

Queensland Perinatal Data Collection (QPDC)

Electronic Validation Application (EVA Plus) Manual

Version 1.0 July 2025



Queensland Perinatal Data Collection Electronic Validation Application (EVA Plus) Manual V1.0

Published by the State of Queensland (Queensland Health), July 2025



This document is licensed under a Creative Commons Attribution 3.0 Australia licence. To view a copy of this licence, visit creativecommons.org/licenses/by/3.0/au

© State of Queensland (Queensland Health) 2025

You are free to copy, communicate and adapt the work, as long as you attribute the State of Queensland (Queensland Health).

For more information contact: Statistical Collections and Integration Unit, Statistical Services Branch, Department of Health, GPO Box 48, Brisbane QLD 4001, email PERIMAIL@health.qld.gov.au

An electronic version of this document is available at <https://www.health.qld.gov.au/hsu/collections/dchome>

Disclaimer: The content presented in this publication is distributed by the Queensland Government as an information source only. The State of Queensland makes no statements, representations or warranties about the accuracy, completeness or reliability of any information contained in this publication. The State of Queensland disclaims all responsibility and all liability (including without limitation for liability in negligence) for all expenses, losses, damages and costs you might incur as a result of the information being inaccurate or incomplete in any way, and for any reason reliance was placed on such information.

Table of Contents

Table of Contents	3
1.0 Summary	4
1.1 EVA Plus Application	4
1.2 Collection Manuals	4
2.0 Accessing EVA Plus	5
2.1 Passwords	5
2.2 Initial Login	5
2.3 Locked Account	6
2.4 Forgotten Password	6
2.5 Change Password and/or Lost Password Recovery Question	7
2.6 Logging Out	9
3.0 User Management	10
3.1 Security (access) Levels	10
3.2 Requesting Primary User Access	10
3.3 Granting Access	10
3.3.1 Search for an Existing User Account	10
3.3.2 Create a New User Account	11
3.3.3 Update an Existing User Account	12
3.3.4 Assign facility access.....	13
3.4 Remove User Access	14
3.4.1 Remove a user's access to a facility.....	14
3.4.2 Inactive user	15
3.5 Confirm Users	15
4.0 Data Validation	17
4.1 User Dashboard	17
4.2 Screen Navigation and Functions	17
4.3 Actioning Validation Errors	24
4.3.1 Workflow status	24
4.3.2 Hospital Action.....	25
4.3.3 Facility Workflow Status.....	27
4.3.4 View History	28
4.3.5 Bulk Edit.....	28

1.0 Summary

This manual provides instructions for the use of the Electronic Validation (EVA Plus) application. It is a reference for those who are responsible for processing of validation exceptions created from the extraction process of Queensland Perinatal Data to the Statistical Collections and Integration Unit (SCIU), and other interested persons.

1.1 EVA Plus Application

The Queensland Perinatal Data Collection (QPDC) receives hospital perinatal data from both public and private facilities. Once QPDC data has been extracted and loaded into the Queensland Health Integrated Data System (QHIDS) and validated, validation exceptions are then published to EVA Plus.

The EVA Plus application is a web-based application developed by SCIU, which enables facilities to view and action validation errors that are raised from the extracted data provided by facilities.

1.2 Collection Manuals

This manual should be read in conjunction with the current [QPDC Manual](#). The [QPDC Manual](#) for each financial year is published by the 1st of July of each year.

The [QPDC manual](#) provides comprehensive coverage on data items and validation messages which are not covered within this manual.

2.0 Accessing EVA Plus

Users will receive two emails when granted access to EVA Plus. The first email will contain a username (users email address), and the second email will contain a system generated password. Both emails contain web address link to the EVA Plus Online application.

Access to EVA Plus requires **Microsoft Edge**.

2.1 Passwords

Passwords must be 8 characters in length and contain a combination of: an uppercase alpha character, a lowercase alpha character, a number and a special character.

- **Example:** Haveaniceday*1

Passwords will expire after 3 months and users will be automatically prompted to change their password.

Users are responsible for maintaining the integrity of their password and should be changed immediately if it has been compromised.

Note: Non-compliant, generic or non-standard user names e.g. EVA_user@health.qld.gov.au used to log in to the application will be removed as they are in breach of the [Department of Health Standard](#). An individual user's Queensland Health email address/unique private hospital email address must be used with password security maintained.

2.2 Initial Login

1. Click the EVA Plus URL provided in the email.
2. Enter the **username**, **password** and click **Sign In**.



Tip: Save the EVA Plus link to your browser favourites

3. Complete the change password and lost password screen and select Save Password.
 - Enter the initial password in the Current Password field,

- Enter the new password in New Password field and re-enter in the Confirm Password field,
- Enter a Lost Password Question and Answer.

Change password and lost password question

Note: You may change your password and/or your lost password question. If the lost password question and answer is populated you can choose to update or leave it as is.

Current Password

New Password

Confirm Password

Password must be at least 8 characters long, combination of upper and lower case alphabet, numeric character and special character. Password can not be re-used on the previous 5 changes.
 Please provide a password recovery question and answer that will be used later for password reset or account unlock.
Your password must not be entered as part of the response in either the Lost Password Question or Answer field.

Lost Password Question

Answer

After reading and accepting the terms of access, the EVA Plus home page will be displayed.

2.3 Locked Account

A user account will be locked when a password is incorrectly entered 3 times. To unlock their account a Primary User should contact perimail@health.qld.gov.au, a Deputy User should contact the Primary User of their facility and a Facility User should contact either the Primary or Deputy User/s of their facility.

Once the user account is unlocked, an email containing a new password will be sent to the user. This password will need to be changed following the same process as the user's [initial login](#).

