

Short Term (less than three months) Clinical Services Capability Framework Service Level Change Notification Form

To complete this Form, please refer to the *Public Hospitals Clinical Services Capability Framework Notification Process*: <https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/service-delivery/cscf/hospitals/public>

Note: it is imperative this form is completed and provided to cscf@health.qld.gov.au well in advance of the change being implemented.

Hospital and Health Service	Cairns and Hinterland	
Facility	Innisfail Hospital	
Service (please use the service name as described in the <u>CSCF module</u>)	Bypass Maternity Services at Innisfail Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	05/05/22 at 18:00hrs	
Anticipated end date	06/05/22 at 08:00hrs	
Reason for change	Bypass due to fatigue and unsustainable procedural on-call burden.	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Innisfail Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Dr Tjaart Grobbelaar
Position:	Rural Director of Medical Services
Signature:	[REDACTED]
Date:	04-May-2022

supported

[REDACTED]

Dr Thomas Coombs
A/DMS Innisfail Hospital

04-May-2022

Approved by: (Health Service Chief Executive)

Name:	Tina Chinery
Position:	Chief Executive
Signature:	[REDACTED]
Date:	5/5/2022.

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

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Hospital and Health Service	Cairns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the CSCF module)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	20/04/2022 (Wednesday) (07:45 hours)	
Anticipated end date	24/04/2022 (Sunday) (13:30 hours)	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital. - NO LOCUMS AVAILABLE TO COME - RECENT RESIGNATION - DRUG FILL COMING	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Michelle Bombardieri
Position:	Acting Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[REDACTED]
Date:	19/04/2022

Approved by: (Health Service Chief Executive)

Name:	TINA QUINERY
Position:	CHIEF EXECUTIVE
Signature:	[REDACTED]
Date:	20/4/2022

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

Clinical Excellence Queensland

Short Term (less than three months) Clinical Services Capability Framework Service Level Change Notification Form

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Hospital and Health Service	Cairns and Hinterland	
Facility	Innisfail Hospital	
Service (please use the service name as described in the CSCF module)	Bypass Maternity Services at Innisfail Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	10/05/22 at 18:00hrs	
Anticipated end date	11/05/22 at 08:00hrs	
Reason for change	Bypass due to fatigue and unsustainable procedural on-call burden.	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Innisfail Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement**Cleared by:** (Facility Accountable Officer)

Name:	Dr Tjaart Grobbelaar
Position:	Rural Director of Medical Services
Signature:	[Redacted]
Date:	19-May-2022

Supported

Dr Thomas Coombs, A/DMS Innisfail Hospital

Approved by: (Health Service Chief Executive)

Name:	Tina Chinery
Position:	Chief Executive
Signature:	[Redacted]
Date:	20/5/2022

Please send completed form to cscf@health.qld.gov.au

Apologies this is retrospective

DOH DISCLOSURE LOG

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Hospital and Health Service	Cairns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the <u>CSCF module</u>)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	27/05/2022 06:30	
Anticipated end date	27/05/2022 18:30	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Michelle Bombardieri
Position:	Acting Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[Redacted]
Date:	24.5.22.

Approved by: (Health Service Chief Executive)

Name:	Tina Chinery
Position:	Chief Executive, Cairns and Hinterland Hospital Health Service
Signature:	DocuSigned by: [Redacted]
Date:	4 May-2022 3C4E62F4BD0E45C

Please send completed form to cscf@health.qld.gov.au

RTI Release

DOH DISCLOSURE LOG

Short Term (less than three months) Clinical Services Capability Framework Service Level Change Notification Form

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Note: it is imperative this form is completed and provided to cssof@health.qld.gov.au well in advance of the change being implemented.

