

Check list

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> • A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs — section 7	p5
Accessibility	<ul style="list-style-type: none"> • Table of contents • Glossary 	ARRs — section 9.1	p6 p109
	<ul style="list-style-type: none"> • Public availability 	ARRs — section 9.2	p2
	<ul style="list-style-type: none"> • Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs — section 9.3	p2
	<ul style="list-style-type: none"> • Copyright notice 	<i>Copyright Act 1968</i> ARRs — section 9.4	p2
	<ul style="list-style-type: none"> • Information Licensing 	<i>QGEA – Information Licensing</i> ARRs — section 9.5	p2
General information	<ul style="list-style-type: none"> • Introductory Information 	ARRs — section 10.1	p16
	<ul style="list-style-type: none"> • Agency role and main functions 	ARRs — section 10.2	p16
	<ul style="list-style-type: none"> • Operating environment 	ARRs — section 10.3	p16
Non-financial performance	<ul style="list-style-type: none"> • Government’s objectives for the community 	ARRs — section 11.1	p7
	<ul style="list-style-type: none"> • Other whole-of-government plans / specific initiatives 	ARRs — section 11.2	p7,8
	<ul style="list-style-type: none"> • Agency objectives and performance indicators 	ARRs — section 11.3	p16,22
	<ul style="list-style-type: none"> • Agency service areas and service standards 	ARRs — section 11.4	pp51-54
Financial performance	<ul style="list-style-type: none"> • Summary of financial performance 	ARRs — section 12.1	pp55-57
Governance—management and structure	<ul style="list-style-type: none"> • Organisational structure 	ARRs — section 13.1	p41
	<ul style="list-style-type: none"> • Executive management 	ARRs — section 13.2	pp36-40
	<ul style="list-style-type: none"> • Government bodies (statutory bodies and other entities) 	ARRs — section 13.3	pp26-35
	<ul style="list-style-type: none"> • <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	p46
	<ul style="list-style-type: none"> • Queensland public service values 	ARRs — section 13.5	p16
Governance – risk management and accountability	<ul style="list-style-type: none"> • Risk management 	ARRs — section 14.1	p45
	<ul style="list-style-type: none"> • Audit committee 	ARRs — section 14.2	p34
	<ul style="list-style-type: none"> • Internal audit 	ARRs — section 14.3	p45
	<ul style="list-style-type: none"> • External scrutiny 	ARRs — section 14.4	p45
	<ul style="list-style-type: none"> • Information systems and recordkeeping 	ARRs — section 14.5	p46

Summary of requirement		Basis for requirement	Annual report reference
Governance – human resources	<ul style="list-style-type: none"> • Strategic workforce planning and performance 	ARRs – section 15.1	p43
	<ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment 	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	p43
Open Data	<ul style="list-style-type: none"> • Statement advising publication of information 	ARRs – section 16	p2
	<ul style="list-style-type: none"> • Consultancies 	ARRs – section 33.1	https://data.qld.gov.au
	<ul style="list-style-type: none"> • Overseas travel 	ARRs – section 33.2	https://data.qld.gov.au
	<ul style="list-style-type: none"> • Queensland Language Services Policy 	ARRs – section 33.3	https://data.qld.gov.au
Financial statements	<ul style="list-style-type: none"> • Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	p102
	<ul style="list-style-type: none"> • Independent Auditor’s Report 	FAA – section 62 FPMS – section 50 ARRs – section 17.2	pp103-104