2.4 Forgotten Password

1. Select **Forgot your password** from the Sign In screen.

Queensland Government | Queensland Health

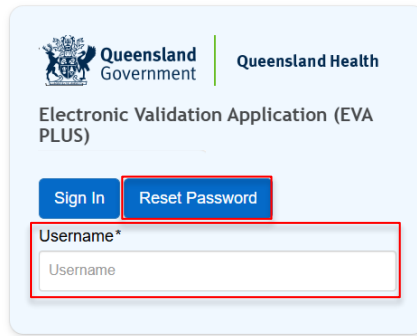
Electronic Validation Application (EVA PLUS)

Username*

Password*

[Forgot your password?](#)

2. Enter the **Username** and select **Reset Password**.

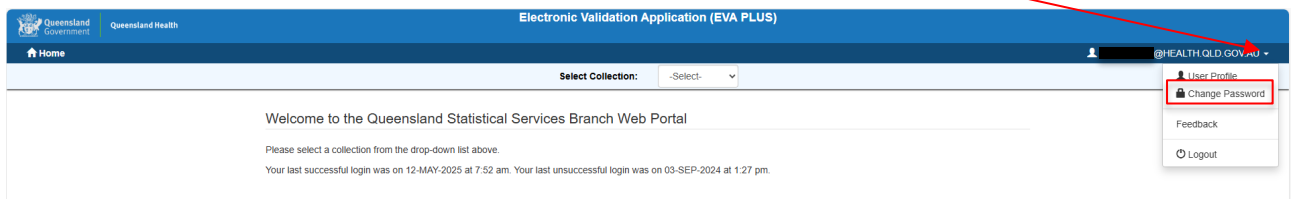


The user will receive an email containing a new password. When logging back in the user will be prompted to change the system generated password.

2.5 Change Password and/or Lost Password Recovery Question

A password and/or lost password recovery question can be changed at any time.

1. Select **Change Password** from the **User Options Task Bar**.



2. Complete the **Change password and/or lost password question** screen and select **Save Password**.

Change password and lost password question

Note: You may change your password and/or your lost password question. If the lost password question and answer is populated you can choose to update or leave it as is.

Current Password

New Password

Confirm Password

Password must be at least 8 characters long, combination of upper and lower case alphabet, numeric character and special character. Password can not be re-used on the previous 5 changes.

Please provide a password recovery question and answer that will be used later for password reset or account unlock.

Your password must not be entered as part of the response in either the Lost Password Question or Answer field.

Lost Password Question

Answer

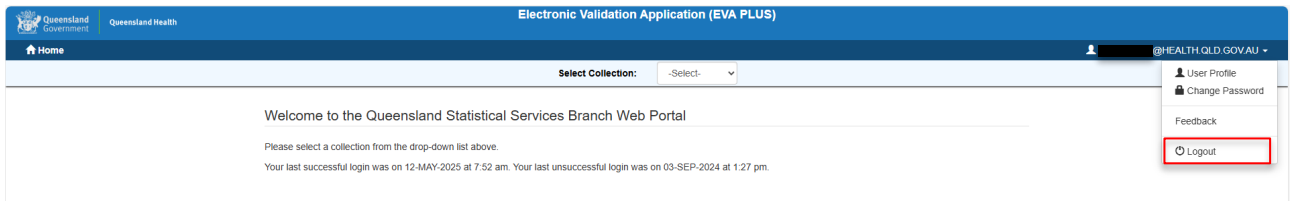
Tip: A user can change either a password or a lost password question and is NOT required to update both.

To only change a password the user should leave the Lost Password Question and Answer with the pre-populated entry.

To only update Lost Password Question and/or Answer: leave the current, new and confirm passwords fields blank.

2.6 Logging Out

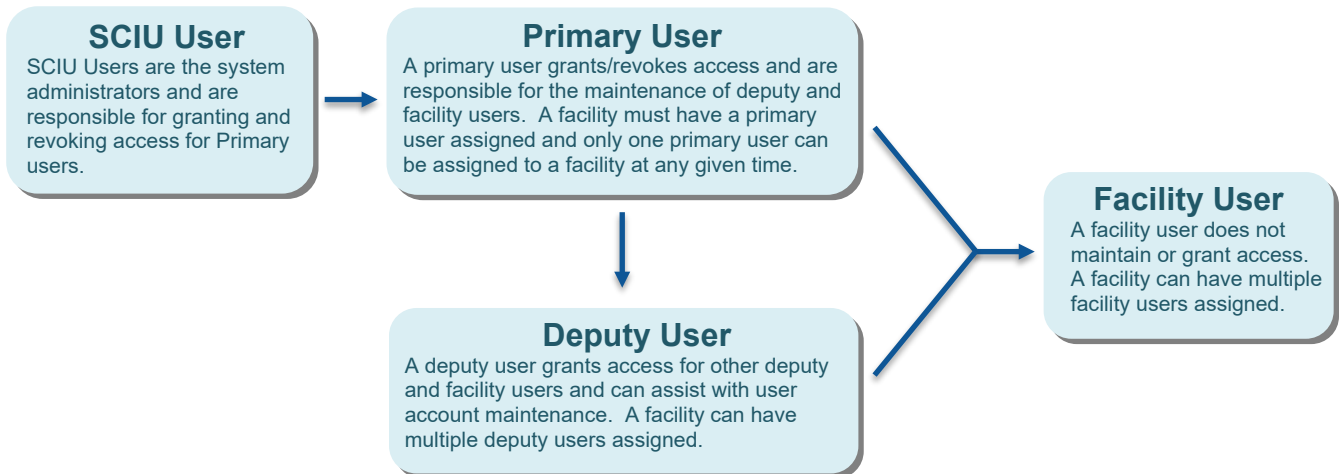
1. Select **Logout** from the **User Options Task Bar** located on the top right-hand side of the screen.



3.0 User Management

3.1 Security (access) Levels

There are four user security (access) levels in EVA Plus - SCIU user, Primary user, Deputy user and Facility user.



3.2 Requesting Primary User Access

To request and be granted primary user access, an email from the line manager must be sent to perimail@health.qld.gov.au. The email must contain the users email address and the required list of facilities.

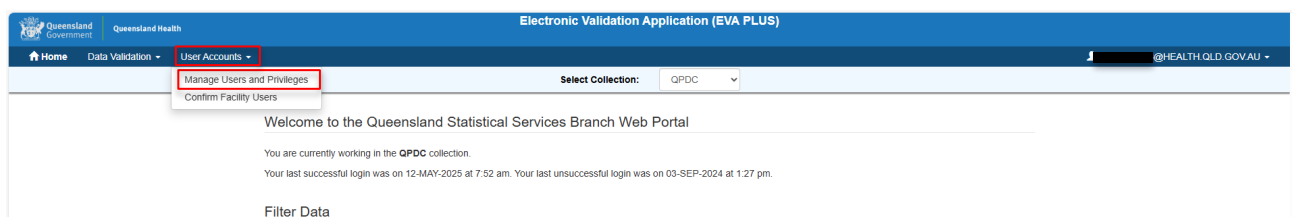
3.3 Granting Access

There are 3 steps a user should follow when granting access in EVA Plus.

