

Note: The instructions for **Symptom Assessment and Management** state: *Observations must be performed routinely at a minimum of 2 hourly. If any treatment or escalation initiated more regular observation should occur.*

- To document in the **Symptom Assessment** section, select a radio button to rate and document as:

- Severe
- Moderate
- Mild
- Absent

- Navigate to the **Details** box to document the details of the symptoms.
- Document any relevant **Action Details** in the free text field.

- Once the **Symptom Assessment** section has been completed, navigate to the **Comfort Observations** section.

Note: The instructions for **Comfort Assessment and Management** state: *Assess and manage comfort at least every 2 hours. Refer to comfort assessment and management prompts for further details. Assess each care*

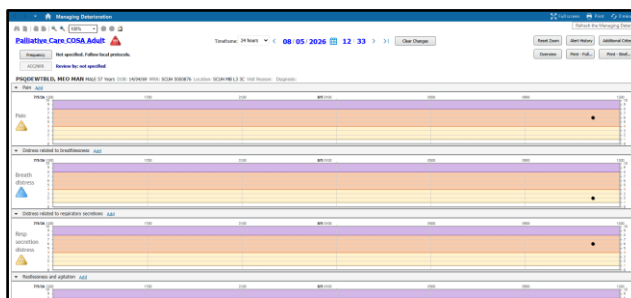
need and document with Yes or No – note N/A if after assessment no action required. No should always prompt an action. Document problem, action and outcome of action.

- To document the **Comfort Observations**, select a radio button to document as:

- Yes
- No
- N/A

- If **No** is selected, conditional fields appear to be completed.
- Document any details in free text sections:
 - **Problem**
 - **Action**
 - **Outcome**

- To **sign** the PowerForm, navigate to the top right-hand corner of the PowerForm and click the **green tick**.
- Once the PowerForm has been signed, the **Symptom Rating** the results will be in graph form on the **COSA Chart**.



- If symptoms are rated as **Moderate** or **Severe**, a discern notification will populate with instructions to escalate and action.

Symptom Rating - Moderate

1. Consult promptly with the NURSE-IN-CHARGE to:
 - a. Discuss the problem/symptom and agree to a plan of care
 - b. Decide whether a MEDICAL/PALLIATIVE CARE REVIEW is required
2. Increase frequency of symptom assessment and comfort observations

No EW Score alerts will fire when using COSA Chart

Symptom Rating - Severe

1. Initiate appropriate clinical care
2. Initiate a MEDICAL / PALLIATIVE CARE REVIEW
3. Increase the frequency of symptom assessment and comfort observations

No EW Score alerts will fire when using COSA Chart

Note: If the patient meets criteria for Moderate and Severe, users will only receive an alert for **Severe Symptom Rating**.

Note: No EW Scores will calculate and no EW Score alerts will fire when using COSA Charts.