, which will take effect on Monday 11 July 2022.</li> <li>Urgent call with all HSCEs required to discuss the plans around 4<sup>th</sup> booster shots, including option of standing up mass vaccination clinics within HHSs.</li> </ul>

4.2	<p><b>Chief Operating Officer Update</b></p> <ul style="list-style-type: none"> <li>A/COO noted the capacity pressure across system with COVID-19 cases rising and MNHHS are almost at Tier 4 level.</li> <li>DCHO to be advised to consider when COVID-19 policies are being reviewed, to ensure adequate clinical staff are to be available under COVID-19 protocols.</li> <li>Noted that a patient flow intensive program update is scheduled for next ELT meeting.</li> </ul>
4.3	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>Members discussed relevant portfolio updates, inc FY23 Budget Build, noting that consistent principles have been applied.</li> <li>Members were also advised that the Corporately Managed Budget (CMB) is fully exhausted. Divisions will need to manage their allocated funding to cover projected operating costs.</li> </ul>
4.4	<p><b>System Workplan</b></p> <ul style="list-style-type: none"> <li>The Chair presented to members on the seven key areas of the system workplan.</li> <li>Members were advised to consider where they can provide support to help deliver on an area of the workplan that is outside their current portfolio.</li> <li>A/DDG HPSP noted his thanks for the shadowing opportunity provided and advised that opportunities are available for department staff to shadow in a HHS, to help build an understanding from the delivery/provider side of the system.</li> </ul>
5.	<b>Matters to Note</b>
5.1	<p><b>Tier 2 Committee Update</b></p> <ul style="list-style-type: none"> <li>Members noted the Investment Assurance Committee Update.</li> <li>Members discussed the scope of the IAC and assurances it provides, including the ability to include ICT in the scope.</li> <li>Members agreed that the scope of the IAC should be worked up into a brief for endorsement.</li> </ul> <p><b>HOT ISSUES</b></p> <ul style="list-style-type: none"> <li>The Chair flagged the following items as hot issues with the Health Ministers office: <ul style="list-style-type: none"> <li>COVID-19;</li> <li>Mental Health care;</li> <li>BlueCare contract &amp; schedule of services around delivery of palliative care services;</li> <li>Voluntary Assisted Dying and palliative care; and</li> <li>Forensic Sexual Assault Service provided this week – action for deidentified Hot Issues brief to be sent to ELT members.</li> </ul> </li> </ul>
6.	Meeting formally closed at 3:38pm

**CONFIRMED AND ENDORSED**

  
**Shaun Drummond**  
A/Director-General (Chair)

Dated: 21/7/22

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 21 July 2022 2.00pm – 3.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	Shaun Drummond	A/Director-General, Queensland Health (A/DG) – Chair
	David Rosengren	A/Chief Operating Officer (A/COO)
	Matt Rigby	A/Executive Director, Office of the Director-General (A/ED ODG)
	Dr Peter Bristow	A/Associate Director General, Strategy, Policy and Reform Division (A/Assoc. DG SPRD)
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	Nick Steele	A/Deputy Director-General, Corporate Services Division (A/DDG CSD)
	Natasha McCarthy	A/Chief Finance Officer (A/CFO)
	Haylene Grogan	Chief Aboriginal and Torres Strait Islander Health Officer and Deputy Director-General Aboriginal and Torres Strait Islander Health Division (CATSIHO, DDG A&TSIHD)
	Mel Carter	A/Deputy Director-General, Healthcare Purchasing and System Performance (A/DDG HPSP)
	Dr Helen Brown	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Peter Aitken	A/Chief Health Officer (A/CHO)
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
<b>Apologies</b>	Dr John Gerrard	Chief Health Officer (CHO)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (Assoc. DG SPRD)
	Luan Sadikaj	A/Deputy Director-General, Health Capital Division (A/DDG HCD)
<b>Guests</b>	Jocelyn Toohill	Director of Midwifery, Clinical Excellence Queensland – item 2.2
	Michael Zanco	Executive Director, HIU, Clinical Excellence Queensland – item 2.3
	Dr Linda Colley	Special Commissioner, Equity and Diversity, PSC – item 3.1
	Loretta Carr	Director, Cabinet and Parliamentary Services, SPRD - item 4.3
	Kirsten Law	Director, Legislative Policy Unit, SPRD – item 4.3
<b>Secretariat</b>	Amy McKenzie Nick Quadrelli	Secretariat, Office of the Director-General
<b>Item</b>	<b>Topic</b>	
<b>1.</b>	Welcome / conflicts of interest / minutes / actions	
<b>1.1</b>	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> </ul>	
<b>1.2</b>	<ul style="list-style-type: none"> <li>Members endorsed meeting outcomes from 7 July 2022 and noted action items in progress.</li> </ul>	

