
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
24 November 2014**

The thirty-first meeting of the Townsville Hospital and Health Board (THHB) was held on 24 November 2014 at The Townsville Hospital. The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)
Mrs Michelle Morton (Deputy Chair)
Dr Kevin Arlett
Mr Glen Cerutti
Dr Eric Guazzo OAM

Mrs Lyn McLaughlin
Mrs Susan Phillips
Ms Helen Towler
Mr Donald Whaleboat
Prof Ian Wronski AO

The Board dealt with a number of standing agenda items such as approving the Minutes of the Previous Meeting and Register of Incoming and Outgoing Correspondence. The Board received regular updates from the Board Chair and the Health Service Chief Executive.

The Board received an update from Board Member Susan Phillips who travelled to Richmond and Hughenden to present staff with Length of Service Awards. Mrs Phillips commended the job that remote staff perform under difficult circumstances. As well as meeting with staff, Mrs Phillips met with the Mayor and CEO of the local Council. Mrs Phillips also presented Length of Service Awards to staff at Eventide and Charters Towers Hospital. The Northern Miner newspaper attended to report upon 685 years of combined service being recognised. The Chair thanked Mrs Phillips and Board Member Lyn McLaughlin, who presented Length of Service Awards at Ayr, Home Hill and Palm Island, for representing the Board at those occasions.

The Board noted that it has not yet received the formal report from Australian Council on Healthcare Standards (ACHS) against the EQUiP National Accreditation program conducted 13th to the 17th October 2014. The Board noted staff feedback on the survey about the high level of resources required to pass Accreditation but further noted recognition from the Surveyors that those resources have been implemented in a sustainable fashion. The appointment of an Executive Director of Clinical Governance is the main ongoing resource to ensure that standards are maintained. Senior Management Team standard leads will remain the same and the Steering Group will continue to run. There will be ongoing work on organisation-wide patient involvement led by the Executive Director of Nursing and Midwifery. The Safety & Quality Sub-Committee will continue to receive regular reports on the standards.

The Board noted the Minutes of the Safety & Quality Sub-Committee meeting held on 13 November 2014. As part of its commitment to good governance and legislative compliance, the Board approved updated Terms of Reference for the Committee. The Board approved papers on Sentinel Events and the End of Life Charter and noted a report on Ryan's Rule.

The Board noted the Minutes of the Finance Sub-Committee meeting held on 17 November 2014 and approved the October 2014 Chief Finance Officer's Financial Information Pack and Report, and the updated financial delegations.



Next Meeting

- The next meeting is proposed to be held on 15 December 2014 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.