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NEW APPLICANT REFEREE REPORT

- Please ensure you have discussed this referee report with your proposed referee and if your referee is unable to complete multiple elements, use a different referee.
- Please supply each of your **two (2) referees for QARTS** with a copy of this form for completion and submission. These are in addition to the two (2) reports required by QLD Health.

NEW APPLICANT DETAILS (to be completed by applicant) <i>Please use block letters</i>					
Applicant Surname:					
Applicant Given Names:					
REFEREE DETAILS (to be completed by referee) <i>Please use block letters</i>					
Surname:			First Name:		
Job Title/Role:			FANZCA:	YES	NO
Hospital:			Date last worked with applicant:		
Mobile:			Other Phone:		
Email Address:					
REFEREE DECLARATION					
Would you employ this applicant as a registrar in your hospital or department?				YES	NO
Comments:					
Signature:			Date: / / 2017		

Referee reports **MUST** be returned to QARTS **no later than** Wednesday 5 July 2017 at 3.00pm.

Method of Receipt by QARTS

Only submit this report **ONCE** via **one method only** as duplication creates confusion.

Preferred method is via **email, in PDF format, to garts@anzca.edu.au**

Non preferred methods

Post: QARTS Coordinating Committee
 ANZCA QLD Regional Office
 Ground Floor, River Tower, West End Corporate Park
 20 Pidgeon Close, West End QLD 4101

Fax: +61 7 3844 0249

Please tick only **ONE** option within each question block

Applicant Surname:	Applicant Given Names:
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Please tick only ONE option within each question block

SC4	Clinical Skills	Tick (only one)	Office Use Only
Airway			
demonstrates the ability to consistently maintain an unobstructed airway with a face mask only			
demonstrates the ability to maintain a clear airway and reliably ventilate with a bag and mask			
is able to perform bag-mask ventilation and reliably insert a laryngeal mask			
is proficient in bag-mask ventilation, laryngeal mask airway insertion and is able to safely and reliably insert an endotracheal tube			
has not been observed by me or my staff managing the airway of any unconscious patient			
Vascular Access			
is not able to consistently place intravenous cannulae after multiple attempts			
is able to successfully place most attempts at intravenous cannulation			
is able to successfully insert an intravenous cannula in a wide range of patients as well as successfully insert intra-arterial lines			
has demonstrated an ability to place central venous lines as well as intravenous and intra-arterial lines			
has not been observed by me or my staff inserting intravenous cannulae			
SC5	Problem Solving and Management	Tick (only one)	Office Use Only
History and Examination			
is unable to demonstrate adequate performance of patient assessment using history taking and examination			
has demonstrated a limited ability to perform appropriate history taking and examination in a timely manner			
has demonstrated the ability to perform adequate patient assessment using appropriate history taking and examination in a timely fashion			
has demonstrated a particular talent to assess patients using history taking and examination			
has not been sufficiently observed by me undertaking patient assessments			
Planning			
is unable to apply patient assessment findings to plan further investigations and management			
has required assistance to guide the selection of appropriate investigations and develop a management plan			
has demonstrated an ability to apply patient assessment findings to appropriately investigate and guide further management			
has demonstrated significant ability to use patient assessment findings and investigations to formulate plans for complex clinical management			

Applicant Surname:	Applicant Given Names:
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Please tick only ONE option within each question block

SC10	Insight	<i>Tick (only one)</i>	<i>Office Use Only</i>
	appears to be lacking in confidence or nervous when challenged by new skills or tasks		
	appears to lack enthusiasm or motivation when challenged by new skills or tasks		
	is bold and overconfident when approaching unfamiliar situations or new tasks		
	displays both appropriate confidence and a comprehension of the diversity of interpersonal opinion when learning new tasks and skills		
SC6	Communication with Senior Staff	<i>Tick (only one)</i>	<i>Office Use Only</i>
	demonstrates willingness to listen to advice and accept instruction only some of the time		
	appears motivated and eager to listen to advice and guidance from senior staff most of the time		
	is motivated, eager to learn and has actively sought out learning experiences and feedback from myself		
	appears to interact with senior staff in the learning environment with no demonstrable change in behaviour or ability to learn		
	has had little or no contact with myself or other senior staff		
SC6	Communication with Fellow Junior Staff	<i>Tick (only one)</i>	<i>Office Use Only</i>
	has been observed to display minimal or strained interaction with junior colleagues or avoids contact		
	has a particular ability to provide a supportive environment for fellow junior colleagues		
	demonstrates functional working relationships with other junior colleagues		
	has not been observed interacting with junior colleagues by me or my staff		
SC6	Communication with Patients and their Families	<i>Tick (only one)</i>	<i>Office Use Only</i>
	is able to obtain and convey basic information to patients and their families		
	appears to have some difficulty establishing rapport and a common understanding with patients and their families		
	demonstrates effective and efficient communication with patients and families in an appropriate age and/or culturally aware manner		
	has not been observed interacting with patients and their families by me or my staff		
SC6	Communication with Other Staff	<i>Tick (only one)</i>	<i>Office Use Only</i>
	performs an appropriate and satisfactory role within a healthcare team		
	engages well with all members of a healthcare team and understands the need for and promotes interprofessional co-operation		
	displays some difficulty and an inability to effectively participate as a team member or collaborating with other health care professionals		
	has not been observed working in a functioning team with other health care professionals by me or my staff		

Applicant Surname:	Applicant Given Names:
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Please tick only ONE option within each question block

SC7 and SC8	Collaboration	<i>Tick (only one)</i>	<i>Office Use Only</i>
	has not been observed by me or my staff interacting with patients or staff from differing racial or social groups		
	displays some empathy and understanding of the management of differing racial or social groups as patients and colleagues		
	demonstrates a clear ability to skilfully manage interpersonal differences in an understanding and empathetic manner		
	has been observed having difficulty with situations of interpersonal conflict with limited ability to manage these situations		
SC12	Time Management Skills	<i>Tick (only one)</i>	<i>Office Use Only</i>
	achieves most tasks set for a daily or weekly workload		
	efficiently organises and completes assigned tasks and takes on extra tasks as required		
	is disorganised and rarely achieves work targets or assigned tasks in a timely manner		
	has not been given or undertaken any responsibility for managing a daily schedule or workload		
SC10	Professionalism	<i>Tick (only one)</i>	<i>Office Use Only</i>
	attends to duties and responsibilities and is consistently punctual		
	has frequent unexplained absences or issues related to punctuality		
	has demonstrated an attention to punctuality and a willingness to be adaptable and go the extra mile		
SC3	Quality Activities	<i>Tick (only one)</i>	<i>Office Use Only</i>
	has been attending most required meetings and tutorials		
	regularly attends and enthusiastically participates in all department meetings, tutorials and educational activities		
	has not been attending required departmental meetings		
SC5	Adverse Event Management	<i>Tick (only one)</i>	<i>Office Use Only</i>
	has not been observed by me or my staff to have been involved in the management of any adverse event		
	has demonstrated appropriate behaviour and judgement in the management of an adverse event		
	has demonstrated inappropriate behaviour or been unable to act appropriately when involved in a serious adverse event		

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Please submit this report as per instructions on page 1, thank you.