Hospital and Health Service	Calrns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the <u>CSCF module</u>)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	Friday 03/06/2022 08:00	
Anticipated end date	Friday 03/06/2022 20:00	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Calrns Hospital.	
Other comments		

DOH DISCLOSURE LOG



Endorsement**Cleared by: (Facility Accountable Officer)**

Name:	Brian Treanor
Position:	Director of Medical Services, Mareeba Hospital
Signature:	[Redacted]
Date:	01-Jun-2022

Approved by: (Health Service Chief Executive)

Name:	Tina Chinery
Position:	Chief Executive, Cairns and Hinterland Hospital Health Service
Signature:	[Redacted]
Date:	2/6/2022

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

Temporary CSCF Change Notification Form

This form is limited to a **temporary** change to a clinical services capability framework (CSCF) service level. Where the change period will be longer than three months (but not permanent), complete and submit this form every three months after the initial three-month period (until the change period ends). For changes that are permanent, please use the [Proposed Permanent Change Notification Form](#).

To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

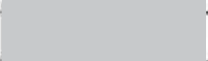
Hospital and Health Service	Central Queensland Hospital and Health Service (CQHHS)
Facility	Gladstone Hospital
Service/s to change (please use the service name as described in the CSCF module)	Obstetrics
Current level	3
Revised temporary level	2 Notes: Planned birthing has been temporarily suspended at Gladstone Hospital. Imminent births will be provided care by the experienced midwifery team with emergent medical support provided by the Medical Emergency Team.
Anticipated commencement date	8 July 2022
Anticipated end date	The provision of safe obstetric services as close as possible to home for mothers and their babies is a priority for the health service, and Gladstone Hospital's birthing service will re-open when it is appropriately staffed to provide a safe and sustainable service.
Reason for change	The Gladstone Hospital service was initially impacted on 8 July 2022, when the four (4) Consultant Obstetricians were all on emergent and unscheduled leave, resulting in temporary closure of the obstetric service.

	<p>The HHS has been unable to secure locum specialist staff despite reaching out to locum agencies, other health services, and all GP Obstetricians in the region.</p> <p>The demand for obstetric specialists and the shortages in the medical workforce has affected our ability to recruit to vacant positions, including those at Gladstone Hospital. This is a challenging that is being experienced across Queensland, Australia and globally.</p>
<p>Risk mitigation, including</p> <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	<p>The HHS is working collaboratively with the Queensland Ambulance Service (QAS) and Retrieval Services Queensland (RSQ) to ensure there are strategies and plans in place to safeguard ongoing patient safety within the community.</p> <p>All laboring women are transferred, after assessment by the midwife, to Rockhampton Hospital, if it is safe to do so, and then returned to Gladstone as soon as possible after the birth.</p> <p>Midwives continue to provide pre-natal and post-natal care at Gladstone Hospital for mothers and their babies.</p>
<p>What engagement or communications have occurred with the community?</p>	<p>CQ Health Facebook posts / update</p> <p>Latest information provided on the website at Gladstone birthing services CQ Health Queensland Health</p> <p>CE presentation to Consumer and Community Advisory Committee (CCAC)</p>
<p>What engagement or communications have occurred with the consumers?</p>	<p>The hospital is in contact with all women who are due to give birth to explain the situation and the Rockhampton Hospital Obstetric team is providing telephone support to clinical staff at Gladstone for any concerns.</p>
<p>What engagement or communications have occurred with clinicians impacted?</p>	<p>CE Engages (CE communication to staff) – on updates to maternity care and commitment to delivering safe obstetric services across CQHHS.</p> <p>Operational meetings held daily.</p>
<p>What engagement or communications have occurred with the HHS Board?</p>	<p>HSCE initial advice/report to the board – 29 July 2022.</p> <p>HSCE provided an updated report to the board – 26 August 2022. Monthly updates to be provided on an ongoing basis.</p>
<p>What engagement or communications have occurred with referring public and private facilities / practitioners?</p>	<p>Information provided on Gladstone Birthing Services (last updated on 20 September 2022) on the Queensland Health Internet, at: -</p> <p>https://www.health.qld.gov.au/cq/about/news/articles/gladstone-birthing-services</p>
<p>What engagement or communications have occurred with other key stakeholders?</p>	<p>Rockhampton Hospital is the largest birthing facility for CQHHS with specialists available in Obstetrics. The Rockhampton Hospital Obstetrics Team is providing tele-support to Gladstone Hospital clinicians/midwives in decision making and the provision of safe and appropriate care.</p>
<p>Is there any impact to statewide or other Health Services? If yes,</p>	<p>Gynecology Services at Gladstone Hospital is also affected. Outsourcing cases to the private sector.</p>


