



**Administration Officer
Induction Learning Plan**

ID	Session	Time	ID	Module	Done	Time Frame
		295 minutes 5 Hours				
IN201	The Health Team	60	1	Scope of Practice		Week 5
			2	Credentialing part 1		
			3	Credentialing part 2		
IN202	Clinical Support	65	1	Chronic Disease Guidelines		Week 6
			2	Primary Clinical Care Manual		
			3	Primary Health Information System		
IN203	Cultural Considerations	45	1	Cultural Awareness		Week 7
			2	Cross Cultural Interaction		
			3	Cultural Safety		
IN204-1	CQI in PHC	45	1	Defining CQI in PHC		Week 8
			2	Applying CQI		
			3	CQI in Action		
IN204-2	Safety and Quality Pt 1	40	1	NHS Quality Framework Pt 1		Week 9
			2	NHS Quality Framework Pt 2		
IN204-3	Safety and Quality Pt 2	40	1	Pathology Packaging		Week 9
			2	Vaccine Management		