



Smart Referrals

Attaching information to the referral

Attachments

In the Attachments section (**Figure 1**), attach any reports, images, or other documentation that may be relevant to the referral from the clinical software or computer.

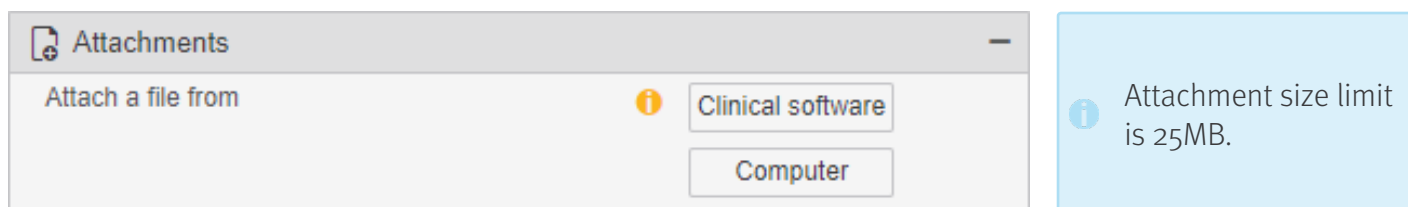


Figure 1: Attachments section

Allowed file types are:

- pdf
- docx
- png
- jpg
- jpeg
- gif
- txt
- rtf
- dcm
- dicom
- tif
- tiff

IMPORTANT NOTE: Please note that PDF is the preferred attachment type.

Successfully attached documents are listed in green in the attachments section. To remove an attachment from the referral click the white 'x' beside the file name, see **Figure 2**.

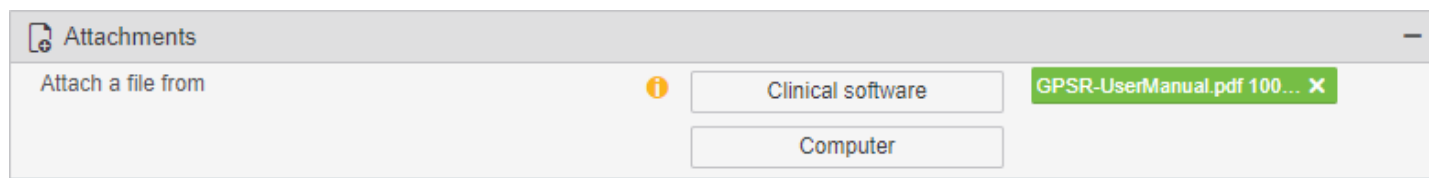


Figure 2: Successfully attached document

Attachment errors are displayed in red and not included in the referral. Hover over the attachment name to view the error details, see **Figure 3**.