please provide detail.	
Other comments	<p>Actions to date</p> <p>The CQHHS continues to urgently seek locum cover for the ongoing medical vacancies.</p> <p>All laboring women are told to contact the midwives when they are in early labor and asked to present to the Gladstone Hospital for assessment and transfer.</p> <p>Hospital staff continue to be in contact with all women who are due to give birth in relation to their individual birthing plans.</p> <p>The CQHHS has commenced a project to establish a sustainable obstetric service across Central Queensland.</p> <p>The CQHHS continues to inform the DoH through the provision of updated Hot Issues Briefs.</p>

Endorsement

Cleared by: (Facility accountable officer)

Name:	Emma Elliott
Position:	Acting Executive Director, Gladstone & Rurals
Signature:	
Date:	27/09/2022

Approved by: (Health Service Chief Executive)

Name:	Emma McCahon
Position:	Health Service Chief Executive
Signature:	
Date:	28/09/2022

DOH DISCLOSURE LOG

Temporary CSCF Change Notification Form

This form is limited to a **temporary** change to a clinical services capability framework (CSCF) service level. Where the change period will be longer than three months (but not permanent), complete and submit this form every three months after the initial three-month period (until the change period ends). For changes that are permanent, please use the [Proposed Permanent Change Notification Form](#).

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Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	CHHHS
Facility	Innisfail
Service/s to change (please use the service name as described in the CSCF module)	Maternity Core
Current level	3
Revised temporary level	1
Anticipated commencement date	18/08/22-2145 & 19/08/22-2245
Anticipated end date	19/08/22-0645 & 20/08/22-0645
Reason for change	No Midwifery coverage for night shift
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Innisfail Hospital. No other nursing staff available



What engagement or communications have occurred with the community ?	
What engagement or communications have occurred with the consumers ?	MGP have contacted their women and advised we wont be birthing between 2245 and 0645 on the 18/8/22 and 19/08/22
What engagement or communications have occurred with clinicians impacted ?	
What engagement or communications have occurred with the HHS Board ?	
What engagement or communications have occurred with referring public and private facilities / practitioners ?	
What engagement or communications have occurred with other key stakeholders ?	Phone call/Memo
Is there any impact to statewide or other Health Services ? If yes, please provide detail.	
Other comments	

Endorsement

Cleared by: (Facility accountable officer)

Name:	Sandy Campbell
Position:	Acting DONM/Facility Manager Innisfail
Signature:	
Date:	18/08/22

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	A/Health Service Chief Executive
Signature:	
Date:	18/8/22

Short Term (less than three months) Clinical Services Capability Framework Service Level Change Notification Form

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Hospital and Health Service	Cairns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the CSCF module)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	Monday 26/09/2022 17:00	
Anticipated end date	Tuesday 27/09/2022 10:30	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG



Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Michelle Bombardieri
Position:	Acting Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[REDACTED]
Date:	26/09/2022

Approved by: (Health Service Chief Executive)

Name:	Tina Ghinea - DR JEREMY WELLWOOD
Position:	Chief Executive, Cairns and Hinterland Hospital Health Service
Signature:	[REDACTED]
Date:	26/9/2022

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

Short Term (less than three months) Clinical Services Capability Framework Service Level Change Notification Form