2.	Strategic Priorities
2.1	<p><b>Specialised Outpatient Long Waits</b></p> <ul style="list-style-type: none"> <li>The A/COO discussed the options and recommendations included in the paper with members.</li> <li>Due to the current demands on the system, including the recent surge of COVID-19 cases in Queensland, and resulting strain on the health system, the current specialised outpatient long waits situation is likely to worsen further over the coming weeks and months.</li> <li>Following a precedent set earlier in 2020, during the system response to the Delta COVID-19 wave, a memo is being prepared for dissemination stating the health system will be deferring all new referrals that are triaged as category 3 until 31 October 2022.</li> <li>Members noted that these options may have longer term implications for the length of the wait lists, however agreed the system needs to be able to flex up and down as required to cope with the demands.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Considered and endorsed</b> that a mix of options 2 and 3, as outlined in the paper, are to be progressed to address the current and predicted volume of specialist outpatient long waits.</li> </ol>
2.2	<p><b>Public Funded Homebirth Policy Options Paper</b></p> <ul style="list-style-type: none"> <li>The Director of Midwifery, CEQ discussed the paper with members.</li> <li>Members noted the high risks around home birth and agreed it will be important to have clear and comprehensive clinical guidelines, with strong governance.</li> <li>Members also noted that the newborn screening program will need to be linked into any homebirth services implemented in Queensland.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the attached Homebirth Policy Options Paper which has been endorsed by the System Management Advisory Committee and has informed a DG brief for consideration and progression to the Minister for Health and Ambulance Services.</li> </ol>
2.3	<p><b>Patient Flow Intensive Program Update</b></p> <ul style="list-style-type: none"> <li>Executive Director, Healthcare Improvement Unit, CEQ presented to members on the Patient Flow Intensive Program.</li> <li>Members discussed the commonly used data field in the program: "waiting for what"; noting that this information is extremely useful in measuring patient flows and blockages.</li> <li>Healthcare Improvement Unit (HIU), CEQ has committed to comprehensively implementing "waiting for what" across Patient Flow Manager in 3 sites. HIU will provide regular reports back to ELT on implementation and progress.</li> <li>Incentive payments will be made to HHSs retrospectively upon implementation of 90% of agreed strategies, noting that other environmental factors will continue to affect patient flow. It will be important to ensure the activity is not already funded or planned for funding under other programs.</li> </ul> <p><b>ACTION ELT-21.07.22-1:</b> Secretariat to schedule regular 'Patient Flow Intensive Program' updates on ELT forward agenda.</p>
2.4	<p><b>System Governance Committee Structure Review</b></p> <ul style="list-style-type: none"> <li>Agenda item not discussed; members agreed to hold item over to next ELT meeting.</li> </ul>
3.	2022-23 Operational Priorities

3.1	<p><b>Equity and Diversity Audit Process Pilot</b></p> <ul style="list-style-type: none"> <li>• Dr Linda Colley - Special Commissioner, Equity and Diversity PSC attended the meeting to discuss equity and diversity across Queensland government agencies and provide an update on her role and areas of responsibility.</li> <li>• Dr Colley's work plan for the year focuses on gender diversity and talking with each government agency to determine the unique issues they are facing and need to be resolved over time.</li> <li>• Members noted Queensland Health's gender equity profile and departmental equity and diversity facts.</li> </ul>
4.	<p><b>System Updates</b></p>
4.1	<p><b>COVID-19 Update</b></p> <ul style="list-style-type: none"> <li>• A/CHO provided a brief update on COVID, noting recent discussions held at AHPPC, noting it's expected the current COVID-19 wave will peak in the next two weeks. The group most affected in this wave is 55-60yrs old.</li> <li>• Advice remains the same – ensure vaccine currency, stay at home when sick and use masks where physical distancing isn't possible.</li> </ul>
4.2	<p><b>Chief Operating Officer Update</b></p> <ul style="list-style-type: none"> <li>• A/COO noted the pressures across the health system, with a current focus on providing support to frontline clinical services. Models and patient flows are being examined to understand enablers and pressure points.</li> <li>• Planning is underway to support the expected peak demand on COVID-19 beds required through the current wave. HHSs are also going to have to work across the system to maintain capacity.</li> </ul>
4.3	<p><b>Cabinet and Legislation Timetables Forward Programs</b></p> <ul style="list-style-type: none"> <li>• CLLO noted Government Election Commitments six-monthly reporting approaching, members requested to ensure that the appropriate officer levels for review and clearance of content are in place.</li> <li>• Director, Legislation Policy Unit provided an update on relevant Legislation forward timetable program, noting the two most immediate priorities are the National Law Bill to be debated in late August, and the Health and Other Legislation Amendment Bill at the end of September.</li> <li>• Chief Aboriginal and Torres Strait Islander Health Officer noted that her title is listed in the Regulation. The title will change once the Business Case for Change is completed, and so the regulation will need to be updated.</li> </ul>
4.4	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>• Members did not discuss their individual portfolio updates at this meeting due to time constraints, however A/DDG HPSP and the Chair noted an update on the Business Case for Change.</li> <li>• Next steps are considering the recommendations of the Queensland Industrial Relations Commission and preparing the Business Case for Change documentation to be re-released on 29 July.</li> </ul>
5.	<p><b>Matters to Note</b></p>
5.1	<p><b>Patient Safety and Quality Advisory Committee Update</b></p> <ul style="list-style-type: none"> <li>• Members noted the Patient Safety and Quality Advisory Committee update.</li> </ul>
5.2	<p><b>Disaster Management Advisory Committee Update</b></p> <ul style="list-style-type: none"> <li>• Members did not formally note the Disaster Management Advisory Committee update; however, the paper was taken as read.</li> </ul>
<p><b>6. Meeting formally closed at 3.46pm</b></p>	