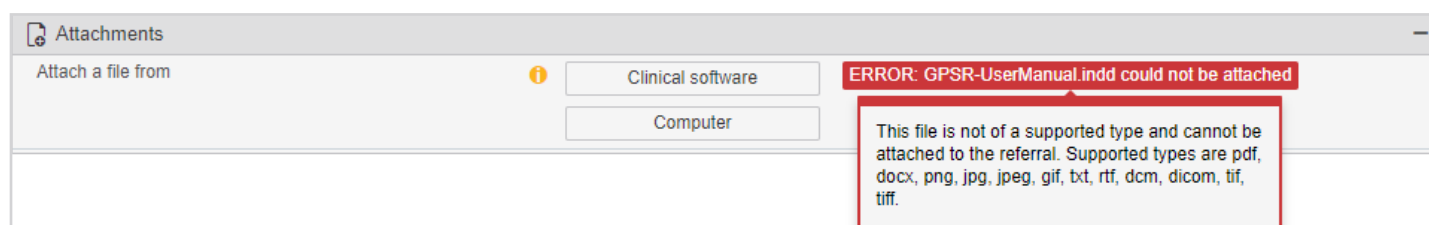


Figure 3: Attachment error

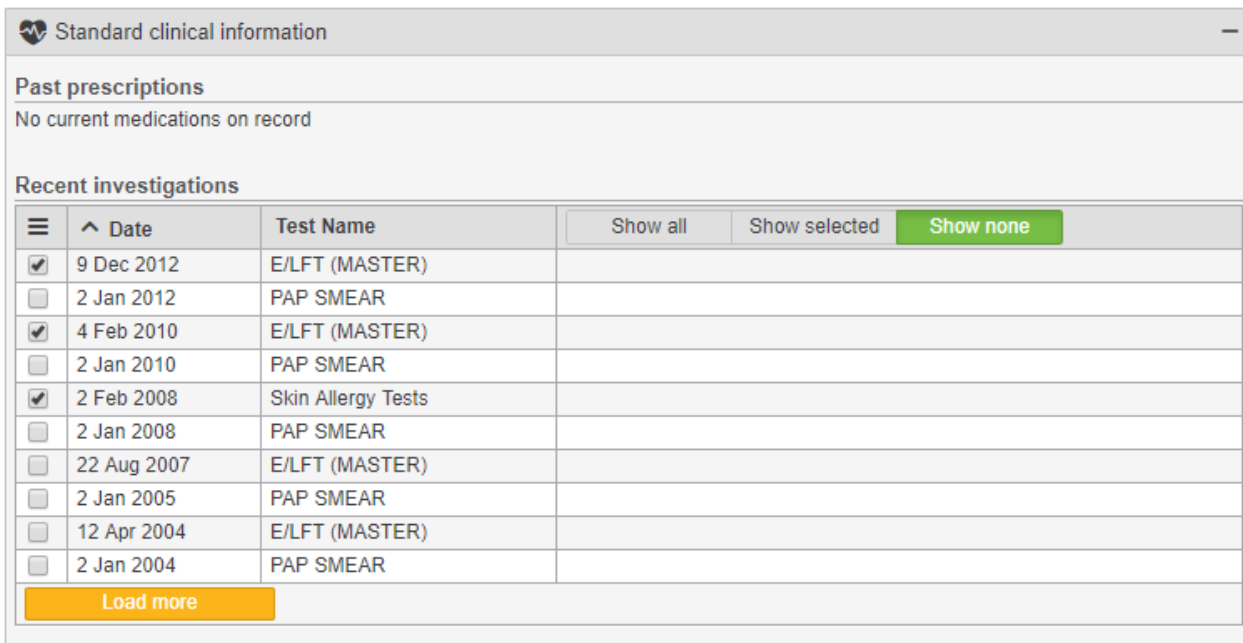
Clinical software

The standard clinical information section will contain clinical data that has been pre-populated from the clinical software including:

- Medical history
- Current medications
- Recent investigations
- Progress notes
- Immunisations

To send clinical data with a referral tick the adjacent checkbox, see **Figure 4**. If no information is displayed for any clinical data, update the records in the clinical software and click **refresh**.

i IMPORTANT NOTE: Only data with a tick in the checkbox will be included in the referral.



Standard clinical information

Past prescriptions
No current medications on record

Recent investigations

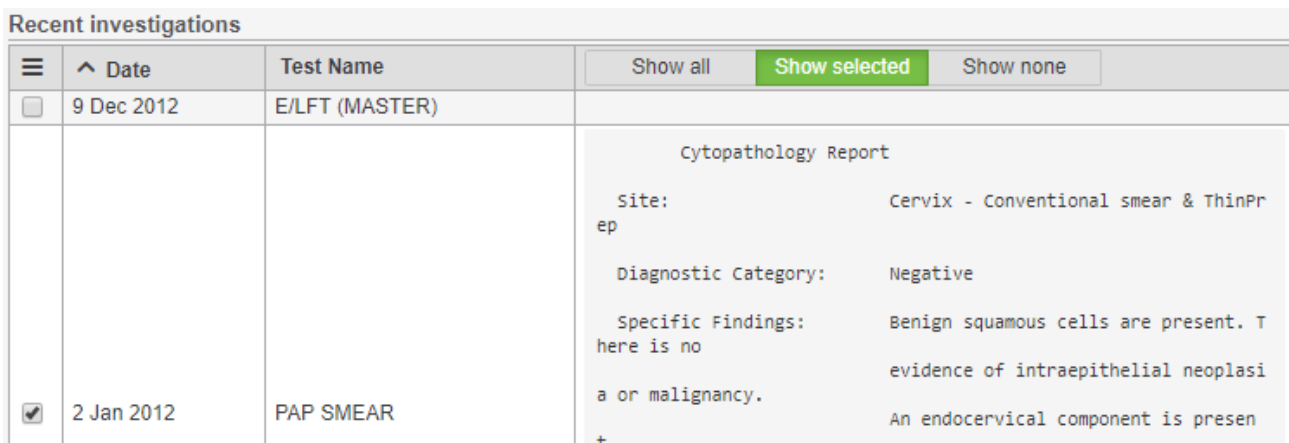
	^ Date	Test Name	Show all	Show selected	Show none
<input checked="" type="checkbox"/>	9 Dec 2012	E/LFT (MASTER)			
<input type="checkbox"/>	2 Jan 2012	PAP SMEAR			
<input checked="" type="checkbox"/>	4 Feb 2010	E/LFT (MASTER)			
<input type="checkbox"/>	2 Jan 2010	PAP SMEAR			
<input checked="" type="checkbox"/>	2 Feb 2008	Skin Allergy Tests			
<input type="checkbox"/>	2 Jan 2008	PAP SMEAR			
<input type="checkbox"/>	22 Aug 2007	E/LFT (MASTER)			
<input type="checkbox"/>	2 Jan 2005	PAP SMEAR			
<input type="checkbox"/>	12 Apr 2004	E/LFT (MASTER)			
<input type="checkbox"/>	2 Jan 2004	PAP SMEAR			

Load more

Figure 4: Selecting investigations to send with the referral

Viewing clinical information

To view recent investigations and progress notes click **Show all** or **Show selected**. This will display the full item that is sent with the referral (**Figure 5**). To hide the full item click **Show none**.



Recent investigations

	^ Date	Test Name	Show all	Show selected	Show none
<input type="checkbox"/>	9 Dec 2012	E/LFT (MASTER)			
<input checked="" type="checkbox"/>	2 Jan 2012	PAP SMEAR			

Cytopathology Report

Site: Cervix - Conventional smear & ThinPrep

Diagnostic Category: Negative

Specific Findings: Benign squamous cells are present. There is no evidence of intraepithelial neoplasia or malignancy. An endocervical component is present.

Figure 5: Viewing full investigation information