

Orthotist Information Form for MASS 6o

MASS Supplier List for Orthoses

MASS maintains a list of orthotists to provide orthoses to MASS applicants. The list is available to applicants and prescribers.

To be included on the MASS supplier list, orthotists are required to have:

- a prosthetics and orthotics degree from La Trobe University or equivalent qualification
or
- eligibility for membership of the Australian Orthotic Prosthetic Association (AOPA).

Orthotists seeking inclusion on the MASS list of suppliers may submit a request in writing to the MASS Clinical Advisor. Documentation submitted must include all relevant qualifications and experience and the names and contact details of two referees who are MASS prescribers.

This documentation will be referred to La Trobe University and/or AOPA for consultation. MASS will determine eligibility for inclusion on the MASS list of orthotists and will advise the orthotist in writing of the outcome of the request.

Responsibilities of the Orthotist

The orthotist must:

- assess the applicant's requirements in relation to the prescription
- contact the prescriber if clarification or consultation about any prescription detail is required
- provide a dated quotation to the applicant/carer for the prescribed orthosis including a description of the item, materials and components to be supplied and the total cost.

Supply and Invoicing Procedure

At the time of delivery of the completed orthosis to the applicant, the orthotist must:

- initiate the tax invoice stating the delivery date of the completed item/s
- advise the applicant/carer to contact MASS regarding satisfaction with the completed aid.

MASS will provide further details should a formal acquittal process be required.

Photographic Verification (mandatory - to be taken by supplier at the time of fitting)

Please supply the requested photo views of the Orthosis in situ to demonstrate fit. This can be in electronic form or hard copy. Clearly indicate the patient's details for identification. Additional photos may be requested if insufficient views of the Orthosis are not supplied:

Minimum required photos:

Anterior/Posterior

Medial and/or Lateral view

Please note: If images are not clear, further clarification will be sought.