- Step 1:** [Search for a user](#)
- Step 2:** [Grant](#) or [Edit](#) a user
- Step 3:** [Assign facility](#)

3.3.1 Search for an Existing User Account

1. From the Main Menu, select **User Accounts** and **Manage Users and Privileges**.



2. Enter the **First Name** and/or **Surname** of the user, select **All** in the select output field and click **Search**.

3. If the user does not exist, **No users found** message will display. Refer to [Create a New User Account](#).
4. If a user account does exist refer to; [Search for an Existing User Account](#) and click on the **Edit** button.

3.3.2 Create a New User Account

1. From **Manage Users and Privileges** screen click **Create New User**.

2. Enter the **Username**, **First Name**, **Surname**, **Contact Telephone Number** and select **Create User**.

Tip: Ensure the username (user's email address) is entered correctly. Once saved, the username cannot be changed.

3. Two emails will be sent to the user with their username, system generated password and link to EVA Plus.

3.3.3 Update an Existing User Account

1. Complete a user search to verify the user account exists. Refer to [Search for an Existing User Account](#).
2. Select **Edit** to update account.

Manage All Users At Facilities Under Your Jurisdiction

Password Sent	Edit	Surname ↑≡	First Name	Logon Username	Contact No	Security Level	Active Flag	Account Locked	Facility Granted/Revoked	Valid From	Valid To
20-JUL-2016	Edit	User	Deputy	████████@health.qld.gov.au		Deputy User	Active	No	████████ HOSPITAL	07-JUN-2023	-

3. Make required changes on the manage users screen and select **Save User**.

Manage Users

Username
████████@health.qld.gov.au

First Name
Deputy

Surname
User

Contact Tel No

Account Active
Active

Save User Reset Password

Account details:

User Type	Hospital/Facility User
Account Active	Active
Password Date	19-FEB-2024
Password Sent	20-JUL-2016
User Created By	████████@HEALTH.QLD.GOV.AU
User Created On	07-JUN-2016
Pwd Created By	████████@HEALTH.QLD.GOV.AU
Pwd Created On	07-JUN-2016
Account Locked	-

3.3.4 Assign facility access

1. Select the **Facility** and **Security Level** from the drop down list.
2. Enter the **Valid From** and **Valid To** date.
Note: The valid to field can be left blank and should only be entered if required.
3. Select **Add Access**.
4. The user's access will appear in the **Update Existing Users Access** section.
5. Click **Back** to return to the **Manage User Access** screen.

Manage Users

Username

First Name **Surname**

Contact Tel No

Account Active

Account details:

User Type: Hospital/Facility User
Account Active: Active
Password Date: 19-FEB-2024
Password Sent: 20-JUL-2016
User Created By: ██████████@HEALTH.QLD.GOV.AU
User Created On: 07-JUN-2016
Pwd Created By: ██████████@HEALTH.QLD.GOV.AU
Pwd Created On: 07-JUN-2016
Account Locked: -

Grant User Access to Facilities within your Jurisdiction

Facility **Security Level** **Valid From** **Valid To**

User Access History

Facility	Security Level	Valid From	Valid To	Granted By	Granted On
██████████ HOSPITAL	Deputy User	12-MAY-2025	-	██████████@HEALTH.QLD.GOV.AU	12-MAY-2025

3.4 Remove User Access

3.4.1 Remove a user's access to a facility

A user's access to a facility can be removed by providing an end date to the facility assigned to the user. The user will still be able to log on to EVA Plus however cannot perform tasks associated to that facility.

1. Complete a user search to retrieve the user account (refer to [search for an existing user account](#)) and select **Edit**.

Manage All Users At Facilities Under Your Jurisdiction											
Password Sent	Edit	Surname ↑≡	First Name	Logon Username	Contact No	Security Level	Active Flag	Account Locked	Facility Granted/Revoked	Valid From	Valid To
04-OCT-2022	Edit	██████	██████	██████@health.qld.gov.au		Deputy User	Active	No	██████ HOSPITAL	██████	██████

2. Enter **Valid To** (end date) in the **Update Existing Users Access** table.

Update Existing Users Access					
Facility ↑≡1	Security Level	Valid From ↓≡2	Valid To	Granted By	Granted On
██████	Deputy User	14-SEP-2022	<input type="text"/>	██████	14-SEP-2022
██████	Deputy User	04-JUN-2025	19-NOV-2025	██████	04-JUN-2025
██████	Deputy User	04-JUN-2025	30-JUN-2025	██████	04-JUN-2025

Cancel **Save Access**

Update Existing Users Access					
Facility ↑≡1	Security Level	Valid From ↓≡2	Valid To	Granted By	Granted On
██████	Deputy User	14-SEP-2022	<input type="text" value="01-JUN-2025"/>	██████	14-SEP-2022
██████	Deputy User	04-JUN-2025	19-NOV-2025	██████	04-JUN-2025
██████	Deputy User	04-JUN-2025	30-JUN-2025	██████	04-JUN-2025

Cancel **Save Access**

3. Select **Save Access**.
4. The **User Access History** table will be updated with the changes.
5. Select **Back** to return to the **Manage User Accounts and Access** search screen.
6. The user's access to that facility will be **Revoked** (highlighted in red).

Manage All Users At Facilities Under Your Jurisdiction											
Password Sent	Edit	Surname ↑≡	First Name	Logon Username	Contact No	Security Level	Active Flag	Account Locked	Facility Granted/Revoked	Valid From	Valid To
04-OCT-2022	Edit	██████	██████	██████@health.qld.gov.au		Deputy User	Active	No	██████ HOSPITAL	14-SEP-2022	<input type="text" value="01-JUN-2025"/>

3.4.2 Inactive user

By making a user's access **Inactive** the user will no longer be able to log in to EVA Plus.

1. Complete a user search to retrieve the user account (refer to [search for an existing user account](#) and select **Edit**).
2. Select **Inactive** from the **Account Active** drop-down list and click **Save User**.

Manage Users

Username: [redacted]@health.qld.gov.au

First Name: Deputy Surname: User

Contact Tel No: [empty]

Account Active: In-Active

Save User Reset Password

Account details:

User Type	Hospital/Facility User
Account Active	Active
Password Date	19-FEB-2024
Password Sent	20-JUL-2016
User Created By	[redacted]@HEALTH.QLD.GOV.AU
User Created On	07-JUN-2016
Pwd Created By	[redacted]@HEALTH.QLD.GOV.AU
Pwd Created On	07-JUN-2016
Account Locked	-

3. Select **Back** to return to the **Manage User Accounts and Access** search screen.
4. The user's access to EVA Plus will now be **In-Active**.