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Hospital and Health Service	Cairns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the CSCF module)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	Thursday 29/09/2022 19:00	
Anticipated end date	Friday 30/09/2022 18:00	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Michelle Bombardieri
Position:	Acting Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[REDACTED]
Date:	26/09/2022

Approved by: (Health Service Chief Executive)

Name:	Tina Ghinery DR JEREMY WELLWOOD
Position:	Chief Executive, Cairns and Hinterland Hospital Health Service
Signature:	[REDACTED]
Date:	28/09/2022

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

Temporary CSCF Change Notification Form

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To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	CQHHS
Facility	Biloela Hospital
Service/s to change (please use the service name as described in the CSCF module)	Maternity (Birthing) Services
Current level	3
Revised temporary level	2 Notes: <ul style="list-style-type: none"> Planned birthing has been temporarily suspended at Biloela Hospital. Imminent births will be provided care by the experienced midwifery team and with emergent medical support to be provided by the Medical Emergency Team.
Anticipated commencement date	<ul style="list-style-type: none"> Since 25/08/2022
Anticipated end date	<ul style="list-style-type: none"> The provision of safe birthing services as close as possible to home for mothers and their babies is a priority for the health service, and Biloela Hospital's birthing service will re-open when it is appropriately staff to provide a safe and sustainable service.
Reason for change	<ul style="list-style-type: none"> There is no Anaesthetic cover for Biloela Hospital until 9 February 2023.

	<ul style="list-style-type: none"> The General Practitioner Anaesthetist at Biloela commenced emergent leave on 25 August 2022 and has extended that leave until 28 February 2023. A locum General Practitioner Anaesthetist has been engaged from 9 February 2023. There are no other medical officers available in Biloela with credentialling for anaesthetics. There are also other rostering gaps for a General Practitioner Obstetrician during this period.
<p>Risk mitigation, including</p> <ul style="list-style-type: none"> for other Services where the revised Service level doesn't meet all criteria for the revised level referral considerations 	<ul style="list-style-type: none"> There are no other General Practitioners Anaesthetists available to cover the roster gap. Recruitment for locum General Practitioners with Anaesthetics and, General Practitioners with Obstetrics, has been unsuccessful. The plan is for midwives to assess and, where safe, transfer women as necessary to Rockhampton, to ensure the safe provision of care, and then return to Biloela as soon as possible after the birth. Midwives continue to provide pre-natal and post-natal care at Biloela for mothers and their babies.
What engagement or communications have occurred with the community ?	<ul style="list-style-type: none"> HSC presentation to the Consumer and Community Advisory Committee (CACC).
What engagement or communications have occurred with the consumers ?	<ul style="list-style-type: none"> Hospital staff are in contact with all women who are due to give birth to explain the situation and the Rockhampton Hospital Obstetric Team is providing telephone support to clinical staff at Gladstone for any concerns.
What engagement or communications have occurred with clinicians impacted ?	<ul style="list-style-type: none"> CE Engages (CE Communication to all staff) – on updates to maternity care and commitment to delivering safe obstetric services across CQHHS.
What engagement or communications have occurred with the HHS Board ?	<ul style="list-style-type: none"> HSC provides maternity updates at the monthly board meetings.
What engagement or communications have occurred with referring public and private facilities / practitioners ?	<ul style="list-style-type: none"> N/a.
What engagement or communications have occurred with other key stakeholders ?	<ul style="list-style-type: none"> The HHS works collaboratively with the QAS and RSQ to ensure there are strategies and plans in place to safeguard ongoing patient safety within the community.
Is there any impact to statewide or other Health Services ? If yes, please provide detail.	<ul style="list-style-type: none"> No.
Other comments	<ul style="list-style-type: none"> Patient Safety and Quality, Clinical Excellence Queensland, is engaging with CQHHS regarding the temporary suspension of birthing services. A project has commenced to establish a sustainable obstetric service across CQHHS.