**CONFIRMED AND ENDORSED**



**Shaun Drummond**  
A/Director-General (Chair)

Dated: 4/8/22

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 4 August 2022 2.00pm – 3.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	Shaun Drummond	A/Director-General, Queensland Health (A/DG) - Chair
	Matt Rigby	A/Executive Director, Office of the Director-General (A/ED ODG)
	Debbie Carroll	A/Associate Director General, Strategy, Policy and Reform Division (A/Assoc. DG SPRD)
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	Nick Steele	A/Deputy Director-General, Corporate Services Division (A/DDG CSD)
	Luan Sadikaj	Chief Finance Officer (CFO)
	Haylene Grogan ( <i>late arrival</i> )	Chief Aboriginal and Torres Strait Islander Health Officer and Deputy Director-General Aboriginal and Torres Strait Islander Health Division (CATSIHO, DDG A&TSIHD)
	Dr Helen Brown	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
	Priscilla Radice	Deputy Director-General, Health Capital Division (DDG HCD)
	Dr John Gerrard	Chief Health Officer (CHO)
<b>Apologies</b>	Dr David Rosengren	A/Chief Operating Officer (A/COO)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (Assoc. DG SPRD)
	Mel Carter	A/Deputy Director-General, Healthcare Purchasing and System Performance (A/DDG HPSP)
<b>Guests</b>	Emily Finley	A/Executive Director, Contracting & Performance Management Branch, HPSP – item 2.1 (in person)
	Rebecca McTernan	Senior Director, Funding Strategy & Gov Policy, SPRD – item 2.2 (in person)
<b>Secretariat</b>	Amy McKenzie Angeline Mason	Secretariat, Office of the Director-General
<b>Item</b>	<b>Topic</b>	
<b>1.</b>	Welcome / conflicts of interest / minutes / actions	
<b>1.1</b>	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> </ul>	
<b>1.2</b>	<ul style="list-style-type: none"> <li>Members endorsed meeting outcomes from 21 July 2022 and noted action items in progress.</li> </ul>	

DOH DISCLOSURE LOG

2.	Strategic Priorities
2.1	<p><b>SPR Dashboard Creation</b></p> <ul style="list-style-type: none"> <li>The A/Executive Director, CPMB, HPSP discussed the paper and recommendations with members.</li> <li>Members noted an amendment was required in the briefing paper; that the A/COO had initiated the proposal for the Office of the Minister for Health and Ambulance Services office be given access to Queensland Health's System Performance Reporting (SPR) dashboards to better meet data requests that are received by the department.</li> <li>Management processes, for example: contextual usage of the data, user controls and access to the system, is to be developed.</li> <li>Members suggested there may be other data sets that could be added to SPR, for consideration of the SPR team.</li> <li>It was noted that similar PowerBI reporting, and capability may also be useful for the capital program.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Endorsed</b> the creation of a dashboard accessible within the Queensland Health network, with access to be provided to the Office of the Minister for Health and Ambulance Services office with access to historical and latest available performance related data.</li> <li><b>Noted</b> restricted access will be available at State, Hospital and Health Service (HHS) and limited facilities level.</li> </ol>
2.2	<p><b>Health System Sustainability Program – Phase 2</b></p> <ul style="list-style-type: none"> <li>The Senior Director, FSIPB, SPRD discussed the paper with members.</li> <li>Members noted the timing of the next key budget period aligns with the next election year (2024).</li> <li>Members discussed the key risks to be aware of, including being able to demonstrate delivery of programs and associated outcomes.</li> <li>The funding approach will be joint between HPSP and CSD Finance, but linking in the reform work underway in SPRD, and noting that the capital program will also have accountability alongside the Health System Sustainability Program.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> that the Cabinet Budget Review Committee (CBRC) [REDACTED] endorsed [REDACTED]</li> <li><b>Noted</b> that Queensland Health is required to report back on [REDACTED]</li> <li><b>Noted</b> that the Acting Director-General will [REDACTED] as endorsed by CBRC.</li> <li><b>Endorsed</b> the FSIPB to take responsibility for monitoring and reporting on Queensland Health's progress with implementing the Program.</li> </ol>

# DOH DISCLOSURE LOG



2.3	<p><b>My Community Care</b></p> <ul style="list-style-type: none"> <li>• A/DDG PD discussed with members the opportunities of utilising the My Community Care program, with demand and workforce pressures.</li> <li>• My Community Care have mapped social services in Queensland and are working with Queensland Health to map HHS services.</li> <li>• The associated app will provide a secure platform that is scalable across the state and will assist in getting consumers out of hospital sooner and connected with appropriate service providers for community care.</li> <li>• A/DDG PD to arrange for demonstration of product to small group of ELT members.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li>1. <b>Endorsed</b> action to fully explore the opportunities presented by the My Community Care platform.</li> <li>2. <b>Noted</b> the current functionality and use of the My Community Care platform.</li> <li>3. <b>Noted</b> the potential for significant hospital capacity release with expanded use of the platform.</li> <li>4. <b>Noted</b> the close alignment with the direction articulated in the Unleashing the Potential/Transformation agenda.</li> <li>5. <b>Noted</b> that due to the indicative funding requirements this item would need to return to ELT post MYFER to discuss funding requirements.</li> </ol>
3.	2022-23 Operational Priorities
3.1	<p><b>End of Financial Year Report FY21/22 &amp; COVID-19 Report June 2022</b></p> <ul style="list-style-type: none"> <li>• CFO provided a brief update on the end of year position and Treasury processes and advised forecasting focus will be month by month this FY.</li> <li>• Members were advised to ensure allocated funds are being used each month.</li> <li>• Budgets will be remapped once the business case for change processes are complete.</li> <li>• COVID funding and NPA were also briefly discussed.</li> <li>• COVID two days leave extended to March 2023.</li> </ul>
4.	System Updates
4.1	<p><b>Chief Operating Officer Update</b></p> <ul style="list-style-type: none"> <li>• A/COO apology for meeting.</li> </ul>
4.2	<p><b>COVID-19 Update</b></p> <ul style="list-style-type: none"> <li>• CHO provided a brief update on COVID, noting that case numbers continue to drop.</li> <li>• Members noted that climate change is being raised regularly at many levels.</li> <li>• Climate change is being considered as a possible theme for the next Clinical Senate later in 2022.</li> <li>• Members discussed Queensland Health's impact on climate change footprint.</li> </ul>
4.4	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>• Members discussed relevant portfolio updates, including the following: <ul style="list-style-type: none"> <li>○ [REDACTED] will need to progress to CBRC [REDACTED]</li> <li>○ ICU equipment supplies will need to be reviewed and usage planned.</li> <li>○ The work of the Department's Estimates team was acknowledged, noting the Minister and A/Director-General were well supported and prepared for the hearing. It was suggested that members thank their staff who were involved in the preparation for the hearing.</li> <li>○ Current focus on Satellite hospitals updates.</li> <li>○ Work is ongoing for Payroll overpayments to be reviewed and resolved.</li> <li>○ RiVER implementation currently at briefing stakeholders stage, and providing management response, acknowledging the hard work to date.</li> <li>○ IWFM program has had a change in system and delivery of programs. Currently building a picture by HHS to map who is being impacted with system changes.</li> <li>○ Glenn Singleton, Founder and CEO of the Courageous Conversations about Race, has been booked to run a session with members on 16 August.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Chair provided an update: <ul style="list-style-type: none"> <li>○ A/COO will be A/DG from 8 August to 22 August.</li> <li>○ Two ELT forward planning sessions have been booked for Tues 23 August and Wed 7 September.</li> <li>○ Two virtual communications sessions are also being planned: <ul style="list-style-type: none"> <li>○ First with all Executives across the Department to present the workplan.</li> <li>○ Second will be a whole of department town hall where ELT members will present on the direction of the system and workplan.</li> </ul> </li> <li>○ In September, a system-wide summit (Workforce Summit) is being scoped to work on developing a workforce strategy to address workforce needs over the next two years, and then beyond.</li> <li>○ FSS Commission of Inquiry update.</li> </ul> </li> </ul>
<b>5.</b>	<b>Matters to Note</b>
<b>5.1</b>	<p><b>System Management Committee – Tier 2 Committee Update</b></p> <ul style="list-style-type: none"> <li>• Members noted the Annual Report of the System Management advisory Committee (SMC).</li> </ul>
<b>6. Meeting formally closed at 3.24pm</b>	
<b>7. Next meeting confirmed Thursday 18 August 2022.</b>	

