

Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	p5
Accessibility	<ul style="list-style-type: none"> Table of contents 	ARRs – section 9.1	p6
	<ul style="list-style-type: none"> Glossary 		pp111-117
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	p2
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 9.3	p2
	<ul style="list-style-type: none"> Copyright notice 	Copyright Act 1968 ARRs – section 9.4	p2
	<ul style="list-style-type: none"> Information Licensing 	QGEA – Information Licensing ARRs – section 9.5	p2
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	pp7-10, 14-17
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	p18
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 31 and 32	p22
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	pp20-22
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 11.1	p19
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	p19, 23, 31, 33
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	p19, 21-22, 40-41
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	p38, 40-41
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	pp11-12
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	p39
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	pp46-50
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	pp38, 40-45
	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	Public Sector Ethics Act 1994 ARRs – section 13.4	p31
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	p18

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	pp44, 52-53
	• Audit committee	ARRs – section 14.2	p44
	• Internal audit	ARRs – section 14.3	p52
	• External scrutiny	ARRs – section 14.4	p52
	• Information systems and recordkeeping	ARRs – section 14.5	p53
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	pp31-32
	• Early retirement, redundancy and retrenchment	Directive No.11/12 Early Retirement, Redundancy and Retrenchment Directive No.16/16 Early Retirement, Redundancy and Retrenchment (from 20 May 2016) ARRs – section 15.2	N/A
Open Data	• Statement advising publication of information	ARRs – section 16	p2
	• Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 33.2	https://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 33.3	https://data.qld.gov.au

