1. **Statement**

The Department of Health (the department) Framework for delegating authority ensures the most appropriate individuals can act autonomously to make decisions on behalf of the Minister for Health or Director-General.

2. **Purpose**

The purpose of this policy is to ensure:

- the arrangements by which power, authority and functions are delegated within the department are aligned with legislation and statutory authority in accordance with the legislative requirements set out in the *Financial Accountability Act 2009*, *Public Service Act 2008* and *Public Sector Ethics Act 1994*
- a consistent and standardised approach to corporate delegations.

3. **Scope**

This policy applies to all employees, contractors and consultants within the department divisions and commercialised business units.

This policy excludes any clinical related delegations (e.g. Scope of Practice, *Public Health Act 2005* delegations etc.).

4. **Principles**

The department assigns delegations of authority:

- **In accordance with legislation**: the authorising legislation allows the authority, function or power to be delegated as applicable and/or sub-delegated as applicable.
- **Based on accountabilities and positions**: positions will be individually assessed for the requirements of a delegation.
- **Using a risk based approach**: the levels of delegations align with the department’s risk appetite and business needs.
- **Within defined business rules**: business rules are applied and monitored.

5. **Legislation**

- *Acts Interpretation Act 1954* (Qld)
- *Ambulance Service Act 1991* (Qld)
- *Constitution of Queensland 2001*
- *Crime and Corruption Act 2001* (Qld)
- *Financial Accountability Act 2009* (Qld)
- *Financial Accountability Regulation 2009* (Qld)
- *Financial and Performance Management Standard 2009* (Qld)
- *Hospital and Health Boards Act 2011* (Qld)
- *Industrial Relations Act 1999* (Qld)
6. Supporting documents

- Contract Signing Delegations
- Control Framework for Expenditure
- Corporate Card Policy and Standard
- Corporate Delegations Standard
- Expenditure Delegations Framework
- Expenditure Delegations Guideline
- Internal Control Framework
- Procurement Delegation Procedures
- Real Property Delegations
- Right to Information and Information Privacy Delegations

7. Definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
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<tbody>
<tr>
<td>Delegation</td>
<td>A process whereby a person holding an authority, function or power authorises another to exercise the authority, function or power.</td>
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Version Control

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<tr>
<th>Version</th>
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<th>Comments</th>
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<td>Version 1</td>
<td>December 2012</td>
<td>Delegations Policy developed.</td>
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<tr>
<td>Version 2</td>
<td>March 2016</td>
<td>Full review</td>
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