**CONFIRMED AND ENDORSED**


\_\_\_\_\_ Dated: \_\_7/10/2022\_\_\_\_\_

**Shaun Drummond**

A/Director-General (Chair)

# DOH DISCLOSURE LOG

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 18 August 2022 2.00pm – 3.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	David Rosengren	A/Director-General (A/DG) (Chair)
	Matt Rigby	A/Executive Director, Office of the Director-General (A/ED ODG)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (Assoc. DG SPRD)
	Nick Steele	A/Deputy Director-General, Corporate Services Division (A/DDG CSD)
	Natasha McCarthy	A/Chief Finance Officer (A/CFO)
	Mel Carter	A/Chief Operating Officer, Queensland Health
	Dr Helen Brown	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Dr John Gerrard	Chief Health Officer (CHO) (late arrival)
	Emma McCahon	A/Deputy Director-General, Healthcare Purchasing and System Performance
<b>Apologies</b>	Shaun Drummond	A/Director-General, Queensland Health
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
	Luan Sadikaj	CFO, Queensland Health
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	Haylene Grogan	Chief Aboriginal and Torres Strait Islander Health Officer and Deputy Director-General Aboriginal and Torres Strait Islander Health Division (CATSIHO, DDG A&TSIHD)
<b>Guests</b>	Dan Hunt	Chair, Audit and Risk Committee, Queensland Health
	Dermot Tiernan	Executive Director, Risk Assurance and Information Management Branch
	Kirsten Law	Director, Legislative Policy Unit, SPRD – item 4.3
<b>Secretariat</b>	Amy Goodwin Nick Quadrelli	Secretariat, Office of the Director-General
<b>Item</b>	<b>Topic</b>	
<b>1.</b>	Welcome / conflicts of interest / minutes / actions	
<b>1.1</b>	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> <li>Chair acknowledged Queensland Health's contribution to Queensland's commitment for a Path to Treaty.</li> </ul>	
<b>1.2</b>	<ul style="list-style-type: none"> <li>Members endorsed meeting outcomes from 4 August 2022 and noted action items in progress.</li> <li>Action register has been updated to reflect extension of ELT-02.06.22-01 (Bring the <i>Newborn Bloodspot Screening Strategic Framework</i> to ELT for endorsement) to be brought to ELT on 13 October as the Framework will not be finalised until 30 September.</li> </ul>	

2.	Strategic Priorities
2.1	<p><b>Audit and Risk Committee (ARC) Chair Update</b></p> <ul style="list-style-type: none"> <li>ARC Chair updated ELT on ARC discussions relating to risk across the system and a missing strategic link. ARC Chair reiterated the purpose of the update and paper for item 2.2 (Departmental Health Strategic Risks Review) is to link system risks to achieving the Department's Strategic Plan, noting not all system risks will be strategic risks.</li> <li>Members discussed the nuance of strategic system risk and system risk, the four proposed risk themes and workshop planned for late September to further inform the Department's strategic risk agenda. It was acknowledged that there may also be a gap between Departmental and HHS integration and linkages to strategic risk identification across the system.</li> <li>ARC Chair has been approved to sit on HHS Board Risk Committees. Members agreed anything done in the Department risk space should be with a view to supporting HHS service delivery.</li> <li>Chair suggested the Director-General, as system manager, commit to taking this matter to HSCes and HHS Boards.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the ARC Chair's update.</li> </ol>
2.2	<p><b>Department of Health Strategic Risks Review</b></p> <ul style="list-style-type: none"> <li>Item was discussed as part of item 2.1 (Update from Audit and Risk Chair).</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Endorsed</b> option 1 as the new approach to quarterly risk reporting.</li> <li><b>Endorsed</b> option 1 as a single term of system risk to replace strategic and system risk.</li> <li><b>Endorsed</b> the four proposed system risk themes as a basis for an ELT Risk Workshop in September 2022.</li> </ol> <p><b>ACTION ELT-10.02.22-01 (updated):</b> Secretariat to liaise with RAIM to arrange risk planning workshop for ELT members in September 2022.</p>
3.	2022-23 Operational Priorities
3.1	<p><b>Department Accommodation Strategy Stack Plan</b></p> <ul style="list-style-type: none"> <li>Members noted COVID-19 workforce trends and associated impacts on the current accommodation strategy and discussed the draft plan for consideration, noting pending Business Case for Change outcomes and any potential impacts.</li> <li>Members noted the shift to a 0.7:1 desk to staff ratio. Chair asked DDGs to be the responsible officers for any change ownership and contact for enquiries to support the shift. An evaluation of Level 13 agile fit out will be considered in the development of any proposal once BCfC is finalised.</li> <li>DDG HCD noted there may be opportunities for further consolidation and economies/efficiencies to be leveraged from the current CBD office lease footprint. Discussion to be taken offline with DDG CSD.</li> <li>Chair noted that any final Accommodation Strategy will be focused on supporting post-BCfC governance realignment.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the current Departmental Accommodation Stack Plan.</li> <li><b>Noted</b> the initial draft high level future state Departmental Accommodation Stack Plan.</li> <li><b>Endorsed</b> the principle of 0.7:1 desk to staff allocation ratio, noting that DDGs will be responsible officers for their division.</li> <li><b>Noted</b> the potential costs of an agile fit out, and that a detailed costing and funding proposal will be developed and brought back to ELT in due course, drawing on an evaluation of Level 13's agile fit out.</li> <li><b>Endorsed</b> more detailed work to be undertaken on the Departmental Accommodation Stack Plan with DDGs to be nominated contacts for their division.</li> </ol>

