

# Building certifier referral

## Referral to the CHO as the concurrency agency

## Acceptance of plans for private hospitals and day hospitals

The Chief Health Officer (CHO), Queensland, is responsible for accepting the functionality of design for proposed private hospitals, day hospitals and structural changes to existing hospitals in Queensland.

The CHO is a concurrency agency under the *Planning Act 2016* (Qld) for the [Queensland Development Code](#).

The Queensland Development Code, Part 5.0 (MP 5.5), as per Schedule 9, *Planning Regulation 2017*, outlines performance criteria and acceptable solutions required to meet the code.

The CHO's determination is required

- for the functionality of the plans, and
- where there are no acceptable solutions provided for the code's performance criteria, and/or
- you are seeking a variation from the acceptable solutions.

## What happens

Your building certifier is expected to consult via referral, with the CHO, on building plans for your facility.

If there are any deviations from the acceptable design solutions in the proposed design, the referral must explicitly identify the deviations and the proposed solution for demonstrating compliance with the relevant performance criteria.

## How to prepare

1. Work with your architect or building designer to
  - identify any variations to acceptable solutions
  - propose solutions for those criteria which don't have acceptable solutions.
2. Complete the relevant sections of the MP5.5 assessment matrix.
  - [QDC\\_MP5.5 Performance Criteria](#)
3. Provide your building certifier with
  - the completed QDC\_MP5.5 Performance Criteria assessment matrix

- a copy of the architectural plans of the facility, indicating
  - the flow patterns for staff, patients and services coming in and waste going out (including clean and dirty instrument and equipment flows)
  - all key fixtures, fittings and equipment, including locations of nurse/emergency call points, electrical points, medical gases outlets and types and location of hand basins/scrub sinks.

## To submit

The building certifier must submit a referral, accompanied by the plans and the assessment matrix, to the CHO via email to [Private\\_Health@health.qld.gov.au](mailto:Private_Health@health.qld.gov.au).

## Fees

There is no fee for this service.

## Legislation

*Planning Act 2016* (Qld); Queensland Development Code, Part 5.0 (MP 5.5), as per Schedule 9, Planning Regulation 2017.

## For more information

Please contact Private Health Regulation Unit, Department of Health, via email at [private\\_health@health.qld.gov.au](mailto:private_health@health.qld.gov.au) if you require any clarification of the above.

## Version control

Version	Date	Comments
1.0	01/11/2023	Version One

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