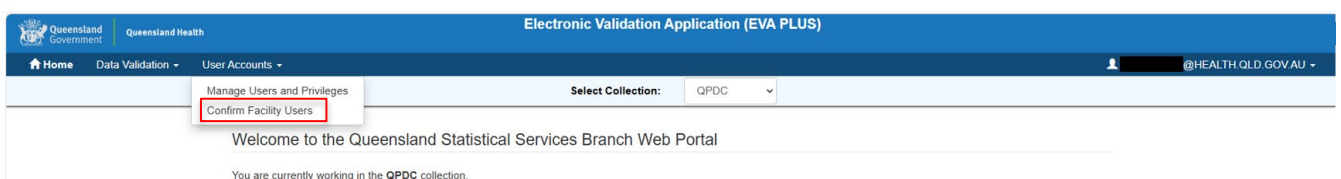
Manage All Users At Facilities Under Your Jurisdiction

Password Sent	Edit	Surname ↑=	First Name	Logon Username	Contact No	Security Level	Active Flag	Account Locked	Facility Granted/Revoked	Valid From	Valid To
20-JUL-2016	Edit	User	Deputy	[redacted]@health.qld.gov.au		Deputy User	In-Active	No	[redacted] HOSPITAL	12-MAY-2025	-

3.5 Confirm Users

Primary users are required to confirm users on a quarterly basis (March, June, September and December). When a review of users is due, the Primary User will receive an email from perimail@health.qld.gov.au. The option to confirm users is only available in EVA Plus during the period review timeframe. If a Primary user receives an email to confirm users and the option is not available in EVA Plus, please contact SCIU.

1. From the Main Menu, select **User Accounts** and **Confirm Facility Users**.



2. Select **Facility** from the facility drop down list. A list of current EVA Plus users with access to the selected facility will be displayed.
3. Review the list of users to ensure access is current.

- a. **Update:** to update a user select **Edit** and the **Manage Users** screen will be displayed.
- b. **Remove:** refer to [Remove User Access](#).
- c. **Add:** To add a user, refer to [Granting access](#).

If all users listed are current, select **Confirm User List**.

Current Active Users

Facility

[REDACTED] HOSPITAL

Manage Users
Confirm User List

Edit	First Name	Surname ↑↕	Username	Security Level	Valid From	Valid To
Edit	Deputy	User	[REDACTED] @health.qld.gov.au	Deputy User	08-MAR-2021	-
Edit	Primary	User	[REDACTED] @health.qld.gov.au	Primary User	08-MAR-2021	-

4.0 Data Validation

4.1 User Dashboard

Home is the 'Start Page' for all EVA Plus users. Located on the home screen is the QPDC dashboard. The QPDC Dashboard provides a count of the number of validations errors that require facility action. The dashboard displays the facility/ies that the user has been allocated and by month.

- 3 Validations highlighted **red** indicates validations are overdue and require immediate action
 - 5 Validations highlighted **orange** relate to validations for the previous months data extraction. These validations are also overdue and require action
 - 2 Validations highlighted **grey** relate to validations from the most recent data extract. These validations should be addressed before the next extract of data.
1. Click on the **hyperlink** of the facility name to review all validations.
 2. Click on the **month** hyperlink to review validations for that month only.

The screenshot shows the 'Electronic Validation Application (EVA PLUS)' interface. The user is logged in as @HEALTH.QLD.GOV.AU. The dashboard displays a table of validation counts for a facility named 'HOSPITAL'. The table has columns for 'Older', 'Jan 21', 'Feb 21', 'Mar 21', 'Apr 21', 'May 21', 'Jun 21', 'Jul 21', 'Aug 21', 'Sep 21', 'Oct 21', 'Nov 21', 'Dec 21', and 'Total'. The counts are: Older (13), Jan 21 (16), Feb 21 (13), Aug 21 (3), Sep 21 (2), Oct 21 (5), Nov 21 (2), and Total (54). A red arrow points to the 'Facility Hyperlink' (the facility name) and a blue arrow points to the 'Month Hyperlink' (the month column).

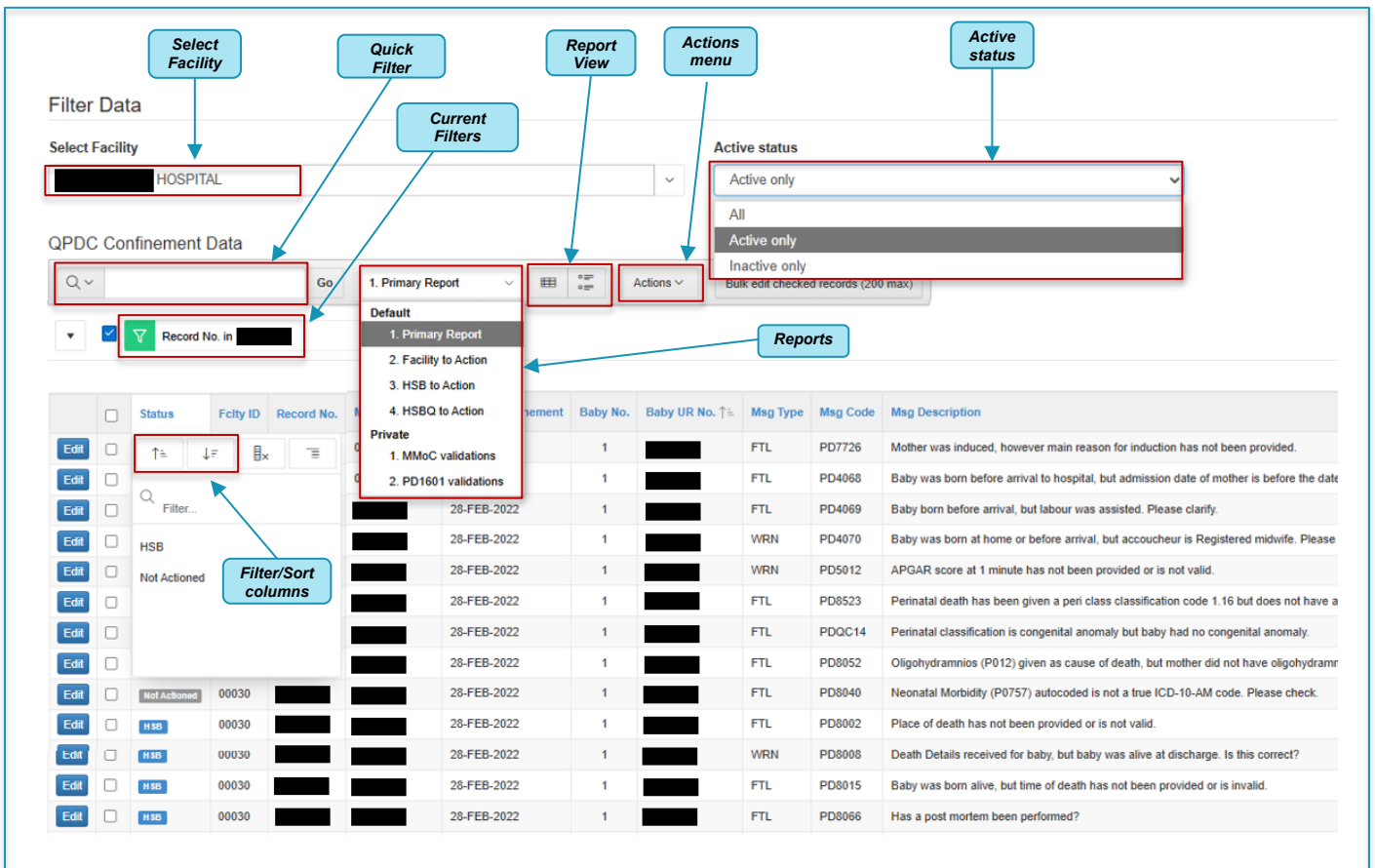
Facility Name	Older	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Total
HOSPITAL	13	16	13						3	2	5	2		54