	<p><b>6. Noted</b> that all discussions and work are subject to the outcome of the BCfC process and that any final version of the Departmental Accommodation Stack Plan will reflect governance realignment and structural change required to support implementation.</p>
<b>4.</b>	<b>System Updates</b>
<b>4.1</b>	<p><b>COO Update</b></p> <ul style="list-style-type: none"> <li>A/COO provided members with an update on Connected Care Pathways program updates, to come to ELT at the next meeting (1 Sept. 2022). DDG CEQ is progressing work with HSCEs on virtual models of care.</li> <li>HSCEs have copies of funding outcomes for transparency.</li> <li>Members discussed QLD Health scaling back COVID-19 footprint and what the post-pandemic response strategy will focus on. A/COO advised that they have commenced planning to bring back elements within BAU. Members acknowledged the cultural and behaviour shift that will need to occur.</li> <li>Chair advised that if at any point the COVID-19 response needs to be scaled up, it can be supported by the system COVID-19 response allocation.</li> <li>A/COO is working with HHSs on waitlist management for Category 3 Outpatients. Chair advised that the alternative models of care need to be approached in a permissive environment.</li> </ul>
<b>4.1</b>	<p><b>CHO Update</b></p> <ul style="list-style-type: none"> <li>Confirmed COVID-19 focus now on scaling down.</li> <li>Japanese Encephalitis Virus (JEV) appears to have established in Australia, across all east coast states. Mostly affecting areas in South Queensland, west of the divide (majority of areas around pig farms). CHO indicated there was a national push to vaccinate in these areas at the First Health Secretaries Meeting.</li> <li>Chair advised that QLD Health will need to consider policy options, noting state and federal responsibilities for vaccination program implementation in the community.</li> </ul>
<b>4.3</b>	<p><b>Cabinet and Legislation Timetables Forward Programs</b></p> <ul style="list-style-type: none"> <li>Director LPU discussed QLD Health's legislative forward program. Noting [REDACTED]; subject to Cabinet approval [REDACTED]</li> <li>A/Assoc. DG SPRD updated members that there would be no Cabinet meeting 22 August 2022, [REDACTED]</li> </ul>
<b>4.4</b>	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>A/Assoc. DG SPRD provided an update to members on the Commission of Inquiry into Forensic and Scientific Services. The team supporting the response to the commission will commence next week.</li> <li>A/DDG CEQ updated members on the ongoing Coronial Inquest in Cairns relating to three Rheumatic Heart Disease (RHD) patient deaths. Next round of hearings will be in mid-September. The system response is expected to be quite significant given the RHD focus and impacts. Announcements relating to the North Queensland Pharmacy Trials have been delayed.</li> <li>Chair requested all members to review the Terms of Reference of the Coronial Inquest and follow the outcomes closely.</li> <li>A/DDG HPSP updated members on work taking place on Mater Springfield system, KPIs, improving First Nations considerations in emergency surgery, Emergency Department and mental health.</li> <li>A/CFO advised members that divisional transfers will occur in September. ARC financial statements review and audit engagement with QAO ends this week.</li> <li>A/DDG CSD advised IWFM e-Rostering will go live at pilot sites on 22 August. Work to bring a paper relating to a CBRC submission on QGCSR program (\$417M) will be brought to ELT in due course.</li> <li>DDG HCD and A/COO working on identifying gaps and mapping capital work. Discussions relating to opportunities for private development ongoing with Mater Hospital and Herston Quarter. Advisory groups will be established to assist engagement with private sector and industry. Noting lobbyist register disclosure requirements.</li> <li>Chair advised that off the back of the SPR data set discussions, the A/COO recommended that an ELT info session on SPR dashboards is worked into the forward agenda.</li> </ul>