	<ul style="list-style-type: none"> A Steering Committee meets regularly (fortnightly) to work on the development of a service framework for the CQHHS Maternity Care Network.
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Endorsement

Cleared by: (Facility accountable officer)

Name:	Monica Seth
Position:	Executive Director, Gladstone & Rurals
Signature:	[REDACTED]
Date:	11/12/2022

Approved by: (Health Service Chief Executive)

Name:	Emma McCahon
Position:	Health Service Chief Executive
Signature:	[REDACTED]
Date:	15/12/2022

DOH DISCLOSURE LOG

Clinical Excellence Queensland

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Hospital and Health Service	Cairns and Hinterland	
Facility	Mareeba Hospital	
Service (please use the service name as described in the CSCF module)	Bypass Maternity Services at Mareeba Hospital	
Current level	Level 3	
Revised temporary level	Level 1	
Anticipated commencement date	Saturday 05/11/2022 08:00	
Anticipated end date	Saturday 05/11/2022 19:00	
Reason for change	No Medical Obstetrics staff available	
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital.	
Has this change been communicated with?	Community	Yes
	Consumers	Yes
	Clinicians (with HHS)	Yes
	HHS Board	Yes
	External HHS / Private Hospitals	Yes
Is there any impact to statewide or other Health Services. If yes, please provide detail.	During this period all women presenting for birthing or high risk antenatal care will be referred/transferred to Cairns Hospital.	
Other comments		

DOH DISCLOSURE LOG

Endorsement

Cleared by: (Facility Accountable Officer)

Name:	Jennifer Fitzsimmons
Position:	Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[Redacted]
Date:	27/11/22

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	Chief Executive, Cairns and Hinterland Hospital Health Service
Signature:	<small>DocuSigned by:</small> [Redacted]
Date:	<small>78B3F88B8679417...</small> 03-Nov-2022

Please send completed form to cscf@health.qld.gov.au

DOH DISCLOSURE LOG

Temporary CSCF Change Notification Form

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To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	Cairns and Hinterland
Facility	Mareeba Hospital
Service/s to change (please use the service name as described in the CSCF module)	Reduction in Maternity Services at Mareeba Hospital
Current level	Level 3
Revised temporary level	Level 1
Anticipated commencement date	Sunday 06:00 hours 11/12/2022
Anticipated end date	Sunday 15:00 hours 11/12/2022
Reason for change	Obstetric Locum covering shifts has a medical emergency and unable to attend placement. No current staff available to cover.
Risk mitigation, including - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital. Advertisement has been out for a locum, however, there has been no interest to date.

What engagement or communications have occurred with the community?	N/A
What engagement or communications have occurred with the consumers?	Consumers have been notified that there will be no birthing at Mareeba during this period.
What engagement or communications have occurred with clinicians impacted?	Clinicians have been consulted and assisted with working additional shifts to minimize the timeframe of reduction of services.
What engagement or communications have occurred with the HHS Board?	Memo for Chief Executive Approval.
What engagement or communications have occurred with referring public and private facilities / practitioners?	N/A – No private birthing at this facility.
What engagement or communications have occurred with other key stakeholders?	Memo will be distributed once approved by the Chief Executive.
Is there any impact to statewide or other Health Services? If yes, please provide detail.	During this period all women presenting for birthing or high-risk antenatal care will be referred/transferred to Cairns Hospital.
Other comments	Reduction in services is for birthing and high-risk antenatal care only.

Endorsement

Cleared by: (Facility accountable officer)

Name:	Jennifer Fitzsimons
Position:	Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[Redacted]
Date:	7/12/22

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	Chief Executive, Cairns and Hinterland Hospital and Health Service
Signature:	DocuSigned by: [Redacted]
Date:	18-Dec-2022

Temporary CSCF Change Notification Form

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This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	Cairns and Hinterland
Facility	Mareeba Hospital
Service/s to change (please use the service name as described in the CSCF module)	Reduction in Maternity Services at Mareeba Hospital
Current level	Level 3
Revised temporary level	Level 1
Anticipated commencement date	Monday 07:45 hours 12/12/2022
Anticipated end date	Tuesday 12:30 hours 13/12/2022
Reason for change	Obstetric Locum covering shifts has a medical emergency and unable to attend placement. No current staff available to cover.
Risk mitigation, including - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Mareeba Hospital. Advertisement has been out for a locum, however, there has been no interest to date.