4.2 Screen Navigation and Functions

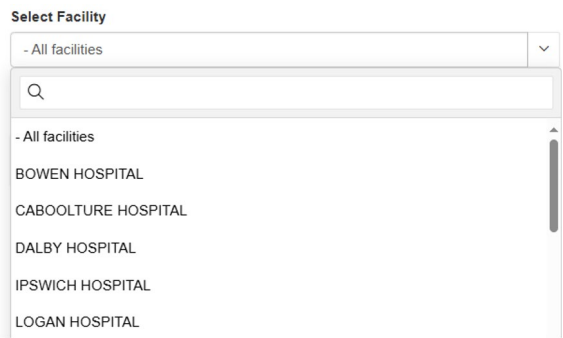

The **QPDC Patient Data** screen is interactive which allows various ways of viewing the validation errors. The below screen shot explains the features of the search toolbar.

From the Main Menu, select **Data Validation** and **QPDC Confinement Data**.

The screenshot shows the 'Electronic Validation Application (EVA PLUS)' interface. The user is logged in as @HEALTH.QLD.GOV.AU. The dashboard displays a search toolbar with a dropdown menu for 'QPDC Confinement Data' and a 'Select Collection' dropdown menu set to 'QPDC'.




An explanation of each function is listed below:

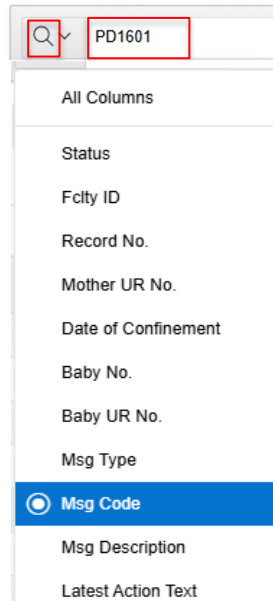
<p>Select Facility</p>	<p>Select Facility drop down list allows a user to select the facility. If the user only has access to one facility the select facility drop down list will not appear.</p> <p>Select Facility</p> 
<p>Active Status</p>	<p>EVA Plus contains both current and historical validation errors. Current validation errors are displayed as active and historical validations are displayed as Inactive.</p> <p>Select Active status from the drop-down list.</p> <p>Active status</p> 

Quick Filter

Enables a user to apply a basic filter.

1. Click  (select columns icon) and select the required column.
2. Enter the filter text and select **Go**.

QPDC Confinement Data

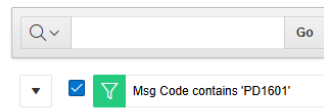


QPDC Confinement Data


- All Columns
- Status
- Fclty ID
- Record No.
- Mother UR No.
- Date of Confinement
- Baby No.
- Baby UR No.
- Msg Type
- Msg Code**
- Msg Description
- Latest Action Text

3. The filter will be displayed along with any other already existing filters.

QPDC Confinement Data



QPDC Confinement Data

 Msg Code contains 'PD1601'

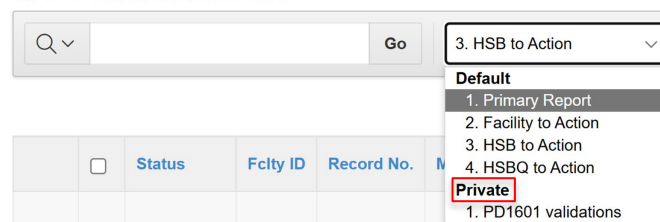
The above example will display validation errors with **Msg Code** of PD1601.

Reports

There are 3 default report options available.

1. **Primary Report:** displays validation errors that require hospital user, SCIU action as well as those validation errors where no further action is required.
2. **Facility to Action:** displays validation errors that require hospital user action. The default report for a hospital user is '2. Facility to Action'.
3. **HSB to Action:** lists validation errors that have been actioned by a hospital user and require SCIU action.