	<ul style="list-style-type: none"> <li>Members discussed State budget outcomes, noting a responsible officer has been allocated to each of the follow up areas. Quarterly reporting time frames to be provided to ELT.</li> <li>A/Assoc. DG SPRD and A/COO discussed a funding outcomes framework being developed between the two divisions. Key activities will be linked to KPIs and will include an update to the Service Delivery Statement budget paper. Output will include a one-page summary of key facts for the Minister, DG and system.</li> <li>Mental Health Better Care Together Committee, and Reform Committee are transitioning from DPC and back into Health.</li> <li>A/Assoc. DG SPRD flagged email from PSC relating to the Foundations of Policy and Governance: A Professional Learning Program to Support the Political-Administrative Interface. ELT Secretariat liaising with PSC to confirm those members still outstanding.</li> <li>A/Assoc. DG also noted upcoming meeting with Professor Anne Tiernan to discuss training opportunities post-Coaldrake report for ELT, HSCes and HHS Board Chairs.</li> </ul> <p><b>ACTION ELT-18.08.22-01:</b> Secretariat to add SPR Dashboard Information Session to forward ELT agenda.  <b>ACTION ELT-18.08.22-02:</b> State Budget report back timeframes to be provided to ELT.</p>
5.	Matters to Note
5.1	<p><b>Rural and Remote Health Advisory Committee – Tier 2 Committee Update</b></p> <ul style="list-style-type: none"> <li>Item was not discussed.</li> </ul>
6.	Meeting formally closed at 3.22pm

**CONFIRMED AND ENDORSED**



Dated: \_\_7/10/22\_\_

**David Rosengren**

A/Director-General (Chair)

# DOH DISCLOSURE LOG

Queensland Health

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 1 September 2022 1.00pm – 2.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	Shaun Drummond	A/Director-General, Queensland Health (A/DG) - Chair
	Matt Rigby	A/Executive Director, Office of the Director-General (A/ED ODG)
	Dr David Rosengren	Chief Operating Officer (COO)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (A/Assoc. DG SPRD)
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	Nick Steele	A/Deputy Director-General, Corporate Services Division (A/DDG CSD)
	Luan Sadikaj	Chief Finance Officer (CFO)
	Haylene Grogan	Chief First Nations Health Officer (CFNHO)
	Liza-Jane McBride	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Mel Carter	Deputy Director-General, Healthcare Purchasing and System Performance (DDG HPSP)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Priscilla Radice	Deputy Director-General, Health Capital Division (DDG HCD)
	Dr John Gerrard	Chief Health Officer (CHO)
<b>Apologies</b>	Dr Helen Brown	Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
<b>Guests</b>	Megan Fairweather	Chief Legal Counsel, CSD
<b>Secretariat</b>	Amy Goodwin	Secretariat, Office of the Director-General
	Amy McKenzie	
<b>Item</b>	<b>Topic</b>	
1.	Welcome / conflicts of interest / minutes / actions	
1.1	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> </ul>	
1.2	<ul style="list-style-type: none"> <li>Members endorsed meeting outcomes from 18 August 2022 and noted action items in progress.             <ul style="list-style-type: none"> <li>ELT-16.12.21-02 Members agreed action to be closed.</li> <li>ELT-18.08.22-01 Reassign to DDG HPSP.</li> <li>ELT-18.08.22-02 to be added to ELT Forward Planner on quarterly basis. Secretariat to liaise with HPSP on timing.</li> </ul> </li> </ul>	

DOH DISCLOSURE LOG

2.	Strategic Priorities
2.1	<p><b>Queensland Health Human Rights – Executive Workshop</b></p> <ul style="list-style-type: none"> <li>The Chief Legal Counsel presented to members on embedding human rights practices Queensland Health work culture.</li> <li>Members discussed the consideration of human rights and agreed that briefing notes across the department should include a section to show that human rights were considered in the steps leading to a decision or recommendation being made.</li> <li>Members agreed that the Human Rights Act training should be made mandatory for all staff to complete.</li> <li>Members noted that the Human Rights Act is complementary to the First Nations Health Equity amendments to both the Hospital and Health Boards Act 2011 and Hospital and Health Boards Regulation.</li> <li>Members discussed human rights around staff working from home and agreed this issue should be placed on ELT forward planner, and CHRO scheduled to attend an ELT meeting to discuss further with members.</li> </ul> <p><b>Actions:</b>  <u>ELT-01.09.22-01:</u> A/ED, ODG to arrange to have updates made to briefing templates for ELT, Director-General, and Ministerial briefing materials.  <u>ELT-01.09.22-02:</u> Secretariat to circulate current decision-making tool from Chief Legal Counsel to members for use as appropriate.  <u>ELT-01.09.22-03:</u> A/DDG CSD to arrange to have Human Rights Act training included in the compulsory training modules for all staff.</p>
2.2	<p><b>Direct Personal Response Training for the National Redress Scheme for Institutional Child Sexual Abuse</b></p> <ul style="list-style-type: none"> <li>A/DDG CSD provided a brief overview of the paper and recommendation.</li> <li>DDG eHQ noted he would require a refresh of the direct personal response training.</li> </ul> <p><b>Agreed Outcomes:</b>  The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> the actions taken by Insurance Services as per agreed outcomes following ELT's prior consideration of Queensland Government's commitment to participation in the Institutional Child Sexual Abuse National Redress Scheme (the Scheme) and subsequent legislative requirements relating to delivery of Direct Personal Responses</li> <li><b>Endorsed</b> the proposal for follow up contact to be made with Health Service Chief Executives (HSCes) who are yet to provide nominations in response to the prior Director-General's memo dated 21 September 2021.</li> </ol>
3.	2022-23 Operational Priorities
3.1	<p><b>Connected Community Pathways Program Update</b></p> <ul style="list-style-type: none"> <li>DDG HPSP provided an overview of the paper and recommendation, noting that all Hospital and Health Services involved have been notified of the outcomes of their proposals.</li> <li>Members briefly discussed the attached list of recommended for funding proposals, noting that the Co-Responder Program can be funded from the Mental Health budget.</li> <li>CFNHO advised that unsuccessful proposals with a focus on First Nations health are being reviewed as part of the Making Tracks Investment panel assessments.</li> </ul> <p><b>Agreed Outcomes:</b>  The ELT:</p> <ol style="list-style-type: none"> <li><b>Noted</b> Connected Community Pathways funding principles and investment decisions for 2022-23.</li> </ol>



