

**Children's Health Queensland Hospital and Health Service Human Research Ethics Committee
EC00175**

Deadlines for submitting applications & Meeting Dates for 2018

CLOSING DATE FOR SUBMISSION	HREC MEETING DATE
Monday 22nd January	Monday 5th February
Monday 12th March	Monday 26th March
Monday 30th April	Monday 14th May
Monday 11th June	Monday 25th June
Monday 23rd July	Monday 6th August
Monday 3rd September	Monday 17th September
Monday 15th October	Monday 29th October
Monday 26th November	Monday 10th December

Submission of Documents:

POSTAL ADDRESS	PERSONAL DELIVERY
Amanda Smith Co-ordinator, Human Research Ethics Committee Children's Health Queensland Hospital & Health Service Level 7, Centre for Children's Health Research Lady Cilento Children's Hospital Precinct 62 Graham Street, South Brisbane QLD 4101	Centre for Children's Health Research Level 2, Reception 62 Graham Street South Brisbane QLD 4101

- All studies (including LNR) must be completed/submitted via the Online Forms website <https://ethicsform.org/au/SignIn.aspx>.
- All supporting documents should be uploaded against the Ethics Application Form on the Online Forms website: <https://ethicsform.org/au/SignIn.aspx>
- All documents must be collated and contain version numbers, version dates and page numbers.
- The closing time for submissions is 330pm. Please note: There are no exceptions to the closing time without prior agreement by the HREC Administrator
- All multi-centre research studies should be submitted through the QH Central Coordinating Service: http://www.health.qld.gov.au/ohmr/documents/regu/ccs_qs_jul12.xls) and submitted for HREC allocation to QHCCS@health.qld.gov.au