QPDC Confinement Data







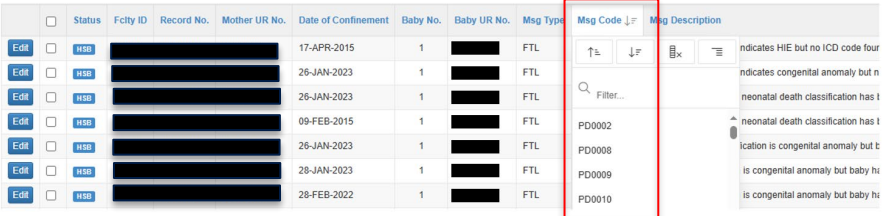
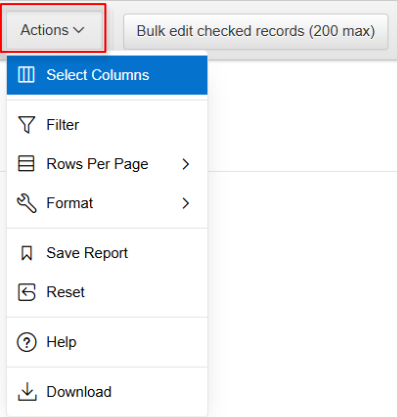

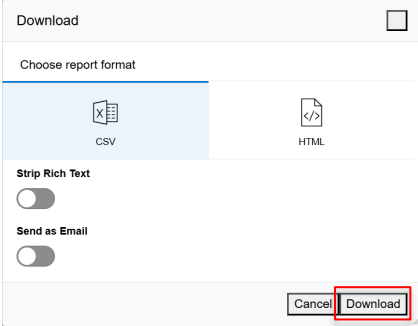
QPDC Confinement Data

3. HSB to Action

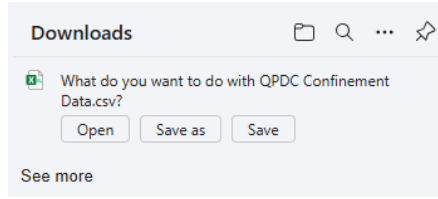
- Default
 - 1. Primary Report
 - 2. Facility to Action
 - 3. HSB to Action
 - 4. HSBQ to Action
- Private**
 - 1. PD1601 validations

<input type="checkbox"/>	Status	Fclty ID	Record No.	Msg Code

Customised saved reports will be displayed under **Private**.

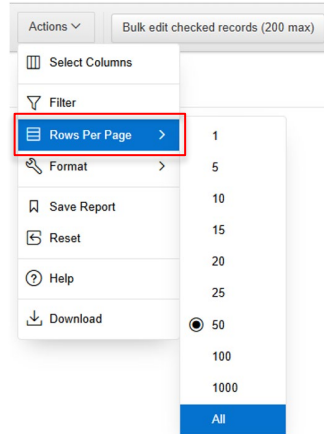
<p>Report View</p>	<p>Switches between the summary report and a detailed report view.</p> <div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  Displays summary report view. </div> <div style="display: flex; align-items: center;">  Displays detailed report view. </div> </div>
<p>Filter/Sort Columns</p>	<p>Enables a user to filter or sort using the column name.</p> <ol style="list-style-type: none"> Click on the column name hyperlink. To sort the results displayed click on  (up arrow icon) to sort the rows ascending or  (down arrow icon) to sorts the rows descending. To apply a filter in the free text area enter the filtered value. The filter will be displayed along with any other already existing filters. 
<p>Actions Menu</p>	<p>Has a number of functions to display the data.</p> 
<p> Download</p>	<p>Enables a user to export validation errors into Excel as a CSV file, HTML or email.</p> <ol style="list-style-type: none"> Select Download from the Actions menu. Select the format, CSV (recommended) or HTML. 

3. Open or save the file.



☰ Rows Per Page >

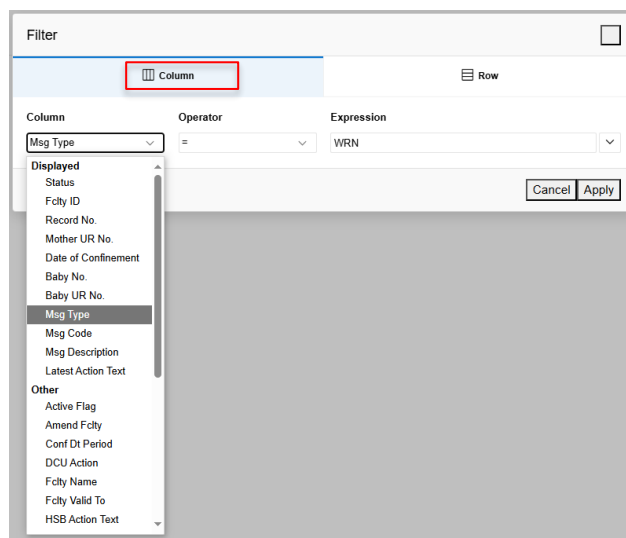
Select **Actions**, then **Rows Per Page** to change the number of rows viewed on one page. The default is set at 50 rows per page.



🔍 Filter

The **advanced filter** function enables a user to apply a filter on a column or row.

1. Complete the **Filter** screen and select **Apply**.
 - Select a filter type of either **Column** or **Row**
 - Select the required column from the column drop down list
 - Select a required **Operator** function.
 - Enter the **Expression**.
2. The filter will be displayed along with any other already existing filters.



The above example will display all validation errors with a **Msg Type** of WRN.

Select Columns

A user is able to modify the columns displayed by either adding additional columns or removing selected columns.

1. Select **Actions**, then **Select Columns**.
2. Select the fields to be added from the **Do Not Display** field. Hold down the shift key to select multiple values.
3. Select the **Arrow** to move the fields into the **Display in Report** field and select **Apply**.



(single arrow) icon will move a selected value.



(double arrow) icon will move all values.



(single arrow) icon will remove a selected value.



(double arrow) icon will remove all values.



(loop arrow) icon will remove all values.



(arrow up and arrow down) can be used to re-order the



columns.

4. These fields will now be added to the table.

Select Columns

Do Not Display	Display in Report
HSB Action Text	Status
HSB Audit Date	Fclty ID
HSB Audit User	Record No.
Hospital Action	Mother UR No.
Hospital Audit Date	Date of Confinement
Hospital Audit User	Baby No.
Latest Action By	Baby UR No.
Latest Action Date	Msg Type
Latest Action Source	Msg Code
Lock Timeout Mins	Msg Description
Locked By	Latest Action Text
Module ID	
Msg Date	

Cancel Apply

Save Report

1. Name the report, add a description and select **Apply**.

Save Report

Name
MMoC validations

Description
Maternity Models of Care validations

Cancel Apply

2. Saved reports appear in the [Reports](#) drop down list.




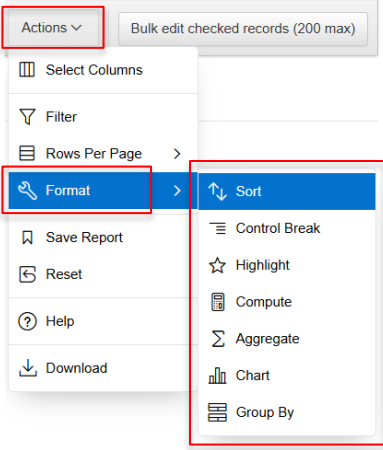






4. HSBQ to Action


Default

- 1. Primary Report
- 2. Facility to Action
- 3. HSB to Action
- 4. HSBQ to Action