3.2	<p><b>COVID-19 Transition Action Plan</b></p> <ul style="list-style-type: none"> <li>• DDG HPSP provided a brief overview of the draft action plan.</li> <li>• DDG eHQ noted the limitations around the AI Fit Test program, as the range of baseline faces to use is currently not wide enough. An issues paper will be prepared on this topic for ELT consideration.</li> <li>• A/DDG CSD, DDG HPSP, CFO agreed to meet and discuss the management of COVID-19 supplies, including the costs and expiration of relevant supplies.</li> </ul> <p><b>Actions:</b>  <u>ELT-01.09.22-04:</u> DDG eHQ to prepare issues paper for future ELT meeting, addressing limitations of the AI Fit Test program and requests for funding to undertake necessary upgrades.</p>
4.	System Updates
4.1	<p><b>Chief Operating Officer Update</b></p> <ul style="list-style-type: none"> <li>• A/COO apology for part meeting, item was not discussed.</li> </ul>
4.2	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>• Members discussed relevant portfolio updates, including the following: <ul style="list-style-type: none"> <li>○ DDG HCD provided an update on [REDACTED] to CBRC and [REDACTED]</li> <li>○ A/DDG CSD tabled a proposal for the allocation of office and desk space across LVL 14, 33 Charlotte St. Members agreed to the allocation, including an amendment to switch the location of a proposed office with an existing meeting room to save on fit out costs.</li> <li>○ DDG HCD noted that pods on LVL 1 will be converted to linear desks for an optimal fit out and use of space - members agreed to consider this model for LVL 14 at a later stage.</li> <li>○ CFNHO advised the concept paper 'Making tracks to First Nations health employment parity by 2031' will come to ELT meeting for consideration; the preferred provider to undertake the service audit for Mornington Island has also just been endorsed; thanked ELT for support with the Courageous Conversations About Race sessions (CEO and Founder noted that the Health Equity legislation passed in QLD is a first anywhere in the world); and will organise a Courageous Conversations About Race (CCAR) dedicated ELT session (pending initial discussion between DG and CEO CCAR).</li> <li>○ The Chair reminded members that Friday meetings are informal catch ups, with no formal agendas provided.</li> </ul> </li> </ul>
5.	Matters to Note - nil
6.	Meeting formally closed at 2.27pm
7.	Next meeting confirmed Thursday 15 September 2022.

**CONFIRMED AND ENDORSED**

  
**Shaun Drummond**  
A/Director-General (Chair)

Dated: 15/9/22

# Executive Leadership Team

## Meeting Outcomes

<b>Date &amp; Time:</b>	Thursday, 15 September 2022 2.00pm – 3.30pm	
<b>Venue:</b>	33 Charlotte Street, Level 14, Room 14.13 and Microsoft Teams	
<b>Attendees</b>	Shaun Drummond	A/Director-General, Queensland Health (A/DG) - Chair
	Matt Rigby	A/Executive Director, Office of the Director-General (A/ED ODG)
	Jasmina Joldic	Associate Director General, Strategy, Policy and Reform Division (Assoc. DG SPRD)
	Damian Green	Deputy Director-General, eHealth Queensland (DDG eHQ)
	David Rosengren ( <i>late arrival</i> )	Chief Operating Officer (COO)
	Haylene Grogan	Chief First Nations Health Officer (CFNHO)
	Michael Zanco ( <i>late arrival</i> )	A/Deputy Director-General, Clinical Excellence Queensland (A/DDG CEQ)
	Craig Emery	Commissioner, Queensland Ambulance Service (Comm QAS)
	Colleen Jen ( <i>late arrival</i> )	Deputy Director-General, Clinical Planning & Service Strategy Division (DDG, CPSS)
	Priscilla Radice	Deputy Director-General, Health Capital Division (DDG HCD)
	Dr John Gerrard ( <i>late arrival</i> )	Chief Health Officer (CHO)
<b>Apologies</b>	Luan Sadikaj	Chief Finance Officer (CFO)
	Nick Steele	A/Deputy Director-General, Corporate Services Division (A/DDG CSD)
	Prof. Keith McNeil	A/Deputy Director-General, Prevention Division (A/DDG PD)
	Dr Helen Brown	Deputy Director-General, Clinical Excellence Queensland (DDG CEQ)
<b>Guests</b>	Shelley Nowlan	Chief Nursing and Midwifery Officer
	Tanya Kelly	Chair, Queensland Clinical Senate
<b>Secretariat</b>	Amy Goodwin Amy McKenzie	Director, Office of the Director-General Secretariat, Office of the Director-General
<b>Item</b>	<b>Topic</b>	
<b>1.</b>	Welcome / conflicts of interest / minutes / actions	
<b>1.1</b>	<ul style="list-style-type: none"> <li>Chair welcomed members and provided Acknowledgment of Country.</li> </ul>	
<b>1.2</b>	<ul style="list-style-type: none"> <li>Members endorsed meeting outcomes from 1 September 2022.</li> <li>Members discussed the action items in progress and agreed to close actions ELT-21.07.22-1, ELT-10.02.22-01, ELT-18.08.22-1, ELT-01.09.22-1, ELT-01.09.22-04.</li> </ul>	

