

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 8	Page 10
Accessibility	• Table of contents	ARRs – section 10.1	Page 3
	• Glossary		Page 7
	• Public availability	ARRs – section 10.2	Page 2
	• Interpreter service statement	Queensland Government Language Services Policy ARRs – section 10.3	Page 2
	• Copyright notice	Copyright Act 1968 ARRs – section 10.4	Page 2
	• Information Licensing	QGEA – Information Licensing ARRs – section 10.5	Page 2
General information	• Introductory Information	ARRs – section 11.1	Page 11
	• Agency role and main functions	ARRs – section 11.2	Pages 11-14
	• Operating environment	ARRs – section 11.3	Page 15
	• Machinery of government changes	ARRs – section 11.4	Page 15
Non-financial performance	• Government's objectives for the community	ARRs – section 12.1	Page 15
	• Other whole-of-government plans/specific initiatives	ARRs – section 12.2	Page 15
	• Agency objectives and performance indicators	ARRs – section 12.3	Pages 48-54
	• Agency service areas and service standards	ARRs – section 12.4	Pages 48-54
Financial performance	• Summary of financial performance	ARRs – section 13.1	Pages 7-8
Governance: management and structure	• Organisational structure	ARRs – section 14.1	Page 16
	• Executive management	ARRs – section 14.2	Page 18-28
	• Government bodies (statutory bodies and other entities)	ARRs – section 14.3	N/A
	• Public Sector Ethics Act 1994	Public Sector Ethics Act 1994 ARRs – section 14.4	Pages 29, 39
Governance: risk management and accountability	• Risk management	ARRs – section 15.1	Pages 30
	• External scrutiny	ARRs – section 15.2	Page 31
	• Audit committee	ARRs – section 15.3	Page 22
	• Internal audit	ARRs – section 15.4	Page 30
	• Information systems and recordkeeping	ARRs – section 15.5	Page 32
Governance: human resources	• Workforce planning and performance	ARRs – section 16.1	Pages 33-42
	• Early retirement, redundancy and retrenchment	Directive No.11/12 Early Retirement, Redundancy and Retrenchment ARRs – section 16.2	Page 41

Summary of requirement		Basis for requirement	Annual report reference
Open Data	• Consultancies	ARRs – section 17 ARRs – section 34.1	Pages 2, 73
	• Overseas travel	ARRs – section 17 ARRs – section 34.2	Pages 2, 73
	• Queensland Language Services Policy	ARRs – section 17 ARRs – section 34.3	Page 2
	• Government bodies	ARRs – section 17 ARRs – section 34.4	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	Page 104
	• Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	Pages 105
	• Remuneration disclosures	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3	Pages 58-106