



Application for Information Notice

Director of Forensic Disability
Contact: director@forensicsdisability@communities.qld.gov.au

Mental Health Act 2016 (Act), Sections 318, 320, Schedule 1

- A victim or person affected by an unlawful act in relation to a person subject to a forensic order (disability) may apply to the Director of Forensic Disability for an Information Notice. An Information Notice provides the applicant with particular information about the client as it relates to the Act.
- The applicant may nominate a person to receive information under the Information Notice on their behalf.
- This application must be accompanied by proof of the applicant's identity and a statutory declaration that the applicant and nominee will not publish the information received.
- If you would like assistance in making this application, please contact the Queensland Health Victim Support Service on 1800 208 005 or 3858 4411 or email Victim.Support@health.qld.gov.au

1. Applicant's details

- Please print using block letters (only include email details if you wish to be contacted by email).

Surname:		Given name(s):	
Residential address:			
Town / Suburb:		State:	Postcode:
Contact number:	Email address:		

2. Client's details

Surname:	Given name(s):
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3. Eligibility of applicant

- Complete one category only.

Category A	<input type="checkbox"/> I am a victim* of an unlawful act or acts committed by the client. <i>*Victim, of an unlawful act, means a person against whom the unlawful act was committed or allegedly committed.</i> GO TO SECTION 5
Category B	<input type="checkbox"/> I am a close relative* of a victim of the unlawful act or acts. <i>*Close relative of a victim, means:</i> <i>a. the victim's spouse; OR</i> <i>b. a child, grandchild, parent, brother, sister, grandparent, aunt or uncle of the victim or the victim's spouse.</i> Victim's full name: Relationship to victim: GO TO SECTION 5
Category C	<input type="checkbox"/> I am a person who has suffered harm as a result of the unlawful act or acts and I have sufficient personal interest in receiving information about the relevant client. GO TO SECTION 4

4. Reasons for sufficient personal interest

- If you ticked Category C in Section 3 you MUST complete sections a, b and c below.

a. In what way did the client cause you harm (harm includes physical, psychological or emotional harm)?



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b. Do you have concerns about your own safety and welfare in relation to the client? Provide details:

c. Are you likely to come into contact with the client and if so, how?



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5. Confidentiality

- If an Information Notice is approved, the Director of Forensic Disability or anyone else performing a function under the Act, must not tell the relevant client about the making of the Information Notice or any other information that may identify the applicant of the Information Notice.
- However, the applicant may request that the relevant client may be told that:
 - an Information Notice has been made for the client, without identifying the applicant; or
 - an Information Notice has been made for the client, **and** the name of the applicant for the Information Notice.
- If the applicant makes this request, the Director of Forensic Disability or other person may tell the relevant client of the requested information if it is in the client's best interest.

- I request that the relevant client be told that an Information Notice has been made for him or her, **without identifying me as the applicant for the Information Notice.**
- I request that the relevant client be told that an Information Notice has been made for him or her, **and that he or she be told that I applied for the Information Notice.**

6. Proof of identity

- This application **MUST** be accompanied by proof of the applicant's identity.
- Please provide certified copies only (certified by a Justice of the Peace or Commissioner for Declarations). Do not send original documents.
- Only one document is required.

Indicate which document you have attached:

- Current Australian driver's licence Current passport Birth certificate Other (specify):

If you do not have any of the listed documents, contact the Queensland Health Victim Support Service on 1800 208 005 or 3858 4411.

7. Nominee's details (if applicable)

- The applicant may appoint one nominee under the Information Notice.
- Only include email address if the nominee wishes to be contacted by email.

- I wish to nominate another person to receive information on my behalf

Surname:	Given name(s):
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Residential address:

Town / Suburb:	State:	Postcode:
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Contact number:	Email address:
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Relationship of applicant to nominee:

8. Document checklist

- Tick applicable box(s) and attach relevant documents.

- Attach a certified copy of proof of identity for yourself
- Attach a completed statutory declaration that you will not publish the information received under an Information Notice
- If you have nominated another person to receive information on your behalf, attach a statutory declaration completed by the nominee that the nominee will not publish the information received under an Information Notice

9. Applicant's signature

Name:	Signature:	Date:
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**TO: Director of Forensic Disability
GPO Box 806, Brisbane Qld 4001 Australia, or
Email: directorforensicdisability@communities.qld.gov.au**

OFFICE USE ONLY

Verified by the Office of the Director of Forensic Disability

Signature:	Date:
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Statutory Declaration

QUEENSLAND
TO WIT

I,
of in the state of

do solemnly and sincerely declare that

as the applicant for an information notice pursuant to section 318 of the Mental Health Act 2016 (Qld), I will not publish information received under the notice in contravention of section 326 of the Mental Health Act 2016 (Qld).

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

.....
Signature of the declarant/deponent

Taken and declared before me at

this day of

A Justice of the
Peace/Commissioner for
Declarations.

Statutory Declaration

QUEENSLAND
TO WIT

I,
of in the State of

do solemnly and sincerely declare that

as the applicant's nominee for an information notice pursuant to section 318 of the Mental Health Act 2016 (Qld), I will not publish information received under the notice in contravention of section 326 of the Mental Health Act 2016 (Qld).

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

.....
Signature of the declarant/deponent

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