What engagement or communications have occurred with the community?	N/A
What engagement or communications have occurred with the consumers?	Consumers have been notified that there will be no birthing at Mareeba during this period.
What engagement or communications have occurred with clinicians impacted?	Clinicians have been consulted and assisted with working additional shifts to minimize the timeframe of reduction of services.
What engagement or communications have occurred with the HHS Board?	Memo for Chief Executive Approval.
What engagement or communications have occurred with referring public and private facilities / practitioners?	N/A – No private birthing at this facility.
What engagement or communications have occurred with other key stakeholders?	Memo will be distributed once approved by the Chief Executive.
Is there any impact to statewide or other Health Services? If yes, please provide detail.	During this period all women presenting for birthing or high-risk antenatal care will be referred/transferred to Cairns Hospital.
Other comments	Reduction in services is for birthing and high-risk antenatal care only.

Endorsement

Cleared by: (Facility accountable officer)

Name:	Jennifer Fitzsimons
Position:	Director of Nursing and Midwifery, Mareeba Hospital
Signature:	[Redacted]
Date:	07/12/22

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	Chief Executive, Cairns and Hinterland Hospital and Health Service
Signature:	DocuSigned by: [Redacted]
Date:	08-Dec-2022

Temporary CSCF Change Notification Form

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To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au


Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	Cairns and Hinterland
Facility	Innisfail Hospital
Service/s to change (please use the service name as described in the CSCF module)	Reduction in Maternity Services at Innisfail Hospital
Current level	Level 3
Revised temporary level	Level 1
Anticipated commencement date	Saturday 08:00 hours 14/01/2023
Anticipated end date	Monday 10:30 hours 16/01/2023
Reason for change	No Obstetric medical officer available to roster due to Leave & Maternity Leave. No current staff available to cover.
Risk mitigation, including <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Innisfail Hospital. Advertisement has been out for a locum, however, there has been no interest to date.


What engagement or communications have occurred with the community?	N/A
What engagement or communications have occurred with the consumers?	Consumers have been notified that there will be no birthing at Innisfail during this period.
What engagement or communications have occurred with clinicians impacted?	Clinicians have been consulted and assisted with working additional shifts to minimize the timeframe of reduction of services.
What engagement or communications have occurred with the HHS Board?	Memo for Chief Executive Approval.
What engagement or communications have occurred with referring public and private facilities / practitioners?	N/A – No private birthing at this facility.
What engagement or communications have occurred with other key stakeholders?	Memo will be distributed once approved by the Chief Executive.
Is there any impact to statewide or other Health Services? If yes, please provide detail.	During this period all women presenting for birthing or high-risk antenatal care will be referred/transferred to Cairns Hospital.
Other comments	Reduction in services is for birthing and high-risk antenatal care only.

Endorsement

Cleared by: (Facility accountable officer)

Name:	Michelle Slater
Position:	A/Director of Nursing Midwifery/Facility Manager, Innisfail Hospital
Signature:	
Date:	31E40C7449D3150-DEC-2022

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	Chief Executive, Cairns and Hinterland Hospital and Health Service
Signature:	
Date:	19-12-22

Temporary CSCF Change Notification Form

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To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au


Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	Cairns and Hinterland
Facility	Innisfail Hospital
Service/s to change (please use the service name as described in the CSCF module)	Reduction in Maternity Services at Innisfail Hospital
Current level	Level 3
Revised temporary level	Level 1
Anticipated commencement date	Saturday 08:00 hours 28/01/2023
Anticipated end date	Monday 08:00 hours 30/01/2023
Reason for change	No Obstetric medical officer available to roster due to Leave & Maternity Leave. No current staff available to cover.
Risk mitigation, including - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations	All efforts have been exhausted to avoid Level 1 services and keep existing maternity services at Innisfail Hospital. Advertisement has been out for a locum, however, there has been no interest to date.


