1. Statement

The Department of Health (the Department) has a legislative obligation to:

- ensure that access to confidential information held on the Queensland Pap Smear Register (PSR) is restricted to authorised persons with a legitimate reason for access
- endorse the role of authorised registered nurses, enrolled nurses and Aboriginal and Torres Strait Islander health workers as non-medical cervical screening providers (NCSPs)
- maintain an authorisation process for new and continuing NCSPs employed in the public, private and non-Government sectors who wish to access the PSR

2. Purpose

The intent of this policy is to ensure:

- Access to confidential screening information held on the PSR is only available to NCSPs who have been authorised and are deemed eligible
- There is a consistent and clear approach to the authorisation of NCSPs to access information on the PSR

3. Scope

This policy applies to all employees, contractors and consultants within the Department of Health divisions and commercialised business units.

4. Content (Requirements)

4.1 The process for authorisation of NCSPs to access the PSR shall meet the Department’s legislative obligations under the *Public Health Act 2005* – Chapter 6; Part 3: s272

4.2 All applications from NCSPs to access the PSR shall be assessed in accordance with the requirements outlined in Section 3 of the Department of Health’s Standard – Access to the Queensland Pap Smear Register by Non-Medical Cervical Screening Providers.

5. Definition of Terms

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<tr>
<td>NCSP</td>
<td>Non-medical Cervical Screening Provider</td>
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<td>PSR</td>
<td>Pap Smear Register</td>
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<td>Authorisation</td>
<td>A process which recognises a Cervical Screening Provider’s expertise in cervical screening. NCSPs demonstrate their competence through completion of an accredited training program and assessment against competency standards.</td>
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Policy – Access to the Queensland Pap Smear Register by NCSPs
Health Service and Clinical Innovation Division
Preventive Health Unit
24 April 2015 – Version 2

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