Private

- 1. MMoC validations
- 2. PD1601 validations

 Help	Refer to Help for more information on interactive reports.
 Reset	The Reset function will return the QPDC Patient Data view to the original default view.
 Format	<p>The Format function enables different options of formatting the display of the validations error.</p> <div data-bbox="730 405 1114 853" data-label="Image">  </div> <p>The following sub filters are available:</p> <ul style="list-style-type: none"> <li data-bbox="480 943 1394 1043">  Sort The validation errors can be sorted by a specified column either in ascending or descending order and can select the Null Values to appear either at the start or end of the list. <li data-bbox="480 1066 1414 1167">  Control Break Used to create a break group on one or several columns. This pulls the columns out of the interactive report and displays them as a master record. <li data-bbox="480 1189 1417 1290">  Highlight Enable a filter to be defined. The rows that the meet the filter criteria display as highlighted using the characteristics associated with the filter. <li data-bbox="480 1312 1222 1346">  Compute Enables addition of computed columns to the report. <li data-bbox="480 1368 1430 1469">  Aggregate Mathematical computations performed against a column. Aggregates display after each control break and at the end of the report with the column they are defined. <li data-bbox="480 1491 1426 2047">  Chart Used to create a chart of the validation errors. The chart options include: <ul style="list-style-type: none"> • Chart Type identifies the chart type to include. Select from horizontal bar, vertical bar, pie, or line. • Label enables you to select the column to be used as the label. • Axis Title for Label is the title that displays on the axis associated with the column selected for Label. This is not available for pie chart. • Value enables you to select the column to be used as the value. If your function is a COUNT, a Value does not need to be selected. • Axis Title for Value is the title that displays on the axis associated with the column selected for Value. This is not available for pie chart. • Function is an optional function to be performed on the column selected for Value.

	<ul style="list-style-type: none"> Sort allows you to sort your result set.
 Group By	Used to group by a specific column and a user is also able to add additional functions such as sum, average, count, count distinct etc.

4.3 Actioning Validation Errors

A hospital user is responsible for actioning validation error/s published to EVA Plus. Actioning a validation error informs SCIU of the investigation undertaken by the facility and steps required to resolve the error. A hospital user should ensure a detailed response is supplied in the 'Action Text' field of a validation error. This will ensure SCIU have the required information to action the error.

Each validation error is assigned a unique validation code and is classified as either **Fatal** or **Warning**. A hospital user has the below action options available:

Error type	Action available	Action Text
Fatal	Update data – details provided in Action text	Must contain a detailed explanation of how to correct the validation error. Please supply details of any updates to data.
	Record confirmed as correct – please map error	Must contain a detailed explanation as to why the record is correct.
	Facility to contact SCIU	Contains a question for SCIU to respond to. User may be asking what needs to be updated to fix the validation.
Warning	Update data – details provided in Action text	Must contain a detailed explanation of how to correct the validation error. Please supply details of any updates to data.
	Record confirmed as correct	Correct reason provided
	Facility to contact SCIU	Contains a question for SCIU to respond to. User may be asking what needs to be updated to fix the validation.

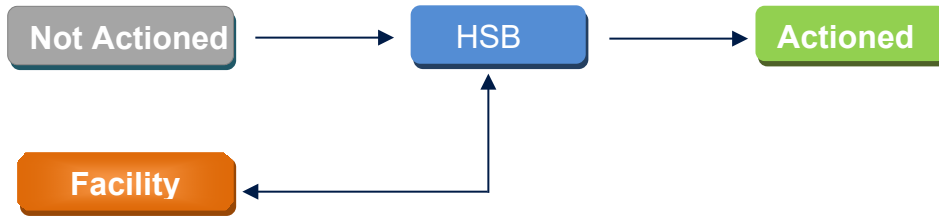
4.3.1 Workflow status

A variety of workflow statuses are used in EVA Plus to identify what action is required and by whom. An explanation of each workflow status is listed below:

- **Not Actioned**: the validation error has not been actioned by facility.
- **Facility**: further investigation is required in order to address the validation error. A SCIU user has included additional instruction on how to correct the validation
- **HSB**: the validation error has been sent to SCIU for actioning.

- **Actioned**: the validation error has been actioned by facility/SCIU. Once a validation message has a status of **Actioned** no further changes can be made.

Lifecycle of a validation error:



Workflow status can be located in the first column of the validation report.

Filter Data

Select Facility: [HOSPITAL] Active status: [Active only]

QPDC Confinement Data

1 Primary Report

Status	Fclty ID	Record No.	Mother UR No.	Date of Confinement	Baby No.	Baby UR No.	Msg Type	Msg Code	Msg Description	Latest Action Text	Conf Dt Period
Not Actioned				03-DEC-2017	0	-	WRN	PD2178	1 previous multiple pregnancy/pregnancies that resulted in a combination of livebirth, stillbirth and abortion, etc has been reported, please confirm.	-	Older
Not Actioned				03-JAN-2018	0	-	WRN	PD2178	1 previous multiple pregnancy/pregnancies that resulted in a combination of livebirth, stillbirth and abortion, etc has been reported, please confirm.	-	Older
Not Actioned				03-DEC-2017	0	-	FTL	PD3022	Medical condition (K25) is invalid. Please inform System Manager as there may be a problem with the Reference Files.	-	Older
Not Actioned				07-DEC-2017	0	-	WRN	PD3140	Mother smoked after 20 weeks of pregnancy however did not smoke before 20 weeks of pregnancy. Please confirm.	-	Older
Not Actioned				03-DEC-2017	0	-	WRN	PD3140	Mother smoked after 20 weeks of pregnancy however did not smoke before 20 weeks of pregnancy. Please confirm.	-	Older
Not Actioned				22-JAN-2018	1	11114444	FTL	PD4004	Mother was induced, however the method used to augment or induce labour has not been provided or is not valid.	-	Older

4.3.2 Hospital Action

1. Navigate to the **QPDC Confinement Data** screen and select **Edit** on a data row.

Queensland Health Electronic Validation Application (EVA PLUS)