What engagement or communications have occurred with the community ?	N/A
What engagement or communications have occurred with the consumers ?	Consumers have been notified that there will be no birthing at Innisfail during this period.
What engagement or communications have occurred with clinicians impacted ?	Clinicians have been consulted and assisted with working additional shifts to minimize the timeframe of reduction of services.
What engagement or communications have occurred with the HHS Board ?	Memo for Chief Executive Approval.
What engagement or communications have occurred with referring public and private facilities / practitioners ?	N/A – No private birthing at this facility.
What engagement or communications have occurred with other key stakeholders ?	Memo will be distributed once approved by the Chief Executive.
Is there any impact to statewide or other Health Services ? If yes, please provide detail.	During this period all women presenting for birthing or high-risk antenatal care will be referred/transferred to Cairns Hospital.
Other comments	Reduction in services is for birthing and high-risk antenatal care only.

Endorsement

Cleared by: (Facility accountable officer)

Name:	Michelle Slater
Position:	A/Director of Nursing Midwifery/Facility Manager, Innisfail Hospital
Signature:	
Date:	31E40C7449D31B- Dec-2022

Approved by: (Health Service Chief Executive)

Name:	Jeremy Wellwood
Position:	Chief Executive, Cairns and Hinterland Hospital and Health Service
Signature:	
Date:	19/12/22

Temporary CSCF Change Notification Form

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To complete this form, please refer to the public hospitals CSCF established [Notification Process](#).

Where the provision of a health service has ceased, please describe in detail why the service has ceased and provide the risk mitigation actions in the below.

This form must be signed by the accountable officer in the facility and the Hospital and Health Service (HHS) Chief Executive. Once signed, please email to: cscf@health.qld.gov.au

Note: please complete this form in advance of the implementation of the change (where possible). This information will be onforwarded to the Office of the Director-General, Queensland Health for noting.

Hospital and Health Service	Metro North Hospital and Health Service
Facility	Surgical, Treatment and Rehabilitation Service (STARS)
Service/s to change (please use the service name as described in the CSCF module)	Radiation Oncology services
Current level	-
Revised temporary level	Level 6
Anticipated commencement date	9 th January 2023
Anticipated end date	25 November 2023
Reason for change	<p>The requirement to provide specialised radiation oncology service - intraoperative radiation therapy (IORT) for 20 patients as part of a pilot service trial.</p> <p>This is a prospective observational cohort pilot study, recruiting consecutive eligible patients who provide informed written consent.</p> <p>Primary objective- Evaluation of implementation at STARS.</p> <p>1. Proportion of patients requiring supplemental whole breast EBRT (external beam radiation therapy) in patients who received IORT.</p>