2.	Strategic Priorities
2.1	<p><b>Concept paper: Making tracks to First Nations health employment parity by 2031</b></p> <ul style="list-style-type: none"> <li>The CFNHO discussed the paper and recommendations with members.</li> <li>Members noted actions marked specifically for Queensland Health and agreed - where an action falls in the remit of an ELT member, they should review to ensure the actions can be adopted.</li> <li>Members also discussed ways to incentivise First Nations targets; how to leverage the economic flex of Queensland Health to influence social determinants of health and ways to use upcoming capital construction projects to create more First Nations job opportunities.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Discussed</b> the collective 35 proposed actions in the Making tracks to First Nations health employment parity by 2031 concept paper.</li> <li><b>Agreed to provide any additional feedback</b> to the Aboriginal and Torres Strait Islander Health Division (A&amp;TSIHD) on the 35 proposed actions by 23 September 2022.</li> <li><b>Noted</b> the final Queensland First Nations Health Workforce Strategy for Action is on track to be considered by government in early December 2022 for release in late 2022 or early 2023; and will need to be incorporated in the yet to be progressed Queensland Health Workforce Strategy.</li> </ol> <p><b>ACTION ELT-15.09.22-01:</b> CFNHO to send table of 35 recommendations (in word format) to ELT members for them to feedback by 23 September 2022. Initial focus on the specific Queensland Health actions as priority, followed by remaining actions.</p>
2.2	<p><b>Transfer of Care Performance Measure</b></p> <ul style="list-style-type: none"> <li>The DDG HPSP provided a brief overview of the paper for members.</li> <li>Members noted Transfer of Care (TOC) measure will run in parallel to the POST measure.</li> <li>Members discussed the national TOC tolerances and noted the variance between states and supported a 25 minute measure for Queensland.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li><b>Endorsed</b> the introduction of Transfer of Care (TOC) as a Hospital and Health Service (HHS) performance measure, initially as a supporting indicator (SI) in 2022-23 and as a Key Performance Indicator (KPI) from 2023-24.</li> <li><b>Discussed</b> the target to be applied for TOC, taking into consideration the approach which is taken in other Australian jurisdictions, prior clinical network conversations, and reputational risk.</li> <li><b>Noted</b> the proposed specification of the performance measure which is documented in the attached attribute sheet.</li> </ol>
3.	2022-23 Operational Priorities
3.1	<p><b>Queensland Government Critical Supply Reserve</b></p> <ul style="list-style-type: none"> <li>Item not discussed; members agreed to hold agenda paper over to next ELT meeting on 29 September 2022.</li> </ul>

3.2	<p><b>Queensland Clinical Senate – Meeting Recommendations – Reimagining Healthcare (March – June 2022)</b></p> <ul style="list-style-type: none"> <li>• Chair of the Queensland Clinical Senate presented to members the recommendations from the Senates’ “Reimagining Healthcare (March – June 2022)” series of meetings.</li> <li>• Members discussed the recommendations and agreed further consultation would be required.</li> <li>• Members agreed they will need to be aware of the recommendations that fall in their remit.</li> <li>• Members agreed to discuss in greater detail and provide a response back to the Queensland Clinical Senate on endorsement of the recommendations.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li>1. <b>Did not, at this point, endorse</b> the Queensland Clinical Senate (Senate) recommendations from its ‘Reimagining Healthcare’ series of meetings.</li> <li>2. <b>Confirmed</b> DDG CEQ is the ELT member who has been nominated as the sponsor of the Senate’s ‘Reimagining Healthcare’ meeting series.</li> </ol> <p><b>ACTION: ELT-15.09.22-02:</b> ELT Members to review recommendations and provide their feedback to Chair Queensland Clinical Senate. Revised recommendations to be submitted to future ELT meeting for endorsement.</p>
3.3	<p><b>Government Election Commitment: Nurse Ratios</b></p> <ul style="list-style-type: none"> <li>• CNMO provided a brief overview of the paper for members.</li> <li>• Members discussed the key issues noting planning required following completion of trials.</li> <li>• Members also discussed over-rostering concerns, and the ability to use the electronic Business Planning Framework (eBPF) as a resolve.</li> <li>• COO advised that he would arrange for Dr Ben Ballard to come and discuss the success of eBPF with ELT members at a Friday catch up.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li>1. <b>Noted</b> the information included in the briefing paper.</li> </ol>
4.	System Updates
4.1	<p><b>Chief Operating Officer Update</b></p> <ul style="list-style-type: none"> <li>• COO provided an update to members on the following: <ul style="list-style-type: none"> <li>○ 2<sup>nd</sup> round of coronial inquest hearings in Doomadgee</li> <li>○ Report from Mackay Obstetrics and Gynaecology Investigation to be released next week.</li> <li>○ Work continues on virtual care models, with collaboration across HHSs occurring.</li> <li>○ Rapid access clinics are being funded and incentive programs being developed to report on progress and tracking.</li> </ul> </li> </ul>

# DOH DISCLOSURE LOG

4.2	<p><b>CLLO and Legislation Update</b></p> <ul style="list-style-type: none"> <li>• Assoc. DG SPRD discussed concerns and issues occurring around Cabinet submission documents.</li> <li>• Members were requested to be aware of the forward agenda and prioritise lodgements to ensure quality submissions are progressing in a timely manner.</li> <li>• Members were advised of the importance of supporting the Minister for Health and Ambulance Services in taking forward health related submissions to Government.</li> </ul> <p><b>Agreed Outcomes:</b> The ELT:</p> <ol style="list-style-type: none"> <li>1. <b>Noted</b> The Cabinet and forward legislation program update provided.</li> </ol>
4.3	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>• Item not discussed due to time constraints.</li> </ul>
5.	Matters to Note
5.1	<p><b>System ICT Advisory Committee Communique – August 2022</b></p> <ul style="list-style-type: none"> <li>• Item not discussed, Communique for members noting only.</li> </ul>
<p>6. Meeting formally closed at 3.36pm 7. Next meeting confirmed Thursday 29 September 2022.</p>	

**CONFIRMED AND ENDORSED**


Dated: \_\_\_7/10/2022\_\_\_\_\_

**Shaun Drummond**

A/Director-General (Chair)

## DOH DISCLOSURE LOG