Home Data Validation User Accounts @HEALTH.QLD.GOV.AU

QPDC Confinement Data Select Collection: QPDC

Filter Data

Select Facility: [HOSPITAL] Active status: [Active only]

QPDC Confinement Data

2 Facility to Action

Status	Fclty ID	Record No.	Mother UR No.	Date of Confinement	Baby No.	Baby UR No.	Msg Type	Msg Code	Msg Description	Latest Action Text
Edit				22-NOV-2024	0	-	WRN	PD7771	Influenza vaccine is Not Stated. Please confirm or provide valid response.	-
Edit				22-NOV-2024	0	-	WRN	PD7773	Pertussis vaccine is Not Stated. Please confirm or provide valid response.	-
Edit				01-JUL-2024	0	-	FTL	PD3127	Mother's Smoke Status during the first 20 weeks of pregnancy has not been provided. Did the mother smoke in the first 20 weeks? If yes, how many per day?	-

2. **Edit Record(s)** screen is displayed which contains:

- a. **Hospital Action:** details the action required to resolve the validation error.
- b. **Current Values:** provides additional information about the validation error.
- c. **History:** details all correspondence between a facility and SCIU.

Facility Record No. [REDACTED] HOSPITAL
Mother UR No. [REDACTED]
Date of Confinement 22-NOV-2024
Baby No. 0
Baby UR No. -
Message ID 2334417162
Message Date 20-FEB-2025
Message Type WRN
Active Flag Y
Message Code PD7771
Message Influenza vaccine is Not Stated. Please confirm or provide valid response.
Hospital Action -
Action Text -
Hospital Audit User -
Hospital Audit Date -
HSB Action -
HSB Action Text -
HSB Audit User -
HSB Audit Date -

3. Select a relevant action in the **Hospital Action** field.

Warning validations

Update data - details provided in Action Text
Record confirmed as correct
Facility to contact HSB

Fatal validations

Update data - details provided in Action Text
Record confirmed as correct
Facility to contact HSB

4. Enter a detailed description of how to resolve the validation in the **Action Text** field or a detailed reason why the error is confirmed correct.

Please update to No.
20 of 1024

The response by SCIU is located in the **HSB Action Text**.

Current Values History

Facility	██████████ HOSPITAL
Record No.	██████████
Mother UR No.	██████████
Date of Confinement	17-FEB-2021
Baby No.	0
Baby UR No.	-
Message ID	1756373034
Message Date	24-NOV-2021
Message Type	FTL
Active Flag	Y
Message Code	PD2173
Message	Total of parity items does not equal the total number of previous pregnancies. Specify total previous pregnancies and the outcome of each pregnancy.
Hospital Action	-
Action Text	-
Hospital Audit User	-
Hospital Audit Date	-
HSB Action	Referred back to Facility
HSB Action Text	TESTING - Please provide the numbers of each previous pregnancy category for us to update and amend the total id required.
HSB Audit User	Vanessa Cull
HSB Audit Date	Thursday , 25 November 2021 16:26:51

2. Select a relevant action in the **Hospital Action** field.
3. Enter the correction required in the **Action Text** field.
4. Select **Apply Changes**.

4.3.4 View History

All correspondence between a facility and SCIU is recorded. To view the history, navigate to the **Edit Record(s)** screen and select the **History** tab.

Current Values History

Action Date	Thursday , 25 November 2021 16:26:51
Action	Referred back to Facility
Action By	DCU: Vanessa Cull
Action Text	TESTING - Please provide the numbers of each previous pregnancy category for us to update and amend the total id required.
Action Date	Thursday , 25 November 2021 16:21:38
Action	Facility to contact HSB
Action By	HOSP: Primary User
Action Text	TESTING - correct at our end
Action Date	Wednesday, 24 November 2021 09:31:21
Action	-
Action By	-
Action Text	-

row(s) 1 - 3 of 3

4.3.5 Bulk Edit

Bulk edit enables a bulk selection of validation errors to be actioned at once. For example, if the same action is required for all validation errors with a message code of PD2121 and PD2131.

1. **Filter** the validations according to the message code that require the same action.
2. Select the check box and click on **Bulk Edit Checked Records**.

OPDC Confinement Data

Go 2 Facility to Action Actions Bulk edit checked records (200 max)

Msg Code = 'PD3081' Status in 'Not Actioned, Facility'

1 - 5 of 5

	Status	Folty ID	Record No.	Mother UR No.	Date of Confinement	Baby No.	Baby UR No.	Msg Type	Msg Code	Msg Description	Latest Action Text
<input checked="" type="checkbox"/>	Not Actioned				28-FEB-2020	0	-	FTL	PD3081	The primary maternity model of care identifier has not been provided. Please provide unique model of care code.	-
<input checked="" type="checkbox"/>	Not Actioned				08-JUL-2022	0	-	FTL	PD3081	The primary maternity model of care identifier has not been provided. Please provide unique model of care code.	-
<input checked="" type="checkbox"/>	Not Actioned				23-JUN-2022	0	-	FTL	PD3081	The primary maternity model of care identifier has not been provided. Please provide unique model of care code.	-
<input checked="" type="checkbox"/>	Not Actioned				10-JUL-2022	0	-	FTL	PD3081	The primary maternity model of care identifier has not been provided. Please provide unique model of care code.	-
<input checked="" type="checkbox"/>	Not Actioned				29-JUN-2022	0	-	FTL	PD3081	The primary maternity model of care identifier has not been provided. Please provide unique model of care code.	-

3. Complete **Hospital Action** and **Action Text** ensuring a detailed explanation is provided and select **Apply Changes**.

Edit Record(s)

Hospital Action
Update data - details provided in Action Text

Action Text*
Primary model of care should be 300204
38 of 1024

Current Values

Facility [REDACTED] HOSPITAL
 Record No. *** multiple values ***
 Mother UR No. *** multiple values ***
 Date of Confinement *** multiple values ***
 Baby No. 0
 Baby UR No. -
 Message Date 26-SEP-2023
 Message Type FTL
 Message Code PD3081
 Message The primary maternity model of care identifier has not been provided. Please provide unique model of care code.

Hospital Action -
 Action Text -
 Hospital Audit User -
 Hospital Audit Date -
 HSB Action -
 HSB Action Text -
 HSB Audit User -
 HSB Audit Date -

Cancel **Apply Changes**