	<p>2. Tolerability and patient satisfaction - measured using Patient Reported Outcome Measures (PROMs)</p> <ul style="list-style-type: none"> • Breast-Q Questionnaire • European Organisation for Research and Treatment of Cancer (EORTC) Quality of Life Questionnaire (QLQ-C30) <p>Secondary objectives</p> <ol style="list-style-type: none"> 1. Safety outcomes - evaluating postoperative complication rates in WLE + IORT compared to WLE alone
	<p>Description of service technology</p> <p>Intra-Operative Radiation Therapy (IORT) is a form of Accelerated Partial Breast Irradiation (APBI) for the treatment of early stage breast cancer that has been shown to have equivalent rates of cancer recurrence at 4 years compared to Whole Breast Irradiation (WBI) with or without a boost in a large clinical trial. IORT has an established Category 1 CPT reimbursement code in the United States. A key article in establishing the efficacy of breast IORT, based on clinical experience with the 50 kV Zeiss system in the TARGIT trial Vaidya et al (2010).</p> <p>Peer reviewed studies have shown a single- fraction radiation treatment, delivered at the time of breast conserving surgery, results in similar recurrence rates when compared to External Beam Radiation Therapy (EBRT).</p> <p>Clinical process and benefits</p> <p>Intraoperative Radiation Therapy by Xofig Axxent system provides clinicians the option to perform radiation therapy in the operating room at the time of lumpectomy. After the tumour has been removed, the IORT device is placed within the tumour bed and radiation is given, such that the breast tissue at highest risk of disease reoccurrence receive the appropriate dose of radiation, while sparing adjacent tissue.</p> <p>Six to eight weeks of daily EBRT post lumpectomy presents logistical challenges for many patients. This may result in patients omitting follow up radiation therapy or electing a mastectomy. IORT procedure can optimise patient compliance with radiation therapy, as it has been shown to effectively provide the complete prescribed course of local treatment delivered at the time of surgery in as little as eight minutes.</p> <ol style="list-style-type: none"> 1. The IORT is focused on the target tissues alone, with rapid attenuation of radiation doses to nearby tissues, sparing nearby organs such as the heart, lung, skin and chest wall 2. Reduces the risk of local complications of external beam whole breast radiotherapy include skin changes (erythema, telangiectasia, thickening), breast fibrosis, wound healing problems due to changes in the

	<p>microvasculature, and lymphoedema.</p> <ol style="list-style-type: none"> 3. Offering adjuvant radiotherapy as a single session at the time of the procedure is convenient for patients who find the time commitments. 4. Increase cost effectiveness compared to external beam radiation. <p>Anticipated outcomes for recipients</p> <ul style="list-style-type: none"> • Reduced financial, social and time burden with reduced need to travel for daily EBRT daily for up to 4-6 weeks. <p>Fewer side effects as the targeted radiation spares irradiating adjacent tissue.</p>
<p>Risk mitigation, including</p> <ul style="list-style-type: none"> - for other Services where the revised Service level doesn't meet all criteria for the revised level - referral considerations 	<p>The IORT pilot at STARS will be including only adult patients over the age of 50 and not children, therefore Children's anaesthetic services availability at CSCF Level 3 will not be required.</p> <p>A strict inclusion criterion has been determined and agreed upon by all investigators of the Intraoperative radiotherapy (IORT) for early breast cancer – a pilot evaluation of implementation, feasibility, safety, and financial analysis study protocol.</p> <ul style="list-style-type: none"> • Technical issues arising during an IORT treatment (e.g. system faults) will generally require the IORT procedure to be aborted • Pathological analysis of the resected tumour and status of the resected margins may be difficult to determine in an intraoperative setting, without portable pathology kits. • The planning of salvage EBRT treatments may be impacted and/or complicated by IORT dose delivery. • The verification of dose in-vivo or under clinical conditions with a phantom is difficult. <p>Patient treatment with IORT will be subject to informed consent to the treatment at time of consultation with the radiation oncologist, and to conditions of the prospective trial being conducted. The patient consent process will include disclosure of the radiation risks relating to the treatment and provide an opportunity to the patient (or representative) to ask questions.</p> <p>The usual referral process for relevant patients to level 5 palliative care, and other services will remain place.</p>
<p>What engagement or communications have occurred with the community?</p>	<p>CBCI community engagement committee Community forum 30/11/22</p>
<p>What engagement or communications have occurred with the consumers?</p>	<p>Community forum planned 30/11/22</p>
<p>What engagement or communications have occurred with clinicians impacted?</p>	<p>CBCI clinical committee RBWH clinical meetings Ongoing engagement with STARS clinicians and Executive team</p>