

Terms and Conditions for Diploma of MH/AOD Scholarship Scheme

1. All applicants are required to demonstrate how they meet criteria to apply, including meeting eligibility criteria and addressing assessment criteria in their application.
2. All applications must be submitted by the deadline.
3. Scholarships may be awarded to **Queensland Health** Lived Experience workforce levels (AO2-AO5), Aboriginal and Torres Strait Island Healthcare workers levels (HWF2-5) and clinical assistants (CA1-8) working closely with people accessing mental health, alcohol and other drugs services who:
 - a) are employed on a permanent or temporary basis
 - b) maintain the employment status in 3 and 3(a) for the duration of the scholarship
 - c) are an Australian citizen; or
 - d) have permanent residency in Australia; or
 - e) hold one of these visa classifications: 155, 157, 175, 189, 190, 191, 192, 202, 407, 444, 457, 485; and
 - f) are completing study with one of the accredited providers noted in the eligibility criteria.
4. The scholarship period will be specified as per the recognised education providers noted in the eligibility criteria:
 - a) These scholarships are awarded to complete the Diploma of Alcohol and Other Drugs (CHC53215) or a Diploma of Mental Health (CHC53315).
 - b) Scholarships will not be retrospective, nor applied to Diplomas from non-recognised education providers or for different Diplomas than in item 4 (a).
5. Recipients can apply to have the scheme pay course fees on their behalf for a Diploma of Alcohol and Other Drugs (CHC53215) or a Diploma of Mental Health (CHC53315).
6. If successful, recipients must return a signed copy of the acceptance of terms and conditions of the Diploma scholarship to the Scholarship Coordinator by the date specified in the correspondence provided. Failure to return the signed acceptance document by the deadline will result in the scholarship being offered to the next meritorious person on the reserve list.
7. Recipients should be aware of the enrolment dates for the Diploma they have selected and be prepared for the commencement of the course with the education provider from the options approved.
8. Recipients wishing to change between the two Diplomas from their original application must write to the Panel providing the title of the new Diploma and reasons for change. The Panel is under no obligation to offer the scholarship to study that differs from that detailed in the original application.
9. The scholarship value is for tuition fees only, other costs such as administration fees, deferrals and textbooks are not included. Applicants who are enrolled in the Diploma of Alcohol and Other Drugs are eligible to have the First Aid component covered under the Diploma Scholarship Scheme (valued up to \$189 as of 16/06/2025).
10. Recipients agree to participate in any evaluation activities regarding the effectiveness or outcomes of the scholarship scheme for a period of up to five years post-graduation on the contact details provided.

11. All recipients are required to immediately notify the Scholarship Coordinator in writing to DipScholarships@health.qld.gov.au of any relevant change of circumstance including:
 - a) no longer being employed by Queensland Health as outlined in 3 and 3(a)
 - b) withdrawing from the Diploma before completion
 - c) deferring enrolment
 - d) any other circumstance which may affect eligibility to receive/continue with the scholarship.
12. **It is important that recipients understand** that the Scholarship is a fringe benefit and may be subject to Fringe Benefits Tax (FBT). Please refer to the Queensland Health Finance practice statement [Self-education and FBT \(health.qld.gov.au\)](#)
Please also refer to the Australian Taxation Office (ATO) scholarship decision tool to determine any personal taxation implications [Is my scholarship taxable? | Australian Taxation Office \(ato.gov.au\)](#) or seek independent financial advice from your accountant or financial advisor.
13. Recipients shall comply with all stipulations of the scholarship as outlined in these Terms and Conditions or in direction provided by the Scholarship Coordinator, Panel members or alternate Learning Centre Scholarship delegate.
14. Personal information is collected by the Learning Centre in order to process and manage applications. We use your personal information to rank applications in accordance with the assessment criteria. Personal information is handled in accordance with the Information Privacy Act 2009 and will only be accessed by authorised personnel. Personal information will not be given to any person or agency unless consent has been obtained or where required or permitted by law. Individuals may request access to their personal information by submitting a request in writing to the Scholarship Coordinator at the Queensland Centre for Mental Health Learning. For information about how health agencies protect your personal information please visit <http://www.health.qld.gov.au/global/privacy>

Contact information

Diploma Scholarship Coordinator
Queensland Centre for Mental Health Learning
Locked Bag 500 Archerfield QLD 4108
DipScholarships@health.qld.gov.au